

MINUTES OF THE BOARD OF PARK COMMISSIONERS
January 19, 2012

The Board of Park Commissioners held their regular meeting on January 19, 2012 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, and O'Brien were present. Commissioner DeForest was absent.

Commissioner Schwartz moved approval of the agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, and President Beattie. The nays being none, the motion carried.

President Beattie opened the public hearing for Improvement District 2012-01. Executive Director Bina stated that no comments have been received at the Park District Office. President Beattie asked for any comments in opposition to Improvement District 2012-01. Hearing no comments, he asked for any comments in support of the improvement district. Hearing none, he closed the public hearing.

Sue Heilman and Sue Lachenmeier appeared before the Board to review the Bismarck Women's Slow Pitch Softball Association as this month's featured partner and program.

The following consent agenda items were presented for approval:

- Approval of Park Board Minutes – The minutes from the December 15, 2011 Board meeting were presented for review and approval.
- Pledge of Securities on Deposits – Staff recommended approval of the pledges of securities for Park District deposits.
- Designation of Bank Depositories – Staff recommended approval of the following financial institutions as depositories for Park District funds: American Bank Center, Northland Financial, Starion Financial, US Bank and Wells Fargo Bank.
- Staff requested authorization to call for bids on Improvement District 2012-01 projects as specified:
 - **Unit One:** Scheels Sports Complex – This is for the grading, seeding, paving and irrigation for Fields 7 and 8.
 - **Unit Three:** Scheels Sports Complex Trail – The project consists of the construction of approximately 3,200 lf of 10' asphalt trail and 1,010 lf of 6' concrete sidewalk. The project is a Recreation Trail Program Grant to a maximum grant of \$202,000.
 - **Unit Four:** Riverwood Golf Course – This project is for replacement of 9 holes of the irrigation system, pump house improvements and repairs to the cart paths. The Park District will also receive an alternate bid for completion of all 18 holes.
 - **Unit Five:** Tom O'Leary Trail – This project consists of the installation of utility services to a proposed restroom to the north of the tennis courts.

Commissioner Jeske moved to approve the consent agenda as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Greg Smith, Operations Director, reviewed the 2012 fertilizer bids. Commissioner Schwartz moved approval of the low bids that met all specifications:

Van Diest Supply Company for \$20,130.40

Fertilawn for \$20,947.20

Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Brett Gurholdt, Kadrmas Lee and Jackson, reviewed the bids received for Hoge Island debris removal and road re-construction. Commissioner O'Brien moved approval of the low bid of \$126,402.72 submitted by Mariner Construction. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved approval of the professional consultant agreement with Ulteig Engineers for Riverwood Golf Course irrigation and golf cart path improvements project. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Commissioner Schwartz moved approval of the professional consulting agreement with Kadrmas Lee and Jackson for the Scheels Complex fields seven and eight development. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Finance Director Augie Ternes requested approval for the Park District to refund Improvement Bonds Series 2005. He reviewed the benefits to the Park District of refunding the bonds. Commissioner O'Brien moved approval. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Augie Ternes also requested approval of the Resolution Confirming Assessments and Directing Certification and Levy of \$750,000 for the 2011-01 Improvement District. Commissioner Jeske moved approval of the resolution. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

President Beattie provided a summary of Executive Director Bina's six month reviewed by the commissioners in December and asked what the wishes of the Board were in regard to his salary. Commissioner O'Brien moved to table the decision until the February meeting and requested that all commissioners receive copies of the other commissioner's evaluations. The salary adjustment at that time would be retroactive to January 1, 2012. Commissioner Jeske seconded the motion and the voting went as follows: Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

Commissioner Schwartz moved approval of bills with check 170872 to 171059 and 333112 to 334234. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes:

Commissioners Jeske, Schwartz, O'Brien and President Beattie. The nays being none, the motion carried.

The next meetings will be:

- February 15, 2012 Strategic Planning Session: 5:00 pm – 8:00 pm, Park District Administrative Office
- Next Regular Board Meeting: February 16, 2012 at 5:15 pm Tom Baker meeting room

President Beattie adjourned the meeting at 5:48 pm.