

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
October 20, 2016

The Board of Park Commissioners held their regular meeting on October 20, 2016 in the Tom Baker meeting room of the City/County Building. President Munson called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, Beattie and President Munson were present. Commissioner Starck was absent.

Commissioner Jeske moved approval of the agenda as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Beth Demke and Linda Gutensohn, representing Gateway to Science, appeared before the Board as part of the Featured Partners and Programs.

Executive Director Randy Bina informed the Board that Bismarck Parks and Recreation District was selected as a finalist for the National Recreation and Parks Association's Gold Medal Award for Excellence in Park and Recreation Management in our population category. The four finalists were Bismarck Parks and Recreation District, Bismarck, ND; Decatur Park District, Decatur, IL; Olympia Parks, Arts and Recreation, Olympia, WA; and Willamalane Park and Recreation District, Springfield, OR (winner). Bismarck Parks and Recreation has been a finalist in 1991, 1992, 1993, 1999 and 2016 and a winner in 1993. Executive Director Bina thanked the Board, community and all staff who were involved in this process to receive this high honor. President Munson also thanked all those involved in the process.

Eric Miller from Prairie Engineering reviewed the bids received for the HVAC system replacement at Fore Seasons Center. Commissioner Beattie moved to accept the base bid and alternate 1 provided by City Air Mechanical, Inc. in the amount of \$184,390. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Executive Director Bina asked the Board to consider a request to sell or trade a parcel of Park District land located in the Harvest Ridge Subdivision. The Board of Park Commissioners was gifted and accepted this parcel of property on December 21, 2006. The property is located north of Highway 1804 on Washington Street and is approximately 15.13 acres. The Park District has been contacted by two parties about the possibility of selling or trading the property. Currently, the District has no plans to develop the property. After discussion, Commissioner Schwartz moved approval for the staff to develop proposals to sell and/or trade the parcel of land, only in the best interest of the Park District. The proposals would be brought to the commissioners at a future Board meeting. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

President Munson reviewed the following items on the consent agenda:

- Approval of September 6 and September 8, 2016 Board meeting minutes.
- Request Board authorization to submit the following grant applications:
  - Land and Water Conservation Fund (LWCF) to continue to develop New Generations Park.

- Recreation Trail Program (RTP) for rehabilitation of the north-south trail on the east side of Sertoma Park.
- Transportation Alternatives Program (TAP) to rehabilitate a portion of the shared use path in Cottonwood Park and construction of a new shared use path from Burleigh Avenue to Meridian Drive.
- Request Board authorization to call for bids on the following items:
  - Ice resurfacers for Capital Ice Complex
  - Soft drink and beverage provider
  - Concessions at softball/soccer/World War Memorial Building
  - Concessions at VFW Sports Center/Tom O’Leary Golf Course and Riverwood Golf Course
- Sertoma Park west shared use path consultant agreement with KLJ. This project is being supported by a Transportation Alternative Program grant that will cover 80% of the construction cost.

Commissioner Beattie moved approval of the consent agenda as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed proposed changes to the Park District’s benefits which are administered through the city of Bismarck. The city commission approved a change of providers for the life insurance plan which will provide greater benefits to full-time employees and approved offering a voluntary vision plan. Commissioner Jeske moved to concur with the changes to the life insurance plan and approve offering voluntary vision insurance. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Commissioner Schwartz moved to approve bills for payment with checks 187801 to 188351 and 382658 to 384244. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

The next Board meeting will be held on November 17, 2016 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 5:45 pm.