



**BISMARCK PARKS AND  
RECREATION DISTRICT**  
Est. 1927

# **2009 Annual Budget**

**As Approved  
September 18, 2008**



**TO:** Commissioners DeForest, Gilbertson, Beattie, O'Brien, and President Quist  
And the Residents of the Bismarck Park District

**FROM:** Steven M. Neu, Director of Parks and Recreation

**RE:** 2009 Approved Operating Budget

Commissioners and Residents:

The following publication represents the approved 2009 fiscal year operating budget adopted by the Board of Park Commissioners on September 18, 2008. The approved budget is a balanced budget with no change in the overall mill levy. The approved budget for all funds totals \$14,082,450 in revenue and \$14,082,450 in expense. This budget covers cost of operating for 2009 in the General Fund, Capital Projects, Social Security, Pension, and Special Assessments funds.

The proposed general fund expenses are \$9,427,950 compared to \$8,538,700 in 2008. The two main components of the increase are the indoor aquatic/wellness center budget of \$353,000 or 4.1% and salaries and wages of \$347,450 also 4.1%. The general operating budget (excluding the indoor aquatic/wellness center and salaries and wages) increased by \$188,800 or 2.2%.

The general fund revenue budget is \$9,427,950 compared to \$8,541,475 in 2008. Revenue growth is projected from generated revenue of \$436,000 or 5%, an increase in the mill levy valuation for local property taxes of \$340,000 or 4%, and state aid \$110,000 or 1%.

Within the General Fund full-time personnel budget, a 4% merit increase for all full time employees is included, which is distributed at the beginning of the new fiscal year, based on job performance and final evaluation. This percentage is in response to the local labor market demands, compensation and the positive effort put forth by our full-time staff. Our seasonal pay plan, which totals 240,000 hours, has also been adjusted to remain competitive in the local part-time and seasonal labor market.

The mission of Bismarck Parks and Recreation District is **WORKING WITH THE COMMUNITY TO PROVIDE RESIDENTS AND VISITORS THE HIGHEST QUALITY PARK, PROGRAM, FACILITY AND EVENT EXPERIENCE.** With the approved 2009 budget, we will continue striving to meet our mission and goals for the community.

If you have any questions regarding the 2009 budget, please feel free to contact me at 222-6455. Thank you.

*Discover the Benefits of Parks and Recreation...™*

## BUDGET RESOLUTION

AN RESOLUTION MAKING THE ANNUAL APPROPRIATION FOR EXPENDITURES OF THE PARK DISTRICT OF THE CITY OF BISMARCK, NORTH DAKOTA, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2009 AND ENDING DECEMBER 31, 2009 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR OF 2008.

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA.

Section 1. There hereby be appropriated the following sums of money or so much there of that may be necessary for the purpose of paying expenses of the Park District of the City of Bismarck, North Dakota, for the fiscal year commencing January 1, 2009 and ending December 31, 2009.

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2008 for the purpose of paying expenses of the Park District of the City of Bismarck.

General Levy	3,838,961
Park Pension	263,548
Special Assessments	1,658,696
Park & Recreation Facilities	921,498
Social Security	440,476

Section 3. Taking effect. This resolution shall be in full force and effect from and after its final passage and adoption.

First reading – August 21, 2008

Second reading – September 18, 2008

Final passage and adoption – September 18, 2008

September 29, 2008

Date



Paul M. Quist, President



Steven M. Neu  
Clerk/Director

BISMARCK PARKS AND RECREATION DISTRICT  
CITY OF BISMARCK, NORTH DAKOTA

CERTIFICATE OF LEVY

State of North Dakota  
County of Burleigh  
Park District of City of Bismarck

TO: Kevin Glatt, Auditor of Burleigh County

You are hereby notified that on the 18<sup>th</sup> day of September 2008, the Governing Body of the Park District of the City of Bismarck, North Dakota; population of which, according to the last official census is 55,532, levied a tax of \$7,123,179.00 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2009 and ending December 31, 2009 which said levy is itemized as follows:

General Levy	3,838,961
Park Pension	263,548
Special Assessments	1,658,696
Park & Recreational Facilities	921,498
Social Security	440,476

You will duly enter and extend such tax upon the county tax list for collection upon taxable property of the City of Bismarck for the current year.

