

MINUTES OF THE BOARD OF PARK COMMISSIONERS
May 21, 2015

The Board of Park Commissioners held their regular meeting on May 21, 2015 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Schwartz, Beattie, Starck, and Munson were present.

Commissioner Beattie moved approval of the agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Aaron Barth, representing the Northern Plains Heritage Foundation, appeared before the Board as part of the Featured Partners and Programs. He talked about a partnership to enhance heritage education in the parks.

A group of students from Leadership Bismarck-Mandan presented a Slackline Bismarck Project to the Board of Park Commissioners.

Mindy Piatz from Brady Martz presented the 2014 audit findings. The auditors presented an unmodified report. She thanked Executive Director Randy Bina, Finance Director Kathy Feist, and staff for their assistance during the audit. Commissioner Schwartz moved to accept the audit report as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Connie Hofland, Zuger Kirmis and Smith Legal Counsel, presented proposed updates to the Park District's ordinances. The proposed changes deal with firearms in the parks (a ND Legislative change) and the use of ATVs/UTVs/maintenance and special event vehicles on Park District property. Commissioner Beattie approved the first reading of the updated ordinances. Commissioner Starck seconded the motion and the voting went as follows: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried. The ordinances will be read again at the June Board meeting, and if approved by the Board of Park Commissioners, they will be printed in the Bismarck Tribune and become final three days after publication.

Kevin Klipfel, Facilities and Programs Director, noted that no bids were received to operate the Municipal Ballpark concessions stand beginning in 2016. Park District staff will continue to operate the concession stand in 2015 and will re-visit the topic later in the year.

The bids for rubber flooring at the VFW Sports Center Rink 1 were presented. Commissioner Munson moved to accept the low bid of \$17,621.06 provided by Hrubby Flooring. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director, reviewed the bids received for the VFW Sports Center Rink 1 scoreboard. Commissioner Starck moved to accept the low bid of \$32,995 from

Dakota Fence. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, and President Jeske. Nays: Commissioner Munson. The motion carried.

At the last Board meeting, the Board of Park Commissioners accepted a bid from Dakota Fence for a piece of playground equipment at Igoe Park. The vendor is now wishing to withdraw the bid. Commissioner Schwartz moved to accept the next low bid for the spinner from My Turn Play Systems in the amount of \$11,954 and to release Dakota Fence from their bid on the same piece of equipment. Commissioners Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Bids for concrete work around the keelboat replica in Keelboat Park were reviewed. Commissioner Starck moved to accept the low bid of \$17,690 submitted by Phoenix Construction. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

James Devine with J2Studio presented the bids for the Municipal Country Club kitchen improvement – phase two. Commissioner Munson moved to accept the low base bid of \$104,000 from Tobias Marman Construction. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

David Mayer with KLJ reviewed the bids received for Fox Island bank stabilization. Commissioner Beattie moved to accept the low bid of \$179,021.50 from Weisz and Sons. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried. The project is being funded with a grant from the ND Outdoor Heritage Fund and the Park District's capital project funds.

President Jeske reviewed the consent agenda items. Staff recommended approval of the following:

- The April 16, 2015 Board meeting minutes.
- Various staff certifications achieved this spring and introduction of two recreation interns. No action was required for this item.
- Authorization to call for bids on a neighborhood park in the Northup area.
- Authorization to call for bids to replace the Marion Park playground equipment
- Authorization to call for bids for concrete cart path work at Pebble Creek Golf Course.

Commissioner Beattie moved to approve the items on the consent agenda. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved to approve bills for payment with checks 182286 to 182626 and 366966 to 367979. Commissioner Munson seconded the motion and the voting went as follows:

Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

President Jeske invited the community to attend the Park District's Trail Trek as part of National Trails Day on Saturday, June 6 starting at 9:00 at Sertoma Park shelter #10.

The next meeting will be held on June 18, 2015 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:30 pm.