

MINUTES OF THE BOARD OF PARK COMMISSIONERS
November 16, 2023

The Board of Park Commissioners held their regular meeting on November 16, 2023 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, Odell and Zimmerman were present. The pledge of allegiance was said.

Commissioner Jeske moved to approve the agendas presented. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The following people presented their Eagle Scout projects to the Board as the Featured Partners and Programs:

- Jackson Sperry – Hen houses near wetlands in the Park District
- Dalton Rouse – Bird houses at McDowell Dam
- Jake Fischer – Sharing table at Tatley-Eagles community gardens

Darin Will from Northwest Contracting provided an update on the VFW Sports Center expansion project.

Commissioner Jordan moved to approve the changes to the Accounting Manual as presented by Finance Director Kathy Feist. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to approve the changes to the Human Resource Policy and Procedure Handbook as presented by Administrative Services Manager Julie Fornshell. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Zimmerman approved the first reading of the updates to the Park District ordinances as presented to Legal Counsel John Ward. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Odell approved the following items on the consent agenda:

- Consideration of October 19, 2023 Board meeting minutes.
- Consideration of 2024 Matching Grant application.
- Request Board authorization to select a consultant for the BSC Aquatic and Wellness Center pool deck resurfacing.
- Request from City of Bismarck for the annexation of Lot C of Section 19 and Lot B of Section 30, T139N-R80W.

Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to approve bills for payment with checks 407932 to 407934 and 214287 to 214576 along with bank drafts DFT001322 to DFT001336, EFTs 2603 to 2648 and direct deposits 67624 to 68547. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

President Gilbertson took a moment to honor Jeff Feist who recently passed away. Jeff was an architect who worked on many Park District projects. He will be missed.

There will be a full-time and full-time seasonal employee luncheon on November 28, 2023 at 11:30 am at the Municipal Country Club. The next regular Board meeting will be held December 21, 2023 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 5:54 pm.