Dated this 29<sup>th</sup> day of September, 2008 at Bismarck, North Dakota.



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Steven M. Neu  
Director/Clerk

# BISMARCK PARKS AND RECREATION DISTRICT

Bismarck, North Dakota

## REVENUE BUDGET BY FUND AND REVENUE SOURCE

For the 2009 Budget Year

	Budget	TAXES	STATE	GENERATED REVENUE				
		Taxes	State Aid/ Replacement	Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
<b><i>General Fund</i></b>								
General Operations	4,977,975	3,818,500	739,250	122,500	58,225	45,000	158,500	36,000
Municipal Ballpark	10,000				10,000			
Outdoor Rinks	-							
General Maintenance	48,500				14,000		30,000	4,500
Golf Courses	1,084,400				1,083,300			1,100
Swimming Pools	137,000				136,800			200
Arenas	410,300				410,300			
Memorial Building	16,500				16,000			500
Administration	3,700				200			3,500
Adult Sport Activities	267,800			6,500	260,800			500
Youth Sport Activities	347,225			188,200	151,525			7,500
Other Youth Activities	603,200			4,150	599,050			
Special Events	14,650			7,500	6,650			500
Other Youth & Adult Activities	2,000				2,000			
Dakota Zoo	4,000			4,000				
McDowell Dam	125,800			125,800				
Forestry	51,500			1,500			50,000	
Municipal Lease	85,000						85,000	
Sibley Park	167,700				164,700			3,000
Capital Racquet & Fitness Center	277,700			14,500	260,200			3,000
HP Arts & Science	29,000				29,000			
Contingencies	200,000				200,000			
Aquatic/Wellness Center	340,000			250,000	90,000			
Community Bowl	224,000			170,000	39,000		15,000	
<b><i>Total General Fund</i></b>	<b>9,427,950</b>	<b>3,818,500</b>	<b>739,250</b>	<b>894,650</b>	<b>3,531,750</b>	<b>45,000</b>	<b>338,500</b>	<b>60,300</b>

# BISMARCK PARKS AND RECREATION DISTRICT

Bismarck, North Dakota

## REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2009 Budget Year

	Budget	TAXES	STATE	GENERATED REVENUE				
		Taxes	State Aid/ Replacement	Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
<b><u>Special Revenue Funds</u></b>								
Tournament Account	63,000				62,500			500
Special Assessments	1,567,000	1,563,000	4,000					
Pension	252,000	252,000						
Emergency Fund	16,000						16,000	
Social Security	420,000	417,000	3,000					
<b>Total Special Revenue Funds</b>	<b>2,318,000</b>	<b>2,232,000</b>	<b>7,000</b>	<b>-</b>	<b>62,500</b>	<b>-</b>	<b>16,000</b>	<b>500</b>
<b><u>Capital Projects Funds</u></b>								
Construction, Acquisition, Renovation	1,000,000	889,500	2,000	108,000		500		
Government Construction	400,000							400,000
Park Improvements	936,500							936,500
Municipal Lease	-							
<b>Total Capital Projects Funds</b>	<b>2,336,500</b>	<b>889,500</b>	<b>2,000</b>	<b>108,000</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>1,336,500</b>
<b>Total Budget - All Funds</b>	<b>14,082,450</b>	<b>6,940,000</b>	<b>748,250</b>	<b>1,002,650</b>	<b>3,594,250</b>	<b>45,500</b>	<b>354,500</b>	<b>1,397,300</b>

