

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
December 19, 2019

The Board of Park Commissioners held their regular meeting on December 19, 2019 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie were present.

Commissioner Munson moved approval of the agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie.

Alexandra Quarne and M. Angel Monez appeared before the Board and outlined a request by a group of people to rename Custer Park. Five additional people, who met the deadline to appear before the Board to discuss the issue, also addressed the Board. They were Brian Palacek, Elizabeth Loos, Heather Cook, Ellie Shockley, and Kathryn Dunlap.

Commissioner Munson moved that the Park District create a process for the naming and re-naming of parks and what is or is not acceptable and then evaluate all park names against this policy. He would like a draft of the policy to be presented at the February Park Board meeting. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Jeff Ubl from Ubl Design Group presented the final report on the Indoor Community Recreation Complex Feasibility Study. Tom Diehl from GreenPlay, LLC was unable to be present for the final report. Commissioner Zimmerman moved to accept the final report as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Mike Motschenbacher and Heather Davis appeared before the Board representing a group called PARC365. PARC stands for People Advocating for a Recreation Complex. The group is supportive of the Indoor Community Recreation Complex moving forward and would like to appear before the Board at the January 2020 meeting.

Operations Director David Mayer presented names for two neighborhood parks that will be developed in 2020. This is part of the city of Bismarck's Neighborhood Parks and Open Space Policy. Commissioner Jeske moved to approve the name "Elk Ridge Park" for the one in Elk Ridge subdivision and "Hidden Star Park" for the one in Cottonwood Parkview subdivision. Commissioner Zimmerman seconded the motion and the voting went as follows: Ayes: commissioners Zimmerman, Jeske and President Beattie. Nays: Commissioners Munson and Gilbertson. The motion carried.

Finance Director Kathy Feist asked Board consideration for the following year end transfers which if approved, would be made prior to December 31, 2019.

- \$229,385.00 From: 01.00.000.589990 - Transfer Out  
To: 30.00.000.479900 - Transfer In  
(2019 General Fund Undefined Building & Building Remodel Capital Improvements - Line Item for Fore Seasons Center Dome Fabric, Turf and LED Lighting project)
- \$344,548.31 From: 13.00.000.589990 - Transfer Out  
To: 30.00.000.479900 - Transfer In  
(Emergency Fund balance for Fore Seasons Center Dome Fabric, Turf and LED Lighting project)
- \$100,000.00 From: 11.00.000.589990 - Transfer Out  
To: 32.00.000.479900 - Transfer In  
(Special Assessment reserve balance for Cottonwood Park Softball Field Expansion project)
- \$400,000.00 From: 01.00.000.589990 - Transfer Out  
To: 32.00.000.479900 - Transfer In  
(General Fund reserves for Cottonwood North Multi-Use Path Rehabilitation project)
- \$600,000.00 From: 01.00.000.589990 - Transfer Out  
To: 32.00.000.479900 - Transfer In  
(General Fund reserve for New Park Maintenance Shop project)
- \$32,700.00 From: 01.15.000.589990 - Transfer Out  
To: 32.00.000.479900 - Transfer In  
(General Fund – General Sibley for garage construction project)

Commissioner Gilbertson moved to approve the transfers as requested. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel asked the Board to consider increasing the maximum amount of funding for each project Matching Grant project from \$15,000 to \$20,000. The last funding increase took place in 2015. Commissioner Jeske moved approval to increase the maximum funding for each project as requested. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

President Beattie reviewed the following consent agenda items.

- Review and approval of November 21, 2019 Board meeting minutes.
- Request to call for bids for the following playground projects:
  - Sertoma Park near shelters #4 and #10
  - Zonta Park
- Consideration of Professional Services Agreements with Houston Engineering for the Fore Seasons Center parking lot rehabilitation with approval to call for bids as outlined in a memo by Finance Director Kathy Feist.
- Request to dispose of 1999 18' tandem trailer (Asset #1278) via trade-in.

Commissioner Munson moved to approve the consent agenda as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

President Beattie summarized Executive Director Bina's annual evaluation for 2019. Commissioner Jeske moved to approve a 3.5% merit increase for Executive Director Bina

effective January 1, 2019. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Commissioner Munson moved to approve bills for payment with checks 405241 to 405489 and 199824 to 200005 along with bank drafts DFT000615 to DFT000630, EFTs 544 to 584 and direct deposits 24566 to 25109. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

The next regular Board meeting will be held January 16, 2020 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 7:06 pm.