

MINUTES OF THE BOARD OF PARK COMMISSIONERS
September 15, 2011

The Board of Park Commissioners held their regular meeting on September 15, 2011 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, O'Brien, and DeForest were present.

Commissioner Schwartz moved approval of the agenda as presented. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The following consent agenda items were presented for approval:

- The August 18, 2011 Board Meeting Minutes
- Contracts and Agreements
 - United States Olympic Committee Amendment to Original Agreement to change dates
 - Theo Art School Use at High Prairie Arts & Science Complex regarding Theo Art School renting additional space.
- Approval requested to begin planning for 2012 Trail Projects: Tom O'Leary Trail and Scheels Complex Trail, utilizing Kadmas Lee and Jackson for these projects.

Commissioner Schwartz moved approval of the consent agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Al Burgard, Past President and Equipment Coordinator for the Bismarck Soccer League made a presentation to the Board as the Featured Partners and Programs portion of the agenda.

Mike Manstrom with Dougherty and Company presented the 2011 Improvement District bond sale results to the Board. Commissioner DeForest moved to approve the Initial Resolution for Refunding and the Financing Resolution. Commissioner Schwartz seconded the motions and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Executive Director Bina reviewed the Transportation Enhancement program (TE) provided by the North Dakota Department of Transportation (DOT). The TE Program funds transportation enhancement projects along major transportation corridors, and staff requests Board authorization and support to apply for a section of trail from Pioneer Park to Sertoma Park.

If the Park District were to receive TE funding, the Park District would be responsible for the design costs and will be billed by DOT for 20 % of the construction costs. Commissioner Jeske moved to provide Board support and approval for staff to submit a Transportation Enhancement grant application as described. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Executive Director Bina reviewed an opportunity for the Park District to submit a grant application to the North Dakota Parks and Recreation Department's Land and Water Conservation Fund program. This grant requires a 50% match from the applicant and is open to all political subdivisions in North Dakota. Staff requests Board authorization and support to submit an application for a new playground by shelter two in Lions Park.

Commissioner Schwartz moved to provide Board support and approval for staff to submit the Land and Water Conservation Fund grant application as described. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Executive Director Bina provided an update on the 2011 flood recovery process. Staff requested Board authorization to declare an emergency to facilitate flood repair work on Fox Island and the Pioneer Park and Sertoma sand volleyball courts. By declaring an emergency, the bidding procedure as required by ND Century Code 48-01.2-04 can be eliminated. However, the Park District would still utilize the bid process, but the length of time would be shortened to two consecutive weeks in order to allow the projects to be completed prior to winter. Commissioner O'Brien moved approval to declare an emergency for the flood related projects as outlined. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner DeForest moved approval to call for bids on the following flood related projects:

- Debris removal at Fox Island
- Remove and replace sand at Pioneer Park and Sertoma sand volleyball courts
- Replace playgrounds at Sertoma shelter #10, Hoge Island, and General Sibley Park 2-5 year old playground (contingent upon approval from FEMA).

Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner DeForest moved approval of bills for payment with checks 169733 to 170147 and 330149 to 330873. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The meeting was recessed until 6:00 pm for the public hearing on the 2012 operating budget.

At 6:00 pm, President Beattie opened the public hearing on the proposed 2012 operating budget. Three times he asked for anyone to express comments in opposition to or expressing concerns with the budget. Hearing no comments, he then asked three times for comments in support of the budget. Hearing no comments in support of the budget, he closed the public hearing.

He then asked the Board for any discussion regarding the proposed 2012 budget. Commissioner O'Brien moved to give full-time employees a 5% salary increase and eliminate the longevity pay. Discussion occurred on the motion. Commissioner O'Brien withdrew his motion.

Commissioner DeForest moved to approve the 2012 budget as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Jeske then approved the 2012 tax levy. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The Board will hold a special meeting on September 29, 2011 at 12:30 at the Park District Office.

The next regular Park Board meeting will be held on Thursday, October 20, 2011 at 5:15 pm at the Tom Baker Meeting Room.

The meeting was adjourned at 6:11 pm.