

MINUTES OF THE BOARD OF PARK COMMISSIONERS
December 15, 2016

The Board of Park Commissioners held their regular meeting on December 15, 2016 in the Tom Baker meeting room of the City/County Building. President Munson called the meeting to order at 5:15 pm. Commissioners Starck, Schwartz, and President Munson were present. Commissioners Beattie and Jeske were absent.

Commissioner Starck moved to approve the agenda as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, and President Munson. The nays being none, the motion carried.

Commissioner Beattie arrived at the meeting.

Brett Gurholt from KLJ provided an update on the Wachter Park site improvements.

Jeff Ubl from Ubl Design provided the Board with an update on the Capital Ice Complex project as well as the VFW Sports Center Rink One and Curling Rink ice system replacement project.

Jeff Feist from Ritterbush-Ellig-Hulsing provided a project update on the NISHU Bowmen archery expansion project.

President Munson reviewed the items on the consent agenda:

- Review and approval of the November 17, 2016 Board meeting minutes.
- Frances Leach High Prairie Arts and Science Complex use agreement with Theo Art School.
- Consideration of Dakota Community Bank as a depository for Park District funds.

Commissioner Beattie moved to approve the consent agenda as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Executive Director Bina reviewed the proposals received for the sale or trade of Lot 16, Block 1 Harvest Ridge Subdivision in Burleigh County (13.299 acres). There were no proposals for a land trade. Commissioner Starck moved to accept the proposal provided by Dale Pahlke for \$66,501 with any closing costs to be paid by Mr. Pahlke and designating the proceeds for future Park District land purchases. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Finance Director Kathy Feist requested Board approval for year-end transfers. The first would be the transfer of 2016 General Fund Reserves to the Park Improvement Fund in the amount of \$700,000, which consists of \$500,000 for the VFW Sports Center project and \$200,000 for the Capital Ice Complex project. The second request is the transfer of the General Fund Capital Improvement budgeted amount of \$1,000,000 to the Park Improvement Fund for the VFW Sports Center project.

If approved, the transfers would occur before year end and be reflected in the December 31, 2016 financial statements. The fund balance at year end with these transfers is expected to stay within the target range in the Park District's reserve fund policy. Commissioner Schwartz moved approval of the transfers. Commissioner Beattie seconded the motion and voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel reviewed the bids received to purchase a 2017 ice resurfacer. Commissioner Beattie moved to accept the bid of \$131,219.20 from Frank J. Zamboni & Co., Inc. for an electric ice resurfacer. Commissioner Starck seconded the motion and voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Operations Director Dave Mayer reviewed a request before the Board for a greenspace waiver for the Eagle Crest 7th Addition. Commissioner Beattie moved to approve the waiver as requested and also that the Park District not accept the land being presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Finance Director Kathy Feist requested Board approval of the Resolution Providing for the Public Sale of Refunding Improvements Bonds of 2017 in the amount of \$1,600,000 for the Wachter Park site improvements. Commissioner Schwartz moved approval of the resolution. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed municipal capital lease financing options received for the Capital Ice Complex. Commissioner Beattie moved to accept two financing options provided by Bell Leasing: The first a \$2,500,000 lease with a five-year term for the unpaid capital campaign pledges and the second a \$4,500,000 lease with a fifteen-year term to fund the Capital Ice Complex project. Commissioner Beattie moved to accept the financing options presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Beattie and President Munson. Nays: Commissioner Schwartz. The motion carried.

President Munson provided a summary of Executive Director Bina's annual evaluation provided by each of the Board members. Commissioner Schwartz recommended a 3% merit increase for Executive Director Bina starting January 1, 2017. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Commissioner Schwartz moved to approve bills for payment with checks 188582 to 188767 and 385036 to 385823. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

The next meeting will be held on January 19, 2017 at 5:15 pm at the Tom Baker meeting room.
The meeting was adjourned at 6:06 pm.