

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
January 15, 2015

The Board of Park Commissioners held their regular meeting on January 15, 2015 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Schwartz, Beattie, Starck and Munson were present.

Commissioner Schwartz moved to approve the agenda without the neighborhood park and land development – Promontory Point VI item which the land developer requested be removed from the agenda. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Heather Lundeen, a representative from Designer Genes, appeared before the Board and talked about the ICanShine Bike Camp as the featured partner and program.

President Jeske reviewed the following items on the consent agenda:

- Approval of December 11 and 18, 2014 Board meeting minutes.
- Edgewood Trail Companion Agreement between the city of Bismarck and the Park District. This is standard procedure for TAP grant projects.
- Approval of the pledge of securities on deposits as provided by Kathy Feist, Finance Director.
- Request Board authorization to call for bids on the following items:
  - Fox Island Bank Stabilization Project
  - Cottonwood Park Parking Lot Improvement Project
  - Municipal Country Club Improvements
  - World War Memorial Building Gym Floor Replacement Project
  - 2015 Tree Removal and Pruning Projects at Sertoma Park
  - 23<sup>rd</sup> Street Playground Project
  - Keelboat Park Concrete Replacement
  - Tatley-Eagles Park Septic Drain Field Upgrade

Commissioner Beattie moved approval of the consent agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Greg Smith, Operations Director, reviewed the bids received for the purchase of maintenance equipment. Staff recommended awarding the following low bids:

- Northern Truck Equipment Corporation for one (1) Heil 10YD Retriever Satellite trash compactor in the amount of \$57,875.00.
- Turfwerks for two (2) Athletic Field Conditioners in the amount of \$ 33,532.40 and one turf mower in the amount of \$19,745.60
- Bobcat of Mandan for two (2) 4x4 utility vehicles in the amount of \$ 30,726.00 (\$15,363.00 each).
- MTI Distributing, Inc. for one (1) trim mower in the amount of \$ 26,499.19.

Commissioner Munson moved to accept the low bids as outlined. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The fertilizer bids were also reviewed by Greg Smith, Operations Director. He recommended awarding the low bids that met all specifications to Fertilawn for \$26,144 and MTI for \$3,976. Commissioner Schwartz moved to accept the low bids as outlined. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Munson moved to accept the low bid of \$47,455 from Image Printing for the printing and distribution of the 2015 Activity Schedule. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director, reviewed the bids received for the purchase of golf cars. Staff recommends awarding the low bid from Versatile Vehicles, Inc. in the amount of \$69,450. Commissioner Beattie moved to approve the bid as outlined. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The concession operations bids were reviewed by Kevin Klipfel, Facilities and Programs Director. Staff recommended awarding the bids submitted by Bismarck Sports Group, LLP for Riverwood Golf Course and VFW Sports Center/Tom O'Leary Golf Course and the bid submitted by Del's for operation of concession stands at the softball/soccer/World War Memorial Building/Cottonwood Complex as well as the agreements for each of the operations. Commissioner Beattie moved approval of the bids and agreements as outlined. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved approval of bills for payment with checks 181297 to 181523 and 363989 to 364692. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

The next Board meeting will be a Strategic Planning Session on January 29, 2015 from 4 – 6 pm at the Park District Office. The next regular Board Meeting will be held on February 19, 2015 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 5:40 pm.