

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
October 18, 2018

The Board of Park Commissioners held their regular meeting on October 18, 2018 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Gilbertson, Zimmerman, Jeske and President Beattie were present. Commissioner Munson was absent.

Commissioner Jeske moved to approve the agenda as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Lynn Morgenson, Bismarck Parks and Recreation District's Landscape Specialist, appeared before the Board as the Featured Partner and Program. She provided an overview of the various plantings throughout the Park District.

President Beattie thanked Lynn Morgenson for her work and dedication and noted that she recently received the "Excellence in Government" award from the North Dakota Forest Service for participation in the Western Tree Trial Plantings. The Board acknowledged Lynn's work and recognition.

Jeff Ubl from Ubl Design Group provided the Board with an update on the New Generations Park project.

Mike Wolf, co-chair of the Breaking New Ground capital campaign provided an update of the fundraising efforts. The campaign is close to its goal of \$1,350,000, and the committee is committed to continue raising funds to meet or exceed their goal. Finance Director Kathy Feist provided a review of a proposed funding plan should the Board decide to move the project forward and requested approval of the consultant agreement with KLJ. Commissioner Zimmerman moved to accept the capital campaign's report and to move the project forward. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the professional consultant agreement for the softball diamond expansion at Cottonwood Park with KLJ. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Michael Gunsch from Houston Engineering provided an update on the Pebble Creek Bank Stabilization Project.

Paula Redmann, Community Relations Manager and RaNae Jochim, Recreation Manager, provided a report to the Board regarding the Commission for Accreditation of Park and Recreation Agencies. The Park District received re-accreditation at the National Recreation and

Parks Association Congress in September. The Board thanked the staff and community for their support in this endeavor.

Two proposals for Facilities Master Planning services were reviewed, and the consultant selection committee selected GreenPlay to be considered by the Board. Commissioner Jeske moved to approve the agreement with GreenPlay for these services. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

President Beattie reviewed the items on the consent agenda which included the following:

- Approval of September 20, 2018 Board meeting minutes.
- Request Board authorization to submit Transportation Alternative Grant applications for three projects.
- Request Board authorization to request qualifications for engineering and architecture services for 2019-2020.
- Review and approval of indoor archery facility use agreement.
- Consideration of consultant agreements for the following:
  - Fore Seasons Center turf and fabric replacement with Ritterbush-Ellig-Hulsing
  - Lower bank stabilization at Pebble Creek Golf Course with Houston Engineering

Commissioner Zimmerman moved to approve the consent agenda as presented except for the Transportation Alternative Grant application which he requested to have pulled from the consent agenda. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Operations Director David Mayer appeared before the Board, addressed the Transportation Alternative Grant application potential projects and answered questions. The projects are as follows:

- Hay Creek Trail, Rosser to Divide
- South Washington Street Trail – Solheim to Burleigh Avenue
- Burleigh Avenue Trail, Washington to University segment

Commissioner Zimmerman moved approval for the Park District to submit the projects as outlined. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to approve bills for payment with checks 400159 to 400477 and 195746 to 196084 along with bank drafts DFT0000347 to DFT000368 and direct deposits 15814 to 16273. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

The next meeting will be held November 15, 2018 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:25 pm.