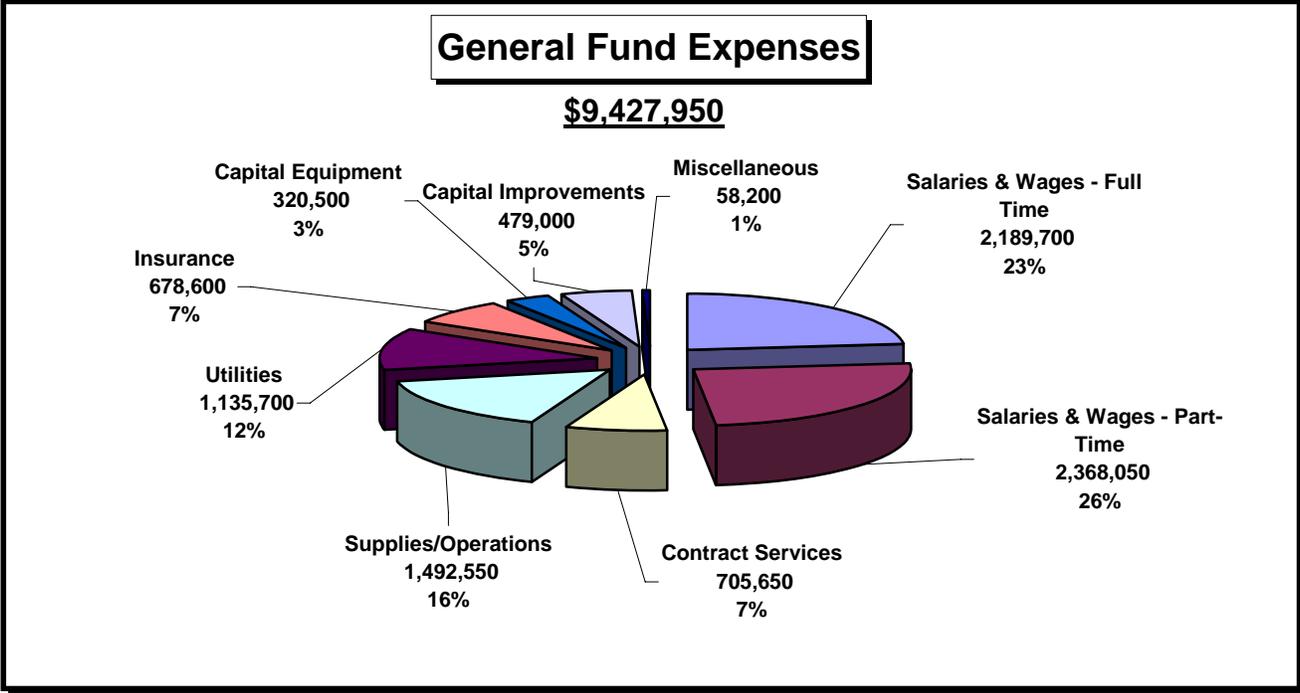
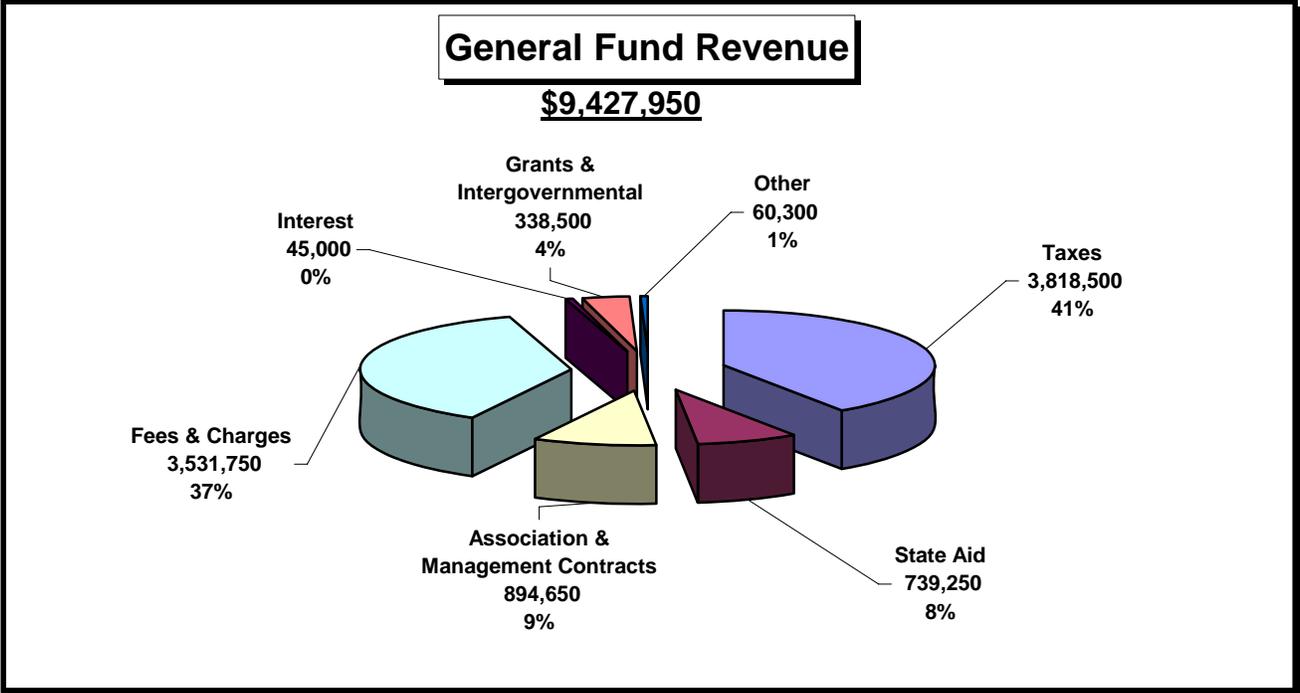
**BISMARCK PARKS AND RECREATION DISTRICT**  
**BISMARCK , NORTH DAKOTA**  
**EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION**  
**For the 2009 Budget Year**

