

MINUTES OF THE BOARD OF PARK COMMISSIONERS
November 17, 2011

The Board of Park Commissioners held their regular meeting on November 17, 2011 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, O'Brien, and DeForest were present.

Commissioner Schwartz moved approval of the agenda as presented. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to approve the October 20, 2011 Board meeting minutes as presented and the September 15, 2011 Board meeting minutes that were revised due to a missing motion. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Roger Weigel, Bismarck Men's Slowpitch Softball Association, made a presentation as November's Featured Partners and Programs portion of the agenda.

Walt Stack, a representative from the ND Amateur Softball Association, appeared before the Board to present the Park District with the James Farrell Award of Excellence for hosting a national softball championship this summer. The Park District has received this award each year that it has hosted a softball tournament. Mr. Stack thanked the Park District for its support softball and for seeking to bring national championships to Bismarck.

Kevin Klipfel, Facilities and Programs Director, informed the Board that Bismarck was successful in being awarded the 2013 Girls 14 and Under B Northern Territory National Softball Championship at the recent national meeting. It will be the 11th national championship hosted in Bismarck and the first Amateur Softball Association youth championship in North Dakota.

Bismarck Parks and Recreation District is proposing to update its ordinances. Connie Hofland, Legal Counsel, reviewed the procedure to update the ordinances, and she reviewed the proposed ordinances for consideration. This was the first reading of the ordinances. They will again be read at the December Park Board meeting and if approved, they will be published in The Bismarck Tribune and become effective three days after publication

Commissioner DeForest moved approval of the changes to the Park District's Human Resources Policy and Procedure Handbook as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The proposed changes to the Park District's Accounting Manual were reviewed by Finance Director Augie Ternes. In the section Professional Service Contracts for Engineer and Architect Services, Commissioner O'Brien moved to add one Park Board commissioner to the selection committee. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes:

Commissioners Schwartz, O'Brien and President Beattie. Nays: Commissioners Jeske and DeForest. The motion carried.

Executive Director Bina requested Board authorization to call for bids for Hoge Island Park parking lot debris removal and access road rehabilitation. This area was damaged by the flood, and the project has been approved by FEMA. Commissioner DeForest moved approval to call for bids. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried. The work will not be completed until spring 2012.

Augie Ternes, Finance Director, provided a review of potential projects should the Board wish to create a 2012 Improvement District. Commissioner Schwartz approved staff proceeding with plans to create a 2012 Improvement District and obtaining cost estimates for the various projects. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner DeForest moved approval of bills for payment with checks 170415 to 170685 and 331560 to 332308. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Executive Director Bina provided the Board with an update on the 2011 flood recovery. Significant progress has been made since the October Board meeting, including replacement of sand at the sand volleyball courts and about 75% of the work has been completed at General Sibley Park. Fallen trees are being removed and hazardous trees cut down. Executive Director Bina and President Beattie thanked the Park District staff for their dedication and hard work in the flood recovery process.

President Beattie reminded Board members of the upcoming meetings:
Full-Time and Full-Time Seasonal Employee Appreciation Luncheon – November 18, 2011 at 11:30 am - Municipal Country Club
Regularly Scheduled Board Meeting: December 15, 2011 at 5:15 pm – Tom Baker Meeting Room

The meeting was adjourned at 6:16 pm.