

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
April 17, 2014

The Board of Park Commissioners held their regular meeting on April 17, 2014 in the Tom Baker meeting room of the City/County Building. President Schwartz called the meeting to order at 5:15 pm. Commissioners Beattie, DeForest, Jeske, and Munson were present.

Commissioner Beattie moved approval of the agenda as presented. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Dave Nash, representing the Kroll's Bismarck Marathon appeared before the Board as part of the Featured Partners and Programs.

Dave Patience, representing Sattler Properties, addressed the Board regarding previous land transactions that were approved at the April 2006 Board meeting and new transactions for the Board to consider. The land involved is Sattler Sunrise, a development around Sunrise Elementary School in NE Bismarck, and Southland, a development on South Washington Street, just northwest of Cottonwood Park.

**Previous Trade**

The Board previously entered into an agreement to trade one 10 acre parcel of land that it owned on Santa Fe, between Cottonwood Park and South Washington Street, called Lot D. Sattler Family LLP traded greenway space for a trail corridor in Southland and approximately 12 acres of land in Sattler's Sunrise. The agreement was formalized but only one deed was formally recorded. If approved by the Board, the remaining deeds would be recorded.

**Proposed Trade**

The Park District still owns a 10 acre parcel of land on Santa Fe, just west of the proposed Southland 2<sup>nd</sup> Addition. The Sattler Family LLP is proposing to donate roughly 16 acres of land in the Sattler's Sunrise development for Lot C. The proposed donated land will include both greenway/trail connections and a relatively flat piece of land that is just over 6 acres in the southern part of the subdivision that can be used for a neighborhood park in the future.

**Proposed Donation**

Sattler Family LLP is also proposing to donate additional land in both subdivisions for trail connections. The Park District would provide maintenance on these parcels, but having trail connections through both subdivisions is an important component to both neighborhoods.

Commissioner Beattie moved approval of the following previous trade and official recording of the trade, and approval of the proposed trade and donation as outlined:

The Park District would trade property in the Sunrise Additions, Lot C for the following land from Sattler:

Area	Acres
Sunrise 8 <sup>th</sup> – Lot 1, Block 2	.61
Sunrise 4 <sup>th</sup> – Lot 19, Block 1	.93

Sunrise 6 <sup>th</sup> – Lot 1, Block 8 (west part)	.57
Southland – Lot 2, Block 4	.20
Southland – Lot 37, Block 8	1.94
Southland – Lot 26, Block 4	2.32
Sattler’s Sunrise 8 <sup>th</sup> Addition – Lot 8, Block 1	.43
Sattler’s Sunrise 6 <sup>th</sup> Addition - Lot 10, Block 1	3.27
Sattler’s Sunrise 6 <sup>th</sup> Addition - Lot 25, Block 7	6.36
Sattler’s Sunrise 8 <sup>th</sup> Addition – Lot 19, Block 2	1.30
Sattler’s Sunrise 9 <sup>th</sup> Addition – Lot 25, Block 1	4.44

Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

President Schwartz reviewed the consent agenda that contained the following items:

- Review and approval of March 20, 2014 Board meeting minutes.
- Consideration of the professional consultant agreement with KLJ for the Edgewood Trail/Neighborhood Park.
- Consideration to approve a request to call for bids for the BSC Aquatic and Wellness Center concessions operation.
- Consideration of the ND Outdoor Heritage Fund Agreement for a Trailhead/Neighborhood Park.

Commissioner DeForest moved approval of the consent agenda as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Greg Smith, Operations Director, reviewed the bids received for the purchase and installation of playground equipment at Tatley/Eagles Park as well as the surfacing material. Commissioner Beattie moved to approve the low bid of \$47,348 for the purchase and installation of the playground equipment from BC6 Builders. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Commissioner DeForest moved to approve the bid submitted by My Turn Playsystems for the wood fiber surfacing in the amount of \$5,203. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

The bids received for Sertoma tennis court resurfacing were reviewed. Commissioner Beattie moved to accept the low bid of \$30,902 from Madsen Specialties to resurface the tennis courts as well as the youth courts. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Executive Director Bina reviewed the bids received by the ND Department of Transportation for the Edgewood trail construction from Century Avenue to 43rd Avenue. Bismarck Parks and Recreation District has approved a companion agreement with the city of Bismarck for this

project. Commissioner Jeske moved approval to concur with city of Bismarck's decision to award the bid to Sand Creek Corporation for \$647,736.09. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Greg Smith, Operations Director, reviewed the bids received for a 26' scissor lift. The Park District has received an Ergo Phase II grant from ND Workforce Safety and Insurance to assist in the purchase of the lift. Commissioner Beattie moved to approve the low bid of \$28,950 from Acme Tools for 2012 model with zero hours. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Paula Redmann, Community Relations Manager, reviewed the 2015-2017 strategic planning process and presented the draft strategic plan. Commissioner Jeske moved approval of the plan as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Augie Ternes, Finance Director, requested authorization to obtain financing for the Municipal Ballpark project, not to exceed \$650,000. The financing will be paid for as pledges on the project are collected. Commissioner Jeske moved approval to obtain financing. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

Commissioner DeForest moved approval of bills for payment with checks 178369 to 178669 and 356209 to 356999. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Jeske, Munson and President Schwartz. The nays being none, the motion carried.

The next Board meeting will be May 15, 2014 at 5:15 pm in the Tom Baker meeting room. The meeting was adjourned at 5:51 pm.