	Budget	Personnel		Contract Services	Supplies/ Operations	Utilities	Insurance	Capital Equipment	Capital Improvement	Misc. Charges
		Full-Time	Part-Time							
<b><i>General Fund</i></b>										
General Operations	201,500	-	-	-	-	-	15,500	176,000	-	10,000
Municipal Ballpark	11,000	-	5,000	-	6,000	-	-	-	-	-
Outdoor Rinks	30,800	-	29,000	-	1,800	-	-	-	-	-
General Maint. - Administration	751,000	561,000	-	-	-	-	190,000	-	-	-
General Maint. - Operations	804,750	-	229,000	59,500	315,750	188,500	-	12,000	-	-
Golf Administration	425,200	318,000	-	7,500	2,000	-	97,700	-	-	-
Riverwood Golf Course	366,800	-	156,000	12,500	139,100	32,700	-	20,000	-	6,500
Tom O'Leary Golf Course	309,000	-	140,000	8,000	114,000	22,000	-	20,000	-	5,000
Fore Seasons Center	429,800	-	107,000	8,500	64,500	187,000	-	15,000	45,000	2,800
Facility Administration	304,300	214,000	-	3,000	8,000	-	79,300	-	-	-
Elks Pool	89,200	-	48,000	-	22,500	17,200	-	1,000	-	500
Hillside Pool	129,600	-	65,000	-	33,500	31,000	-	-	-	100
Wachter Pool	103,300	-	60,000	-	22,000	21,200	-	-	-	100
VFW Sports Center	383,450	-	51,000	16,000	66,200	245,000	-	5,000	-	250
Schaumburg Arena	111,000	-	15,000	3,000	21,500	69,800	-	1,500	-	200
Memorial Building	148,400	26,000	50,500	-	16,400	37,800	15,700	2,000	-	-
Administration	911,800	394,000	35,000	131,300	234,500	30,500	77,500	5,000	-	4,000
Recreation Administration	466,500	343,000	7,500	2,500	13,000	7,000	91,400	2,000	-	100
Adult Sport Activities	236,050	-	193,450	4,000	34,100	-	-	3,000	-	1,500
Youth Sport Activities	455,700	-	354,450	3,500	90,300	-	-	4,000	-	3,450
Other Youth Activities	570,700	-	511,800	3,000	50,000	-	-	500	-	5,400
Special Events	19,750	-	1,850	1,000	16,400	-	-	-	-	500
Other Youth & Adult Activities	35,950	-	14,500	17,700	3,250	-	-	500	-	-
Dakota Zoo	4,000	-	-	-	-	-	4,000	-	-	-
McDowell Dam	125,800	31,700	29,500	4,500	27,300	12,500	15,300	-	5,000	-
Forestry	185,000	-	-	175,000	10,000	-	-	-	-	-
Municipal Lease	295,000	-	-	-	-	-	-	-	295,000	-
Sibley Park	193,400	53,000	32,000	19,500	28,500	35,500	13,900	2,000	7,500	1,500
Capital Racquet & Fitness Center	357,900	63,000	135,500	5,000	52,000	63,500	26,100	7,500	-	5,300
HP Arts & Science	118,950	-	22,000	14,000	20,350	46,600	5,000	1,000	10,000	-
Contingencies	200,000	50,000	20,000	20,000	25,000	20,000	-	20,000	35,000	10,000
Aquatic/Wellness Center	353,000	60,000	25,000	182,000	23,500	19,000	28,500	15,000	-	-
Community Bowl	299,350	76,000	30,000	4,650	31,100	48,900	18,700	7,500	81,500	1,000
<b><i>Total General Fund</i></b>	<b>9,427,950</b>	<b>2,189,700</b>	<b>2,368,050</b>	<b>705,650</b>	<b>1,492,550</b>	<b>1,135,700</b>	<b>678,600</b>	<b>320,500</b>	<b>479,000</b>	<b>58,200</b>

