

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
January 21, 2016

The Board of Park Commissioners held their regular meeting on January 21, 2016 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Schwartz, Beattie, Starck, Munson and President Jeske were present.

Commissioner Beattie moved approval of the agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Linda Christman, Executive Director of the Bismarck Art and Galleries Association, appeared before the Board as part of the Featured Partners and Programs.

Justin Theel, representing the Building on Tradition Capital Campaign to add a sheet of ice at Schaumberg Arena, provided an update to the Board on the capital campaign. To date, the committee has raised \$3.67 million in private donations. Commissioner Munson moved to move the project forward and authorized staff to begin the process to select professional consultants. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Various bids received by the Park District were reviewed by staff. Commissioner Beattie moved to approve the low bid of \$49,114 to Image Printing for the 2016 Activity Schedule. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Starck moved to approve the low bid of \$67,600 to Yamaha Golf and Utility for the purchase of 26 – 2016 electric four wheel golf cars. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Munson moved to approve the low bid of \$145,663 submitted by MTI for 2016 models of a trim mower, rough mower and fairway mower as bid. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved to approved the low bids of \$5,764 to Fertilawn for 25-0-1 2 \*SGN 195 and \$14,414 to Rivards Turf and Forage for 25-0-8 with Trimec. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following items on the consent agenda:

- Review and approval of the December 17, 2015 Board meeting minutes.
- Board approval of the pledge of securities for Park District funds.

- Board approval to add Wenck Associates and HTC Architects to the Park District's approved professional consultants list.
- Board approval to apply for a Land and Water Conservation Fund Grant for a neighborhood park in north Bismarck on Medora Avenue, just north of Horizon Middle School.
- Board approval to apply for Recreation Trails Program Grant to overlay a portion of the Sertoma Park recreation trail.
- Board approval to call for the following bids:
  - Lions Park Warming House/Restroom Facility Renovation
  - The Park District's Office building entry renovation for the ND League of Cities entrance.
  - Kiwanis Park playground replacement.
  - Municipal Country Club siding and roofing project.

Commissioner Munson moved to approve the consent agenda as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed the list of institutions that met the requirements to be designated depositories for the Park District. Commissioner Beattie moved approval of American Bank Center, Bremer Bank, First International Bank and Trust, Horizon Financial Bank, Security First Bank of North Dakota, Starion Financial, US Bank and Wells Fargo Bank. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved approval of bills for payment with checks 185090 to 185427 and 374632 to 375381. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck, Munson and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following upcoming meetings and open houses:

February 1, 2016 from 5:30 – 7:00 pm at Sunrise Elementary – A public input session regarding a Recreation Trail Program Grant project public input session for a trail project.

February 8, 2016 - Strategic Planning Session from 4:30 pm – 6:00 pm at the Park District Office.

The next Board meeting will be February 18, 2016 at 5:15 pm at the Tom Baker Meeting Room.

The meeting was adjourned at 5:37 pm.