

MINUTES OF THE BOARD OF PARK COMMISSIONERS
January 17, 2013

The Board of Park Commissioners held their regular meeting on January 17, 2013 in the Tom Baker meeting room of the City/County Building. President Schwartz called the meeting to order at 5:15 pm. Commissioners Beattie, DeForest, Munson and Jeske were present.

Commissioner DeForest moved to approve the agenda as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Rich Frye from the Bismarck Mandan Tennis Association was January's Featured Partner and Program. He provided information to the Board about their organization.

Executive Director Bina provided an update on the potential sale of land to Menards. This was first discussed at the November 2012 Board meeting, and the Board authorized an appraisal. The appraisal has been completed with an estimated market value of \$92,646 or \$3.00 per square foot. Commissioner Beattie moved approval to sell the land for the appraised value with the following items incorporated into a contract for sale:

- Menards will be responsible for all surveys and all necessary zoning and platting changes with the City of Bismarck.
- Menards will pay the cost of the appraisal.
- Menards will pay all closing costs for the transaction.
- Menards agrees to build a retaining wall a minimum of 10 feet away from the existing recreational trail, subject to prior approval of the design and appearance of the retaining wall by the Park District Executive Director.
- Menards will be responsible for any damages to the existing recreational trail and agree to cover all costs of any repairs.
- Menards will be responsible for special assessment balance for this parcel of land. This amount is estimated to be approximately \$11,000.

Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Jeske moved to approve the following consent agenda items:

- Approved of December 20, 2012 Board meeting minutes
- Approved of pledge of securities on deposits
- Approved staff requests to call for bids for the purchase of 2013 maintenance equipment and the 2013 Activity Schedule.

Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Legal counsel Connie Hofland reviewed a proposed update to the Human Resource Policy and Procedure Handbook to the Smoking Policy to bring it in to compliance with ND state law.

Commissioner Munson moved approval of the updated language. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Executive Director Bina provided an update on the process to review the 2013-2015 Strategic Plan and the development of the 2014-2016 plan. Commissioners, directors, managers and other staff will meet together on February 19th starting at 5:00 pm at the Park District Administrative Office.

Commissioner Beattie moved approval of bills with checks 174282 to 174467 and 343590 to 344352. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

President Schwartz welcomed DeShon Benton, an intern with Bismarck Parks and Recreation District to the Board meeting. He also thanked the writer of a letter to the editor of The Bismarck Tribune for the nice comments received regarding cross country skiing at Riverwood Golf Course and he thanked to Dan Waldoch and his staff for doing an excellent job. Finally, he referred the community to the Park District's website to review a rendering of the Municipal Baseball Park's front entrance and information if they wish to make a pledge or buy a seat. The next regular Board meeting will be held February 21, 2013 at 5:15 pm at the Tom Baker meeting room. The meeting was adjourned at 5:42 pm.