



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927

2018 Annual Budget

**As Approved
September 21, 2017**

**BISMARCK PARKS AND RECREATION DISTRICT
2018 ANNUAL BUDGET**

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BUDGET RESOLUTION

AN RESOLUTION MAKING THE ANNUAL APPROPRIATION FOR EXPENDITURES OF THE PARK DISTRICT OF THE CITY OF BISMARCK, NORTH DAKOTA, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR OF 2017.

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA.

Section 1. There hereby be appropriated the following sums of money or so much there of that may be necessary for the purpose of paying expenses of the Park District of the City of Bismarck, North Dakota, for the fiscal year commencing January 1, 2018 and ending December 31, 2018.

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2017 for the purpose of paying expenses of the Park District of the City of Bismarck.

General Levy	\$8,253,786
Special Assessments	\$2,788,813
Park & Recreation Facilities	\$1,883,762

Section 3. Taking effect. This resolution shall be in full force and effect from and after its final passage and adoption.

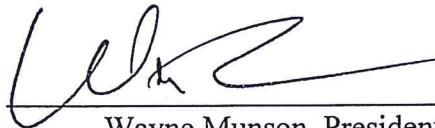
First reading – August 17, 2017

Second reading – September 21, 2017

Final passage and adoption – September 21, 2017

September 21, 2017

Date



Wayne Munson, President



Randy Bina

Clerk/Executive Director

BISMARCK PARKS AND RECREATION DISTRICT
CITY OF BISMARCK, NORTH DAKOTA

CERTIFICATE OF LEVY

State of North Dakota
County of Burleigh
Park District of City of Bismarck

TO: Kevin Glatt, Auditor of Burleigh County

You are hereby notified that on the 21st day of September 2017, the Governing Body of the Park District of the City of Bismarck, North Dakota; population of which, according to the last official census is 61,272, levied a tax of \$12,962,361.00 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2018 and ending December 31, 2018 which said levy is itemized as follows:

General Levy	\$8,253,786
Special Assessments	\$2,788,813
Park & Recreational Facilities	\$1,883,762

You will duly enter and extend such tax upon the county tax list for collection upon taxable property of the City of Bismarck for the current year.

Dated this 22nd day of September, 2017 at Bismarck, North Dakota.



Randy Bina
Executive Director/Clerk

BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2018

	2016 Actual	2017 Budget	2018 Approved
<u>GENERAL FUND</u>			
TAXES			
CURRENT TAXES	6,842,211	7,300,000	7,760,000
PRIOR TAXES	39,662	50,000	50,000
MOBILE HOME TAXES	65,213	50,000	50,000
TELECOMMUNICATION TAX	51,747	52,000	52,000
	<u>6,998,832</u>	<u>7,452,000</u>	<u>7,912,000</u>
STATE REPLACEMENTS			
STATE AID	1,173,262	1,100,000	1,000,000
GAME AND FISH	-	1,000	1,000
BURLEIGH COUNTY HOUSING	10,053	4,500	4,500
HOMESTEAD CREDIT-CURRENT	90,743	75,000	83,000
HOMESTEAD CREDIT-PRIOR	10,298	500	500
HOMESTEAD CREDIT-MOBILE HOME CURRENT	-	1,000	1,000
HOMESTEAD CREDIT-MOBILE HOME PRIOR	4,625	100	100
	<u>1,288,981</u>	<u>1,182,100</u>	<u>1,090,100</u>
MISCELLANEOUS REVENUE			
REFUNDS	551	-	-
MISCELLANEOUS	65	-	-
INSURANCE CLAIMS	997	12,500	12,500
EQUIPMENT SALES AND RENTALS	-	1,000	1,000
	<u>1,613</u>	<u>13,500</u>	<u>13,500</u>
ASSOCIATION & MANAGEMENT CONTRACTS	245,979	205,000	213,500
INTEREST	16,625	12,000	12,000
FEES AND CHARGES	90,633	83,000	91,000
TRANSFER IN-SPECIAL REVENUE	757,013	225,000	125,000
MUNICIPAL BALLPARK	31,929	29,000	33,025
GENERAL MAINTENANCE	49,243	59,000	60,500
	<u>1,191,422</u>	<u>613,000</u>	<u>535,025</u>
GOLF OPERATIONS			
RIVERWOOD	536,780	531,000	575,000
TOM O'LEARY	426,012	439,500	452,500
FORE SEASONS CENTER/PEBBLE CREEK	383,352	407,000	414,000
	<u>1,346,143</u>	<u>1,377,500</u>	<u>1,441,500</u>
POOL OPERATIONS			
ELKS	63,272	63,000	65,000
HILLSSIDE	157,540	160,700	161,700
WACHTER	31,877	40,750	38,750
	<u>252,688</u>	<u>264,450</u>	<u>265,450</u>
ARENA OPERATIONS			
VFW SPORTS CENTER	353,957	365,000	365,500
SCHAUMBERG	98,229	170,650	170,000
	<u>452,186</u>	<u>535,650</u>	<u>535,500</u>

BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2018

	2016 Actual	2017 Budget	2018 Approved
MEMORIAL BUILDING	11,179	13,500	13,500
ADMINISTRATION	86,015	41,500	46,500
RECREATION ACTIVITIES			
ADMINISTRATION	7,784	-	-
ADULT BASKETBALL	124,250	121,000	117,000
ADULT SOFTBALL	22,980	25,300	24,300
ADULT TENNIS	-	1,300	1,300
ADULT VOLLEYBALL	322,044	276,000	291,000
FLAG FOOTBALL	6,079	6,000	6,000
BASEBALL - BABE RUTH 13-15	37,747	46,000	46,000
BASEBALL - BABE RUTH 16-19	27,226	23,200	26,450
BASEBALL - GOVERNORS	13,016	20,000	20,500
YOUTH BASEBALL/SOFTBALL	20,049	19,000	19,000
YOUTH BASKETBALL	39,917	46,000	47,000
YOUTH SOCCER	35,345	30,500	31,000
YOUTH VOLLEYBALL	24,998	32,000	32,000
YOUTH TENNIS	11,803	14,700	14,700
JUNIOR GOLF	27,945	40,000	40,000
TRACK	825	2,000	1,500
ACTIVITY CENTERS	261,467	250,000	255,000
BLAST	703,679	720,000	710,000
SAFETY VILLAGE	11,590	13,500	13,500
SPECIAL POPULATIONS	1,500	3,000	3,000
TEEN TOUR	6,302	8,000	6,000
MISCELLANEOUS YOUTH PROGRAMS	2,735	4,500	4,500
ARCHERY	9,155	8,500	9,000
KARATE	2,020	1,500	1,750
ARTS PROGRAMMING	6,338	-	-
FLURRY FEST	-	1,500	1,500
JULY CELEBRATION	-	3,500	3,500
HALLOWEEN PARTY	524	3,000	3,000
TOURNAMENTS	-	6,150	-
MISCELLANEOUS SPECIAL EVENTS	-	-	4,000
	1,727,317	1,726,150	1,732,500
DAKOTA ZOO	2,893	4,000	4,000
MCDOWELL DAM	162,040	187,500	194,800
FORESTRY	61,188	51,500	51,500
MUNICIPAL LEASE	90,000	90,000	90,000
SIBLEY PARK	324,954	260,800	292,300
CAPITAL RACQUET & FITNESS CENTER	379,678	386,750	388,750
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	45,675	44,200	46,200
BURLEIGH COUNTY PARKS	142,798	162,926	167,150
CONTINGENCIES	-	200,000	200,000
AQUATIC/WELLNESS CENTER	876,290	893,000	912,550
TOTAL GENERAL FUND	15,441,891	15,500,026	15,932,825

BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2018

	2016 Actual	2017 Budget	2018 Approved
<u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES - TOURNAMENT ACCT	53,839	88,000	108,000
SPECIAL ASSESSMENTS	2,863,771	2,626,000	2,666,000
EMERGENCY FUND	25,923	16,000	16,000
TOTAL SPECIAL REVENUE	<u>2,943,533</u>	<u>2,730,000</u>	<u>2,790,000</u>
<u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	1,865,423	1,803,000	1,904,000
GOVERNMENT CONSTRUCTION	113,784	195,000	95,000
PARK IMPROVEMENT	10,638,855	613,150	1,107,650
MUNICIPAL LEASE	-	-	-
TOTAL CAPITAL PROJECTS	<u>12,618,063</u>	<u>2,611,150</u>	<u>3,106,650</u>
 TOTAL BUDGET ALL FUNDS	 <u><u>31,003,486</u></u>	 <u><u>20,841,176</u></u>	 <u><u>21,829,475</u></u>

BISMARCK PARKS AND RECREATION DISTRICT
EXPENSE BUDGET DEVELOPMENT 2018

	2016 Actual	2017 Budget	2018 Approved
GENERAL FUND			
SALARIES AND WAGES	-	31,600	16,500
TRANSFER TO PENSION FUND	269,065	322,700	345,375
INSURANCE	505,117	535,000	548,845
CAPITAL EQUIPMENT	255,880	460,300	309,500
CAPITAL IMPROVEMENTS	-	565,000	328,000
MISCELLANEOUS CHARGES	1,726,715	20,000	25,000
MUNICIPAL BALLPARK	26,817	32,355	83,355
OUTDOOR RINKS	29,586	49,500	39,000
GENERAL MAINTENANCE	2,387,992	2,574,900	2,686,400
	5,201,172	4,591,355	4,381,975
GOLF OPERATIONS			
ADMINISTRATION	624,620	607,400	654,650
RIVERWOOD	380,607	434,250	437,200
TOM O'LEARY	370,088	413,600	410,350
FORE SEASONS CENTER/PEBBLE CREEK	365,930	485,650	484,300
	1,741,245	1,940,900	1,986,500
ARENAS/POOLS OPERATIONS			
ADMINISTRATION	340,963	355,900	350,500
ELKS	105,982	104,350	104,650
HILLSIDE	185,546	207,000	207,500
WACHTER	88,958	102,200	100,700
VFW SPORTS CENTER	501,243	480,450	485,450
SCHAUMBERG	102,704	205,150	201,450
	1,325,396	1,455,050	1,450,250
MEMORIAL BUILDING	149,053	159,725	166,575
ADMINISTRATION	1,005,134	1,161,650	1,170,225
RECREATION ACTIVITIES			
ADMINISTRATION	644,699	670,000	708,950
ADULT BASKETBALL	105,591	107,700	113,500
ADULT SOFTBALL	10,983	12,600	13,450
ADULT TENNIS	-	700	700
ADULT VOLLEYBALL	252,032	213,250	228,250
FLAG FOOTBALL	3,648	5,220	5,250
BASEBALL - BABE RUTH 13-15	94,788	71,500	83,500
BASEBALL - BABE RUTH 16-19	35,928	34,850	36,100
BASEBALL - GOVERNORS	48,499	49,150	50,700
YOUTH BASEBALL/SOFTBALL	17,720	17,900	18,900
YOUTH BASKETBALL	50,728	65,300	57,600
YOUTH HOCKEY	25,500	29,500	29,500
YOUTH SOCCER	16,711	19,000	19,000
YOUTH VOLLEYBALL	23,325	30,800	30,800
YOUTH TENNIS	11,619	13,700	13,700
JUNIOR GOLF	26,026	38,750	42,300

