

MINUTES OF THE BOARD OF PARK COMMISSIONERS
August 21, 2014

The Board of Park Commissioners held their regular meeting on August 21, 2014 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Schwartz, Beattie, Starck, and Munson were present.

Commissioner Schwartz moved approval of the agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Blaine Steiner, coach of the Bismarck Governors baseball team, reviewed their season and introduced the players that were present. The Bismarck Governors won the ND American Legion AA State Tournament, the first since 1997. The Board congratulated them on a great regular season, state championship and fourth place in the American Legion Central Plains Regional tournament.

Brad Miller, coach of the Bismarck Americans baseball team, reviewed their season and introduced the players. The team won the ND State Championship, Midwest Plains Regional Championship and 2014 Cal Ripken World Series. The Board congratulated them on their accomplishments.

Ralph Gabrysh from the United States Army Corps of Engineers appeared before the Board to review the relationship between the Park District and the Corps of Engineers in management of General Sibley Park and East Sibley Park.

Chad Moldenhauer, a land developer in Bismarck, addressed the Board regarding the Heritage Ridge addition and potential development of a neighborhood park in this area now that the approved Neighborhood Park and Open Space policy is in effect in Bismarck. He will continue to work with the City and Park District staff on development of this land.

President Jeske reviewed the following items on the consent agenda presented for Board review and approval:

- The July 17, 2014 Board meeting minutes.
- The Professional Consultant Agreement with KLJ for the Edgewood East Trail, Segments 1 and 2 - There was one change made to the agreement which defined the thickness of the asphalt of the shared use path.

Commissioner Schwartz moved approval of the consent agenda with the change to the KLJ agreement as indicated. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director, presented the bid for the BSC Aquatic and Wellness Center concessions operation. Commissioner Starck moved to approve the bid of 10% of food, beverage and merchandise sales (after state and local taxes) provided by Bearscat Bakehouse as well as the proposed agreement for the operation. Commissioner Beattie seconded

the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The bids received for the locker replacement at Capital Racquet and Fitness Center were presented by Kevin Klipfel, Facilities and Programs Director. Commissioner Munson moved to approve the low bid submitted by School Products and Equipment to replace the lockers in both the men's and women's locker rooms for \$24,200. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Dave Mayer from KLJ presented the bids for the Lions Park skate park project. Based on the bids received and the project budget, KLJ and staff recommended the bids be rejected and the project be re-bid at a later date. Commissioner Beattie moved to reject the bids received and to re-bid the project at a later date. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Greg Smith, Operations Director presented the bids received for a new playground at the Trailhead/Neighborhood Park. Commissioner Schwartz moved to accept the low bids of \$74,270.20 from Cunningham Recreation and Gametime Play Equipment for the play equipment, shade shelter, and installation and the bid from My Turn Playsystems for wood fiber surfacing for \$4,447. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Kathy Feist, Finance Director, provided an overview of the 2014-01 Improvement District. Three of the units (Edgewood Shared Use Path, Hillside Aquatic Center and the Municipal Ballpark) have been started. Unit three, the skate park expansion at Lions Park, will be re-bid at a later date. It has been determined that the sanitary sewer project at Tatley-Eagles Park (Unit Five) is not feasible as planned due to not enough grade differential to gravity drain to the sewer system. Therefore, a different and less expensive construction option will need to be examined. Staff requests Board authorization to remove Unit Five from the Improvement District and apply the funds of \$81,371 to the remaining units in the improvement district. Commissioner Beattie moved to remove unit five and apply the funds of \$81,374 to the other units as needed. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Starck reviewed the Matching Grant funding recommendations provided by the Matching Grant review committee. Commissioner Schwartz moved to approve the following grants:

| Applicant | Project Title | Funding Recommended |
|----------------------------|-------------------------------------|---------------------|
| Bismarck Hockey Boosters | Rink Dividers | \$4,250.00 |
| Bismarck Community Gardens | Neighborhood Park Community Gardens | \$9,925.00 |

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| Vinod and Aruna Seth | Sonali's Garden 2014 | \$4,184.00 |
| Capital Curling Club | Ice Maintenance Equipment Improvement Project | \$5,000.00 |
| Sertoma Club of Bismarck | Sertoma Park Directional Signage Renovation | *\$9,400.00 \$4,000 will be paid from BPRD construction fund |
| Nishu Bowen Archery Club | Shooting Range Enhancements | \$1,000.00 |

Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Kathy Feist, Finance Director, provided an overview of the proposed 2015 budget. The proposed budget is a balanced budget with a decrease of 2.53 mills. Commissioner Beattie moved to approve the proposed 2015 budget as introduced. Commissioner Munson seconded the motion, and there was discussion. Ayes: Commissioner Beattie. Nays: Commissioners Schwartz, Starck, Munson and President Jeske. The motion failed.

After further discussion regarding the proposed budget, Commissioner Schwartz moved to approve the proposed 2015 budget with the following revision – that the 2015 budget be revised to include the maximum valuation increase available, estimated to be 13.58%, with the additional money generated being applied solely to debt reduction. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Starck and President Jeske. Nays: Commissioners Beattie and Munson. The motion carried.

Commissioner Beattie moved to approve the 2015 budget resolution as revised. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Munson moved to approve the Notice of Filing of the 2015 proposed budget as revised and set the public hearing for September 18, 2014 at 6:00 pm. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved to approve the bills for payment with checks 179605 to 179932 and 359703 to 360711. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The next Board meeting will be September 18, 2014 at 5:15 pm at the Tom Baker Meeting Room with the public hearing on the 2015 budget at 6:00 pm. The meeting was adjourned at 6:40 pm.