

MINUTES OF THE BOARD OF PARK COMMISSIONERS
March 24, 2011

The Board of Park Commissioners held their regular meeting on March 24, 2011 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, O'Brien, and DeForest were present.

Commissioner Jeske moved to approve the agenda as presented. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The February 17, 2011 Board meeting minutes were reviewed. Commissioner O'Brien requested the statement that "all improvements will become property of the Park District" be added at the end of the paragraph discussion Sleepy Hollow improvements. Commissioner Schwartz moved approval of the Board meeting minutes with the recommended change. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Tim Hermann from the Dakota Junior Golf Association and Don Walz from the Bismarck Sertoma Club addressed the Board regarding their respective programs as part of the District's Featured Partners and Programs.

Paula Redmann, Community Relations Manager, provided an update to the Board regarding the upcoming community input meeting scheduled for April 7, 2011.

Commissioners Jeske and DeForest reviewed the Matching Grant applications and interviews. Commissioner Jeske moved to approve the following Matching Grant recommendations:

Applicant	Project Title	Funding Recommended
Fastrax BMX	Gate Controller/Soil Tac	\$1,577.00
Bismarck Youth Fastpitch Softball Association	Outfield Fence	\$2,300.00
Bismarck Youth Baseball	Dugout covers #1-#4 at Scheels Complex	\$10,000.00
Central Dakota Cycling	Electronic Chip Timing System	\$5,500.00
Rita Murphy Elementary	Playground Improvements	\$4,328.33
Bismarck Men's Slowpitch Softball Association	Concessions/Restroom Facility at Cottonwood Park South	\$10,000.00
Farwest Rotary Club	Benches and Picnic Tables for New Generations Park	\$2,500.00
Dakota United Soccer/Bismarck Soccer League	Cottonwood Soccer Complex Bleacher Project	\$4,000.00
Bismarck Horse Club	Bismarck Horse Club – Arena	\$1,092.00
Bismarck Baseball Boosters	Municipal Baseball Park infield improvements	\$10,000.00

Bismarck Community Gardens	Community Garden Signage	\$2,500.00
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Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Assistant Director Bina reviewed maintenance equipment and golf car bids that were received. Staff recommended the following low bids be accepted:

- MTI Distributing: One 2011 fairway mower for \$50,073.06
- MTI Distributing: Two 2011 turf mowers (10.5 foot) with cabs and snow throwers for \$133,167.28
- Solorider Golf Cars: Three single rider golf cars for \$28,500

Staff also recommended rejecting the bids received for the heavy-duty truckster due to conflicting statements in the bid specifications and receive sealed price quotes as per District policy. Commissioner Jeske moved to accept the bids as recommended, reject the heavy-duty truckster bid, and receive sealed price quotes on the truckster. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Bids for Park District garments and Prairie Rose State Games t-shirts were reviewed by Assistant Director Bina. Commissioner Schwartz moved approval of the following low bids:

- Park District garments: Pure Country (\$865.70), Dakota Screen Arts (\$323) and Brown and Senger (\$5,968.49).
- Prairie Rose State Games t-shirts: ScreenCo (\$12,524)

Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Director Neu reviewed the proposed 2011-01 Improvement District with the following projects:

- Unit One Scheels Sports Complex – Parking Lot
- Unit Two Chief Looking Village Trail
- Unit Three Hay Creek Trail #1
- Unit Four Cottonwood – Boston Drive/Land Purchase
- Unit Five Fox Island Parking Lot
- Unit Six Tom O'Leary Trail

Discussion centered on the land purchase that is included in Unit Four. Commissioner O'Brien moved to pull unit four from the improvement district. Commissioner Schwartz seconded the motion and the voting went as follows: Commissioners Jeske, Schwartz, O'Brien, and President Beattie. Nays: Commissioner DeForest. The motion carried.

Commissioner Jeske moved to place units one, two, three, five and six forward into Improvement District 2011-01. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Schwartz moved to accept the resolution to create Improvement District 2011-01, and re-number the units to become units one through five. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to accept the resolution approving the engineer's report and directing the creation of detailed plans and specifications. Kadrmas Lee and Jackson will be the engineers for units one, two, three and five. Swenson, Hagen and Co will be the engineer for unit four. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner DeForest moved to table the Cottonwood – Boston Drive/Land Purchase unit of the proposed improvement district until the next meeting as she would like to receive additional information regarding this proposed unit. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, DeForest and President Beattie. Nays: Commissioner O'Brien. The motion carried.

Commissioner DeForest moved to approve the notice of public hearing on Improvement District 2011-01 with the public hearing scheduled for 5:15 pm on April 21, 2011. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Assistant Director Bina reviewed a cost share agreement with ND Game and Fish Department for improvements to the Fox Island parking lot. Commissioner O'Brien moved to approve the agreement. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Director Neu reviewed information relating to an economic contribution study being conducted by the ND Recreation and Parks Association (NDRPA) utilizing North Dakota State University. This study includes direct information regarding the economic impact of Bismarck Parks and Recreation District. Commissioners were provided with a memorandum of understanding for the Park District's participation and commitment to the project. NDRPA is asking the Park District to contribute a total of \$10,000 to the project with \$5,000 due by April 8, 2011 and the remaining \$5,000 by December 1, 2012. Commissioner O'Brien moved to approve the memorandum of understanding for the NDRPA Economic Contribution Study. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner DeForest move to approve bills for payment with checks 167687 to 167955 and 324823 to 325643. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The next meeting will be Thursday, April 21, 2011 at 5:15 pm at the Tom Baker meeting room.
The meeting was adjourned at 6:50 pm.