BISMARCK PARKS AND RECREATION DISTRICT
EXPENSE BUDGET DEVELOPMENT 2018

	2016 Actual	2017 Budget	2018 Approved
FIGURE SKATING	15,000	15,000	15,000
TRACK	1,175	2,000	2,000
ACTIVITY CENTERS	215,269	243,750	243,750
BLAST	537,607	542,000	547,000
SAFETY VILLAGE	14,433	12,900	12,900
SPECIAL POPULATIONS	28,752	21,350	26,350
TEEN TOUR	6,302	8,000	6,500
MISCELLANEOUS YOUTH PROGRAMS	2,771	5,500	5,500
ARCHERY	5,679	6,200	6,700
CURLING	1,250	2,500	2,500
KARATE	2,968	1,250	1,250
OPEN GYM	23,705	19,600	19,250
ARTS PROGRAMMING	12,218	8,500	8,500
FLURRY FEST	1,404	3,000	3,000
JULY CELEBRATION	2,019	3,750	3,000
HALLOWEEN PARTY	1,083	2,350	2,350
TOURNAMENTS	452	3,500	-
MISCELLANEOUS SPECIAL EVENTS	-	-	4,000
	2,239,884	2,281,070	2,361,750
DAKOTA ZOO	2,893	4,000	4,000
MCDOWELL DAM	161,315	187,500	194,800
FORESTRY	224,805	226,000	255,000
MUNICIPAL LEASE	1,051,184	1,051,900	1,447,160
SIBLEY PARK	326,190	356,350	401,265
CAPITAL RACQUET & FITNESS CENTER	477,199	492,000	504,700
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	104,513	108,950	109,050
BURLEIGH COUNTY PARKS	141,954	162,926	167,150
CONTINGENCIES	-	200,000	200,000
AQUATIC/WELLNESS CENTER	1,102,214	1,120,650	1,132,425
TOTAL GENERAL FUND	15,254,151	15,500,026	15,932,825
<u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES - TOURNAMENT ACCOUNT	50,414	88,000	108,000
SPECIAL ASSESSMENTS	2,196,659	2,626,000	2,666,000
EMERGENCY FUND	-	16,000	16,000
TOTAL SPECIAL REVENUE	2,247,073	2,730,000	2,790,000
<u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	1,817,491	1,803,000	1,904,000
GOVERNMENT CONSTRUCTION	81,202	195,000	95,000
PARK IMPROVEMENT	4,675,187	613,150	1,107,650
MUNICIPAL LEASE	-	-	-
TOTAL CAPITAL PROJECTS	6,573,879	2,611,150	3,106,650
TOTAL BUDGET ALL FUNDS	24,075,104	20,841,176	21,829,475

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2018 Budget Year

		TAXES	STATE	GENERATED REVENUE				
				Association & State Aid/ Management Replacement Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
<u>General Fund</u>	Budget	Taxes						
General Operations	9,457,100	7,912,000	1,090,100	213,500	91,000	12,000	125,000	13,500
Municipal Ballpark	33,025	-	-	18,025	15,000	-	-	-
Outdoor Rinks	-	-	-	-	-	-	-	-
General Maintenance	60,500	-	-	-	10,000	-	43,500	7,000
Golf Courses	1,441,500	-	-	-	1,440,000	-	-	1,500
Swimming Pools	265,450	-	-	-	265,450	-	-	-
Arenas	535,500	-	-	-	535,500	-	-	-
Memorial Building	13,500	-	-	-	13,500	-	-	-
Administration	46,500	-	-	45,000	-	-	-	1,500
Adult Sport Activities	433,600	-	-	-	433,100	-	-	500
Youth Sport Activities	284,150	-	-	-	269,450	-	-	14,700
Other Youth Activities	992,000	-	-	-	989,500	-	-	2,500
Other Youth & Adult Activities	10,750	-	-	-	10,750	-	-	-
Special Events	12,000	-	-	-	9,000	-	-	3,000
Dakota Zoo	4,000	-	-	4,000	-	-	-	-
McDowell Dam	194,800	-	-	179,300	15,500	-	-	-
Forestry	51,500	-	-	-	1,500	-	50,000	-
Municipal Lease	90,000	-	-	-	-	-	90,000	-
Sibley Park	292,300	-	-	-	290,300	-	-	2,000
Capital Racquet & Fitness Center	388,750	-	-	-	384,750	-	-	4,000
HP Arts & Science	46,200	-	-	-	46,200	-	-	-
Burleigh County Parks	167,150	-	-	157,150	10,000	-	-	-
Contingencies	200,000	-	-	-	200,000	-	-	-
Aquatic/Wellness Center	912,550	-	-	471,800	438,750	-	-	2,000
Total General Fund	15,932,825	7,912,000	1,090,100	1,088,775	5,469,250	12,000	308,500	52,200

