

MINUTES OF THE BOARD OF PARK COMMISSIONERS
September 10, 2015

The Board of Park Commissioners held their regular meeting on September 10, 2015 in the Tom Baker meeting room of the City/County Building. Acting Chair Commissioner Schwartz called the meeting to order at 5:15 pm. Commissioners Beattie, Starck and Munson (via phone) were present. President Jeske was absent.

Commissioner Beattie moved approval of the agenda as presented. Commissioner Stack seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, Starck, Munson and Acting Chair Commissioner Schwartz. The nays being none, the motion carried.

ND National Guard Sergeant First Class Matthew Waldner appeared before the Board as part of the Featured Partners and Programs. He talked about the ND National Guard quarter mile markers in Sertoma Park.

Commissioner Starck moved to approve the following consent agenda items:

- Approval of August 20, 2015 Park Board meeting minutes.
- Authorization to apply for a Community Facilities Grant to help develop a new neighborhood park in north Bismarck.
- Authorization to call for concession bids for the softball/soccer complexes/World War Memorial Building.
- Authorization to call for Municipal Ballpark concession bids to start in 2017.

Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, Starck, Munson and Acting Chair Commissioner Schwartz. The nays being none, the motion carried.

Executive Director Randy Bina, Operations Director Greg Smith, and Commissioner Starck provided an update on the possibility of Bismarck Parks and Recreation District assisting with the monitoring of Burleigh County boat ramps and winterizing of a few Burleigh County park facilities for the remainder of 2015. They also discussed the topic of the Park District managing select Burleigh County park facilities in the future. The discussions for management starting in 2016 and beyond continue to move forward. There may be a draft management agreement for consideration at the October Board meeting. Acting Chair Commissioner Schwartz provided feedback to the Board regarding items that he would like to see addressed during conversations with Burleigh County and during the development of a potential agreement for consideration.

Legal Counsel Connie Hofland reviewed proposed changes to the Human Resource Policy and Procedure Handbook. The changes include a computer use policy and an updated full-time employee evaluation form. Commissioner Beattie moved approval of the changes to the Human Resource Policy and Procedure Handbook. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, Starck, Munson and Acting Chair Commissioner Schwartz. The nays being none, the motion carried.

Commissioner Beattie moved approval of bills for payment with checks 183762 to 183967 and 371020 to 371953. Commissioner Starck seconded the motion and the voting went as follows:

Ayes: Commissioners Beattie, Starck, Munson and Acting Chair Commissioner Schwartz. The nays being none, the motion carried.

At 6:00 pm, Kathy Feist, Finance Director, provided a review of the 2016 budget as introduced at the August Board meeting. For the record, it was stated that the Park District received two written comments opposing the proposed tax levy. Acting Chair Commissioner Schwartz then opened the public hearing to those who were opposed to or had concerns with the proposed budget. Nobody appeared before the Board.

Acting Chair Commissioner Schwartz then opened the public hearing to those who were in support of the budget. Nobody appeared before the Board. Seeing no additional comments, Acting Chair Commissioner Schwartz closed the public hearing.

Commissioner Starck moved to approve the second reading of the 2016 budget resolution and tax levy. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, Starck, Munson and Acting Chair Commissioner Schwartz. The nays being none, the motion carried.

Commissioner Beattie moved to adopt the 2016 budget as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, Starck, Munson and Acting Chair Commissioner Schwartz. The nays being none, the motion carried.

The commissioners are invited to attend a trailhead/neighborhood park dedication at 2601 East Calgary Avenue on September 23, 2015 at 2:00 pm. The next regular Board meeting will be held on October 15, 2015 at 5:15 in the Tom Baker Meeting Room. The meeting was adjourned at 6:14 pm.