**BISMARCK PARKS AND RECREATION DISTRICT**  
**BISMARCK , NORTH DAKOTA**  
**EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION**  
**For the 2009 Budget Year**

	Budget	Personnel		Contract Services	Supplies/ Operations	Utilities	Insurance	Capital Equipment	Capital Improvement	Misc. Charges
		Full-Time	Part-Time							
<b><u>Special Revenue Funds</u></b>										
Tournament Account	63,000	-	-	18,000	33,500	-	-	-	-	11,500
Special Assessments	1,567,000	-	-	121,000	-	-	-	-	1,321,000	125,000
Pension	252,000	-	-	-	-	-	-	-	-	252,000
Emergency Fund	16,000	-	-	-	16,000	-	-	-	-	-
Social Security	420,000	-	-	-	-	-	-	-	-	420,000
<b>Total Special Revenue Funds</b>	<b>2,318,000</b>	<b>-</b>	<b>-</b>	<b>139,000</b>	<b>49,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,321,000</b>	<b>808,500</b>
<b><u>Capital Projects Funds</u></b>										
Construction, Acquisition, Renovation	1,000,000	-	-	-	-	-	-	-	984,000	16,000
Government Construction	400,000	-	-	10,000	15,000	-	-	-	340,000	35,000
Park Improvements	936,500	-	-	-	-	-	-	100,000	836,500	-
Municipal Lease	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Projects Funds</b>	<b>2,336,500</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>2,160,500</b>	<b>51,000</b>
<b>Total Budget - All Funds</b>	<b>14,082,450</b>	<b>2,189,700</b>	<b>2,368,050</b>	<b>854,650</b>	<b>1,557,050</b>	<b>1,135,700</b>	<b>678,600</b>	<b>420,500</b>	<b>3,960,500</b>	<b>917,700</b>

# BISMARCK PARKS AND RECREATION DISTRICT 2009 GENERAL FUND SUMMARY



# BISMARCK PARKS AND RECREATION DISTRICT 2009 SUMMARY - ALL FUNDS