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2018 Budget Year

	TAXES	STATE	GENERATED REVENUE				
			Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
Budget	Taxes	State Aid/ Replacement					
<u>Special Revenue Funds</u>							
Tournament Account	108,000	-	-	107,000	-	-	1,000
Special Assessments	2,666,000	2,656,000	10,000	-	-	-	-
Emergency Fund	16,000	-	-	-	-	16,000	-
Total Special Revenue Funds	2,790,000	2,656,000	10,000	107,000	-	16,000	1,000
<u>Capital Projects Funds</u>							
Construction, Acquisition, Renovation	1,904,000	1,773,000	5,000	125,000	-	1,000	-
Government Construction	95,000	-	-	-	-	95,000	-
Park Improvements	1,107,650	-	-	95,400	253,750	249,000	509,500
Municipal Lease	-	-	-	-	-	-	-
Total Capital Projects Funds	3,106,650	1,773,000	5,000	220,400	253,750	344,000	509,500
Total Budget - All Funds	21,829,475	12,341,000	1,105,100	1,309,175	5,830,000	13,000	668,500

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2018 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>General Fund</u>										
General Operations	1,573,220	16,500	-	345,375	-	-	548,845	309,500	328,000	25,000
Municipal Ballpark	83,355	-	53,000	2,500	22,755	-	-	5,000	-	100
Outdoor Rinks	39,000	-	39,000	-	-	-	-	-	-	-
General Maint. - Operations	2,686,400	1,088,100	347,000	103,100	527,000	329,000	264,200	28,000	-	-
Golf Administration	654,650	496,200	-	4,000	1,000	-	153,450	-	-	-
Riverwood Golf Course	437,200	-	195,000	12,000	156,700	34,000	-	27,000	-	12,500
Tom O'Leary Golf Course	410,350	-	179,000	4,500	142,250	41,600	-	27,000	-	16,000
Fore Seasons Center	484,300	-	143,000	12,000	99,550	197,450	-	27,000	-	5,300
Facility Administration	350,500	255,100	6,000	3,000	-	-	86,400	-	-	-
Elks Pool	104,650	-	64,000	-	26,150	13,000	-	1,000	-	500
Hillside Pool	207,500	-	106,000	2,000	60,000	32,000	-	7,000	-	500
Wachter Pool	100,700	-	54,500	-	24,750	20,200	-	1,000	-	250
VFW Sports Center	485,450	-	111,000	22,000	65,700	284,500	-	2,000	-	250
Capital Ice Complex	201,450	-	38,100	10,150	45,200	105,950	-	1,650	-	400
Memorial Building	166,575	39,000	55,000	900	19,300	35,125	15,250	2,000	-	-
Administration	1,170,225	558,000	35,000	142,500	287,000	35,650	98,575	2,000	-	11,500
Recreation Administration	708,950	520,200	6,000	50,500	9,500	5,000	114,250	-	-	3,500
Adult Sport Activities	355,900	-	301,300	8,000	24,600	-	-	3,500	-	18,500
Youth Sport Activities	404,350	-	242,500	35,200	103,100	-	-	3,500	-	20,050
Other Youth Activities	842,000	-	775,600	7,200	48,000	-	-	500	-	10,700
Other Youth & Adult Activities	38,200	-	23,700	11,000	3,250	-	-	-	-	250
Special Events	12,350	-	1,450	250	10,650	-	-	-	-	-
Dakota Zoo	4,000	-	-	-	-	-	4,000	-	-	-
McDowell Dam	194,800	45,600	50,500	23,900	32,500	14,500	19,600	3,000	5,000	200
Forestry	255,000	-	-	245,000	10,000	-	-	-	-	-
Municipal Lease	1,447,160	-	-	-	-	-	-	-	1,442,160	5,000
Sibley Park	401,265	74,600	51,000	51,500	56,000	40,000	26,775	4,000	83,390	14,000
Capital Racquet & Fitness Cente	504,700	145,500	130,500	16,000	80,050	71,500	43,850	12,000	-	5,300
HP Arts & Science	109,050	-	-	30,000	27,200	46,800	3,800	1,000	-	250
Burleigh County Parks	167,150	49,500	-	61,000	18,000	6,500	12,150	-	20,000	-
Contingencies	200,000	50,000	20,000	20,000	25,000	20,000	-	20,000	35,000	10,000
Aquatic/Wellness Center	1,132,425	254,000	285,000	34,250	157,300	282,500	96,625	14,500	-	8,250
Total General Fund	15,932,825	3,592,300	3,313,150	1,257,825	2,082,505	1,615,275	1,487,770	502,150	1,913,550	168,300

