

MINUTES OF THE BOARD OF PARK COMMISSIONERS
May 17, 2012

The Board of Park Commissioners held their regular meeting on May 17, 2012 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Jeske, Schwartz, O'Brien and DeForest were present.

Commissioner Schwartz moved to approve the agenda as presented. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none the motion carried.

Phil Gisi from Edgewood Group, LLC appeared before the Board with information about a potential land gift from Edgewood Group, LLC to the Park District. The land is located in northeast Bismarck, an area that it is need of public parks and trails. A final survey, plat and easements would need to be developed and Edgewood Group, LLC would cover the cost of an appraisal. Commissioner O'Brien moved to accept the land gift and authorized implementation of the necessary paperwork. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none the motion carried.

Jeff Feist from Ritterbush-Ellig-Hulsing, appeared before the Board to present a proposed master plan for Municipal Baseball Park. In addition, Steve Chuppe, representing the Bismarck Baseball Boosters, appeared before the Board to offer that organization's support of the master plan. Commissioner Schwartz moved to accept the plan presented and authorized staff to develop an implementation plan. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none the motion carried.

Pat Brown from Brady Martz presented the 2011 audit report to the Board. He thanked Finance Director Augie Ternes, Executive Director Bina and Park District staff for their assistance with the auditing process. Commissioner DeForest moved to accept the 2011 audit report as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

President Beattie reviewed the following items on the consent agenda:

- Approval of April 19, 2012 Board meeting minutes
- Request to Appear Before the Board Policy Update – Staff recommends approval of the updated policy
- Tom O'Leary Tennis Courts Utility Services – Recommendation from staff to reject bids received for this work
- Saturday Morning Markets in Kiwanis Park – Staff recommends approval to submit a letter of request to the city of Bismarck for road closure from 9 am – 1 pm during these events.
- Professional Services Agreement – Recommend approval for professional services for Scheels Complex dugouts and fencing

Commissioner O'Brien asked that the request to appear before the Board policy update and Saturday Morning Markets in Kiwanis Park be removed from the consent agenda.

Commissioner Schwartz moved to approve the amended consent agenda. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner O'Brien moved to table the Request to Appear before the Board policy update to allow staff and legal counsel time to further research the topic. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

After discussion on the Saturday Morning Markets at Kiwanis Park, Commissioner DeForest moved approval for the Park District to submit a road closure request to the city of Bismarck for these events. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, DeForest and President Beattie. Nays: Commissioner O'Brien. The motion carried.

Jason Petryszyn from Swenson, Hagen and Co. provided a summary of bids received for Fox Island parking lot work. This project was delayed from 2011 due to the flooding and is a cooperative effort with the ND Game and Fish Department. Commissioner Jeske moved approval of the low bid of \$121,539.10 submitted by Northern Improvement. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Clint Knutson from Ulteig Engineering presented the bids received for repairs to the Riverwood Golf Course car paths. Commissioner O'Brien moved to accept the low bid of \$53,136 submitted by Quality Asphalt Repair, Inc. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director, provided a summary of bids received for a scoreboard at Scheels Complex, diamond #6. Commissioner DeForest moved to accept the low bid of \$27,025 from Dakota Fence. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

Commissioner Schwartz moved to approve bills for payment with checks 171744 to 171970 and 336692 to 337309. Commissioner O'Brien seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Schwartz, O'Brien, DeForest and President Beattie. The nays being none, the motion carried.

The next meeting will be held June 21, 2012 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:15 pm.