

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
May 16, 2013

The Board of Park Commissioners held their regular meeting on May 16, 2013 in the Tom Baker meeting room of the City/County Building. President Schwartz called the meeting to order at 5:15 pm. Commissioners DeForest, Munson and Jeske were present. Commissioner Beattie was present via telephone.

Commissioner DeForest moved to approve the agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

RaNae Jochim and Paula Redmann, co-chairs of the Park District's re-accreditation committee provided a summary of work to date and the upcoming visit by the accreditation team which will be held June 16-20, 2013.

Alicia Uhde, Chair of Go! Bismarck Mandan, appeared before the Board requesting that the Board designate all Park District playgrounds as smoke-free. Commissioner Jeske moved to adopt the following policy:

**NO SMOKING ON PLAYGROUNDS POLICY**

Bismarck Parks and Recreation District (BPRD) works with the community to provide residents and visitors the highest quality park, program, facility and event experience. BPRD strives to provide a healthy play environment in all BPRD parks and playgrounds. Therefore, smoking shall be prohibited within 20 feet of all playgrounds on BPRD property and/or in BPRD managed parks. Signs will be used for education and enforcement. This policy is dependent upon the consideration and responsible behavior of all individuals.

Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Pat Brown from Brady Martz presented the 2012 audit report. The auditors presented an unmodified report. He thanked Finance Director Augie Ternes, Executive Director Randy Bina and staff for their assistance during the audit. Commissioner Munson moved to receive the audit report as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Munson moved to accept the audit report as presented. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

JLG Architects conducted a study of Hillside Pool and facility studies of Schaumberg Arena, Capital Racquet and Fitness Center, and the World War Memorial Building as well as other recreational needs throughout the community. Jeff Hysjulien from JLG Architects presented a

summary of findings. Commissioner Jeske moved to receive the reports as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Executive Director Bina reviewed the bids for the Schaumberg Arena enhancements project. Staff recommended approval of the following bids:

- Base price amount of \$528,400.00
- Alternate #2 – Low-E Film (Arena Shield) of \$42,200.00
- Alternate #3 –SDR Poly Piping of \$2,800.00
- Alternate #5 – Overhead Door of \$13,800.00

The total bid would be \$587,200 from Northwest Contracting and the bid prices were within the estimated budget for the project. Commissioner DeForest moved to approve the low bids as recommended. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director reviewed the Clem Kelley Complex fence replacement bids that were received for a Matching Grant project. Commissioner Munson moved to approve the bid of \$30,903 submitted by Dakota Fence, as recommended by staff. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

President Schwartz reviewed the following items on the consent agenda that were recommended for approval:

- Board meeting minutes from April 18, 2013.
- Consideration of agreement with ND Game & Fish Department to replace the boat ramp at Hoge Island Park.
- Authorization to call for bids on Hoge Island boat ramp replacement for the above agreement, if approved by the Board.

Commissioner DeForest moved to approve the consent agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Munson moved to approve bills for payment with checks 175192 to 175422 and 346807 to 347451. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

President Schwartz noted that Bismarck has earned recognition from the national non-profit organization, KaBOOM!, as one of the 2013 Playful City USA communities for efforts in providing ample opportunities for play. President Schwartz expressed his thanks to Director Bina and his staff for their work on this distinction.

The Board of Park Commissioners will hold a park and facility tour on May 21, 2013 starting at 4:30 pm. The next regular Board meeting will be held June 20, 2013 at 5:15 pm at the Tom Baker meeting room. The meeting was adjourned at 5:55 pm.