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

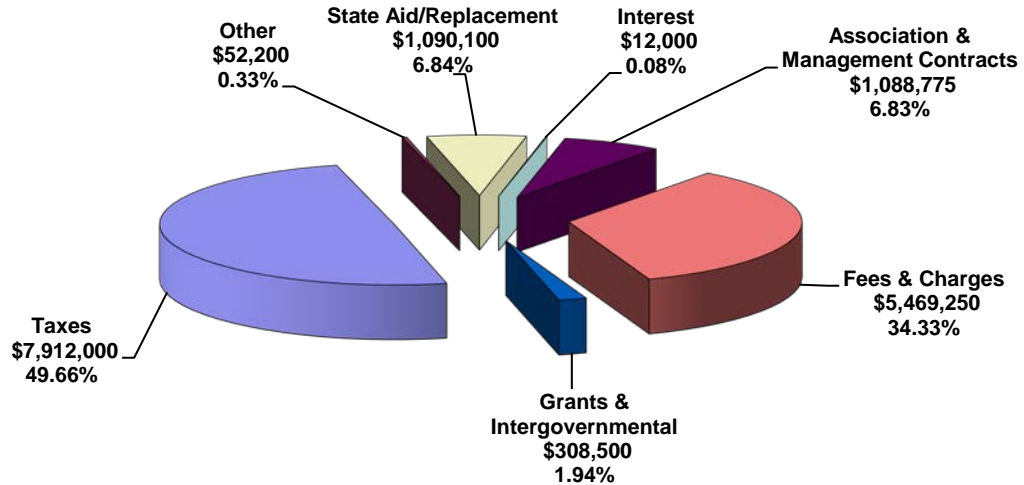
EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2018 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>Special Revenue Funds</u>										
Tournament Account	108,000	-	7,000	10,500	55,000	-	-	2,500	-	33,000
Special Assessments	2,666,000	-	-	304,800	-	-	-	-	2,216,200	145,000
Emergency Fund	16,000	-	-	-	16,000	-	-	-	-	-
Total Special Revenue Funds	2,790,000	-	7,000	315,300	71,000	-	-	2,500	2,216,200	178,000
<u>Capital Projects Funds</u>										
Construction, Acquisition, Renovation	1,904,000	-	-	-	-	-	-	-	1,569,000	335,000
Government Construction	95,000	-	-	10,000	20,000	-	-	7,000	25,000	33,000
Park Improvements	1,107,650	-	-	-	-	-	-	294,250	813,400	-
Municipal Lease	-	-	-	-	-	-	-	-	-	-
Total Capital Projects Funds	3,106,650	-	-	10,000	20,000	-	-	301,250	2,407,400	368,000
Total Budget - All Funds	21,829,475	3,592,300	3,320,150	1,583,125	2,173,505	1,615,275	1,487,770	805,900	6,537,150	714,300

