

MINUTES OF THE BOARD OF PARK COMMISSIONERS
February 9, 2011

The Board of Park Commissioners held a special Board meeting on Wednesday, February 9, 2011 in the Administrative Office Conference Room. President Beattie called the meeting to order at 5:25 pm. Commissioners Jeske, Schwartz, O'Brien and DeForest were present.

Commissioner DeForest moved to approve the agenda as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest, and President Beattie. The nays being none, the motion carried.

The topic for discussion was the proposed changes to the Accounting Manual with an additional change proposed as follows:

Land Transactions:

Land acquisitions, sales, transfers, trades and land management agreements will be presented to the Board of Park Commissioners for review and approval.

This addition was discussed as well as other topics from the Accounting Manual. Commissioner O'Brien moved to approve the changes to the Accounting Manual, including the addition of land transactions. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest, and President Beattie. The nays being none, the motion carried.

The special Board meeting was adjourned.

The Board then reconvened for the purpose of a retreat and strategic planning discussion. President Beattie called the meeting to order with all commissioners present. The Board agenda presented for discussion were the following strategic considerations:

1. Development of alternative/new revenue sources
2. Land acquisition
3. Resident versus non-resident fees
4. Relationships with local entities
5. Facility Studies (by ranking)
 - Hillside
 - Schaumberg Arena
 - World War Memorial Building
 - Capital Racquet and Fitness
 - Frances Leach High Prairie Arts & Science Complex
 - Others Added:
 - Municipal Ballpark
 - Reichert Field
 - Park Operations Shop
6. Association and user group management contracts
7. Recreation Programming plan

8. Special event and visitor development
9. Park District's role in community special events
10. City wide revenue development
11. Other considerations for discussion:
 - Naming of Municipal Ballpark
 - Full-time staff compensation and benefits review
 - ADA compliance – 2010 Standards for Accessible Design

By agreement of the board, topics were consolidated to place common topics together to be discussed and considered as one discussion area. The final agenda was as follows:

1. Development of alternative and new revenue streams including city wide revenue sources and resident/non-resident fee structures.
2. Land acquisition needs and methods of
3. Community relations including general community and public relations, with government entities, partners and user groups.
4. Facility planning with an overall theme of existing facilities, upgrades, renovations and alternatives. This consolidation placed separate facilities into the overall planning discussion with the original Board priority listing intact.
 - a. Hillside Pool
 - b. Schaumberg Arena
 - c. World War Memorial Building
 - d. Capital Racquet and Fitness Center
 - e. Frances Leach High Prairie Arts & Science ComplexOther considerations: Municipal Baseball Park, Cottonwood Reichert Field, and Park Operations Shop.
5. Recreation programming to include program planning, special events and visitor development and role in community wide special events.
6. A sixth topic area was set up for new and emerging topics and opportunities. The items added to this discussion group were:
 - Naming of Municipal Ballpark
 - Full-time employee compensation and benefits review
 - ADA compliance and 2010 approved standards for accessibility.

The Board, by consensus, accepted the new discussion groupings. Board members, team leaders and staff members offered many thoughts and ideas for the topics during the session. With all feedback considered, staff will move forward through management teams in developing the draft 2012-2014 strategic plan for report and presentation to the Board at the May 2011 meeting.

The one item of action from the meeting was in regard to the compensation and benefits review. After a discussion on reviewing the benefits and compensation plan as a whole instead of single

items, Commissioner O'Brien moved to set up a committee of two Commissioners with Administration to conduct a review process of the full-time employee compensation package. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest, and President Beattie. The nays being none, the motion carried. Commissioners Jeske and Schwartz will serve on this committee.

The meeting was adjourned at 9:10 pm.