

MINUTES OF THE BOARD OF PARK COMMISSIONERS
November 20, 2014

The Board of Park Commissioners held their regular meeting on November 20, 2014 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Schwartz, Beattie, Starck, Munson and Jeske were present.

Commissioner Munson moved approval of the agenda with one change – the removal of item 4, an update on the Venues Task Force Study. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Ben Sand, ND Workforce Safety and Insurance Safety Consultant, appeared before the Board as part of the Featured Partners and Programs.

Greg Meidinger from Diversity Home, appeared before the Board to review the future Reuter's Addition and expressed the developer's desire to move forward with the development agreement for a park area to be included in the addition. This would be in accordance with the city of Bismarck's Neighborhood Parks and Open Space policy.

Dave Patience from Swenson Hagen also appeared before the board asking for a waiver to the Neighborhood Parks and Open Space policy for the Sattler Sunrise 10th Addition.

Commissioner Munson moved approval for the Park District to proceed with formulating a park development agreement for the Reuter's Addition. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved to deny the request for a waiver of the Neighborhood Parks and Open Space policy for the Sattler Sunrise 10th Addition. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following items on the consent agenda:

- Approval of October 9, 2014 Board meeting minutes.
- Request permission to dispose of lockers that have been replaced at Capital Racquet and Fitness Center.
- Request to call for the following bid requests:
 - Concessions Operations for Riverwood Golf Course, VFW Sports Center/Tom O'Leary Golf Course, and the Softball/Soccer Complexes/World War Memorial Building
 - 2015 Activity Schedule
 - 2015 maintenance equipment
 - 2015 fertilizer needs
- Consideration and approval of agreements at the Francis Leach High Prairie Arts and Science Complex:

- Theo Art School
- Central Dakota Children's Choir
- Gateway to Science
- Authorization to submit the following Transportation Alternative Program (TAP) and Recreation Trail Program (RTP) grant applications for shared use path trail projects in 2016:
 - TAP grants for Sertoma Park trail overlay from north end of the park to the Expressway Trail in the south part of the park and development of a trail from Calgary to Hitchcock in Northeast Bismarck.
 - RTP grant for Hitchcock to Northrup in northeast Bismarck.

Commissioner Schwartz moved approval of the consent agenda as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The following firms submitted proposals to the Park District in response to request for architectural, engineering and planning services beginning after Board approval through December 31, 2016.

Engineers

Swenson, Hagen & Co.
 Apex Engineering Group
 Obermiller Nelson Engineering
 Houston Engineering, Inc.
 CWSTRUCTURAL
 Ulteig
 Prairie Engineering
 Langan
 KLJ
 Civil Science

Landscape Architects

HKGi

Architects and Engineers

EAPC
 J2Studio Architecture + Design, PC
 Bartlett and West
 WSB & Associates, Inc.
 SRF Consulting Group, Inc.

Architects

Ritterbush-Ellig-Hulsing
 JLG Architects
 Meyer Group Architecture
 Architectural Concepts, Inc. (ACI)
 Ubl Design Group

Commissioner Beattie moved to approve the list as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The Operations Division requested authorization to purchase two pickups utilizing the State of North Dakota's Procurement Office state bid procedure. Commissioner Munson moved approval of the request. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Beattie moved to approve bills for payment with checks 180738 to 181074 and 362200 to 363270. Commissioner Schwartz seconded the motion and the voting went as

follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

On November 18, 2014 from 11:30 am – 1:00 pm at the Municipal Country Club there will be a full-time and full-time seasonal employee appreciation luncheon which commissioners have been invited to attend.

Commissioners have also been invited to attend the upcoming meeting of the Bismarck/Burleigh public governing entities on November 18, 2014 at 5:15 pm in the Tom Baker Meeting Room.

The next regular Board meeting is scheduled for Thursday, December 18, 2014 at 5:15 pm at the Tom Baker Meeting Room.

The meeting was adjourned at 5:50 pm.