

MINUTES OF THE BOARD OF PARK COMMISSIONERS
January 20, 2011

The Board of Park Commissioners held their regular meeting on January 20, 2011 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, O'Brien and DeForest were present.

Commissioner DeForest moved to approve the agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Schwartz moved to approve the December 16, 2010 Board meeting minutes as presented. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner DeForest move approval to call for bids for fencing Scheels Complex diamonds five and six as requested by staff. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Assistant Director Bina reviewed the bids received for the supply of fertilizer and the vendors who submitted the low bid that met all bid specifications for each item. Commissioner O'Brien moved to approve the following bids as recommended:

TurfWerks for \$13,992.00
Rivard's Turf and Forage for \$9,328.50
Fertilawn for \$7,516.32

Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Director Neu reviewed two proposed easements with MDU – the first a utility easement for placement of an MDU transmission line and the second for an access easement to the site. Commissioner Jeske moved approval of both easements as presented. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Assistant Director Bina reviewed the 2011 National Softball Championship Host agreement with ASA softball for the championship the District will host in September 2011. Commissioner O'Brien moved to approve the agreement. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The ND Game and Fish Department is willing to provide for the construction and funding of a fishing pier on Cottonwood Park pond with the understanding that the Park District accepts ownership and maintenance of the pier. Commissioner DeForest moved to approve the

cooperative agreement for the fishing pier. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Director Neu reviewed an agreement between Dakota West Arts Council (DWAC) and the Park District for mutually beneficial cultural programming and community services. Commissioner Schwartz moved approval of the agreement. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to approve an agreement with the Bismarck Mandan Tennis Association (BMTA) for use of Capital Racquet and Fitness Center and outdoor tennis courts for BMTA purposes. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The semi-annual pledge of securities was presented and shows that all Park District deposits are adequately protected as required by state law. Commissioner DeForest moved to accept the pledge of securities as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

President Beattie stated that the review of the Accounting Manual updates is on the agenda for Board consideration in case Board members would like to discuss any changes or updates to the manual at the Board meeting, instead of waiting for a special meeting. Commissioner O'Brien moved to table the Accounting Manual discussion for a special meeting. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, and DeForest. Nays: President Beattie. The motion carried.

The Board discussed holding a Board retreat to begin the strategic planning process for 2012-2014. The special Board meeting to review the Accounting Manual could be held at the same time. The strategic planning session could also replace the management team meetings that are tentatively scheduled. The commissioners will be contacted regarding a date for a special Board meeting and Board retreat and agreed to replace the February management team meetings with the retreat.

Commissioner DeForest moved to approve bills for payment with checks 167301 to 167471 and 322904 to 323970. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The next regular Board meeting will be held February 17, 2011 at 5:15 pm. The meeting was adjourned at 5:50 pm.