BISMARCK PARKS AND RECREATION DISTRICT 2018 GENERAL FUND SUMMARY

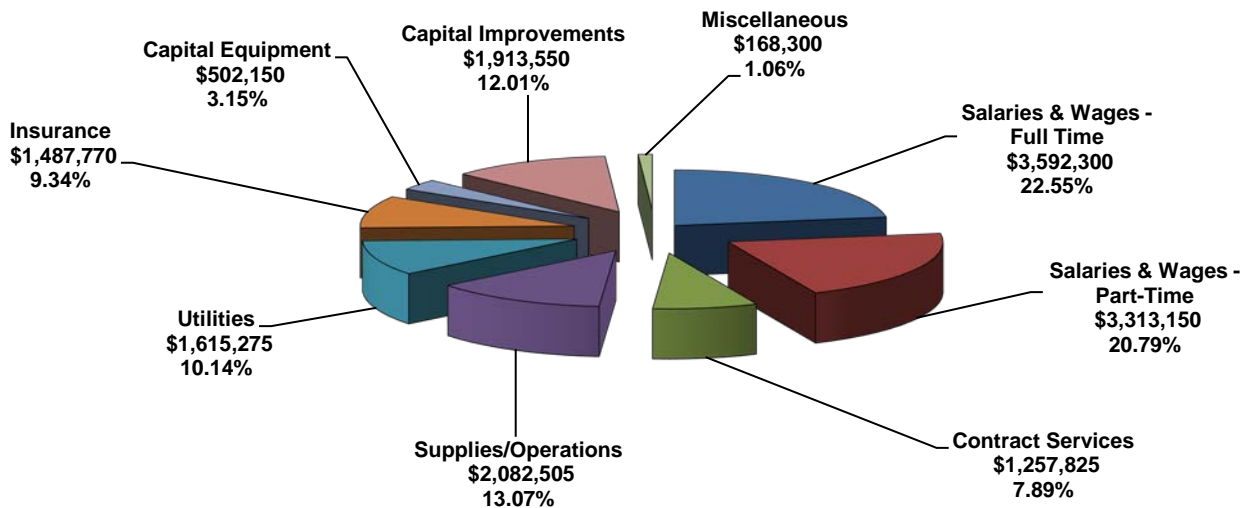
General Fund Revenue

\$15,925,325



General Fund Expenses

\$15,925,325

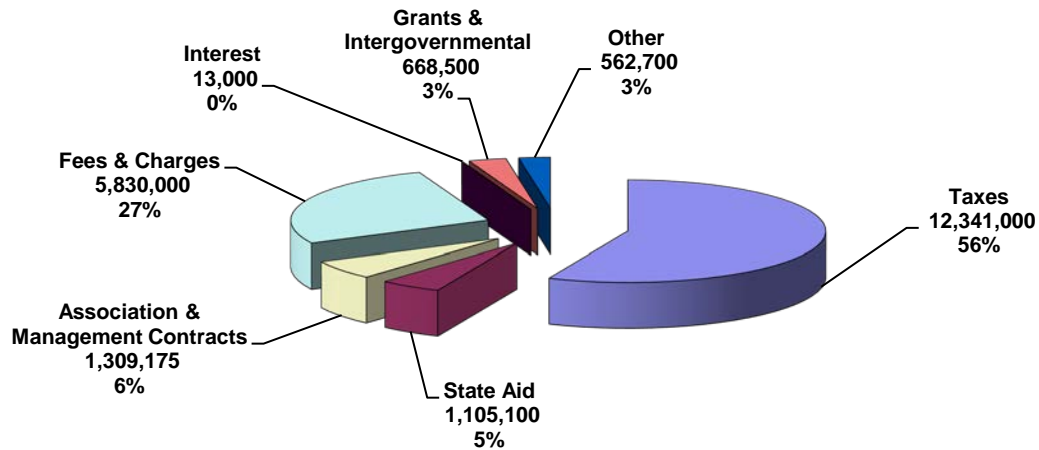


BISMARCK PARKS AND RECREATION DISTRICT

2018 ALL FUNDS

Revenue - All Funds

\$21,829,475



Expenses - All Funds

\$21,829,475

