



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927

2019 Annual Budget

**As Approved
September 20, 2018**

BUDGET RESOLUTION

AN RESOLUTION MAKING THE ANNUAL APPROPRIATION FOR EXPENDITURES OF THE PARK DISTRICT OF THE CITY OF BISMARCK, NORTH DAKOTA, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR OF 2018.

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA.

Section 1. There hereby be appropriated the following sums of money or so much there of that may be necessary for the purpose of paying expenses of the Park District of the City of Bismarck, North Dakota, for the fiscal year commencing January 1, 2019 and ending December 31, 2019.

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2018 for the purpose of paying expenses of the Park District of the City of Bismarck.

General Levy	\$8,548,498
Special Assessments	\$2,743,375
Park & Recreation Facilities	\$1,930,890

Section 3. Taking effect. This resolution shall be in full force and effect from and after its final passage and adoption.

First reading – July 19, 2018

Second reading – September 20, 2018

Final passage and adoption – September 20, 2018

September 20, 2018

Date



Brian Beattie, President



Randy Bina

Clerk/Executive Director

BISMARCK PARKS AND RECREATION DISTRICT
CITY OF BISMARCK, NORTH DAKOTA

CERTIFICATE OF LEVY

State of North Dakota
County of Burleigh
Park District of City of Bismarck

TO: Kevin Glatt, Auditor of Burleigh County

You are hereby notified that on the 20th day of September 2018, the Governing Body of the Park District of the City of Bismarck, North Dakota; population of which, according to the last official census is 61,272, levied a tax of \$13,222,763.00 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2019 and ending December 31, 2019 which said levy is itemized as follows:

General Levy	\$8,548,498
Special Assessments	\$2,743,375
Park & Recreational Facilities	\$1,930,890

You will duly enter and extend such tax upon the county tax list for collection upon taxable property of the City of Bismarck for the current year.

Dated this 21st day of September, 2018 at Bismarck, North Dakota.



Randy Bina
Executive Director/Clerk

**BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2019**

	2017 Actual	2018 Budget	2019 Approved
<u>GENERAL FUND</u>			
TAXES			
CURRENT TAXES	7,429,719	7,760,000	8,120,000
PRIOR TAXES	49,666	50,000	50,000
MOBILE HOME TAXES	67,359	50,000	50,000
TELECOMMUNICATION TAX	51,747	52,000	52,000
	<u>7,598,491</u>	<u>7,912,000</u>	<u>8,272,000</u>
STATE REPLACEMENTS			
STATE AID	1,160,279	1,000,000	1,000,000
GAME AND FISH	-	1,000	1,000
BURLEIGH COUNTY HOUSING	8,404	4,500	4,500
HOMESTEAD CREDIT-CURRENT	103,454	83,000	90,000
HOMESTEAD CREDIT-PRIOR	5,122	500	500
HOMESTEAD CREDIT-MOBILE HOME CURRENT	-	1,000	1,000
HOMESTEAD CREDIT-MOBILE HOME PRIOR	4,535	100	100
	<u>1,281,793</u>	<u>1,090,100</u>	<u>1,097,100</u>
MISCELLANEOUS REVENUE			
DONATIONS	-	-	-
REFUNDS	-	-	-
MISCELLANEOUS	122	-	-
INSURANCE CLAIMS	220,275	12,500	12,500
EQUIPMENT SALES AND RENTALS	-	1,000	1,000
	<u>220,397</u>	<u>13,500</u>	<u>13,500</u>
ASSOCIATION & MANAGEMENT CONTRACTS	249,902	213,500	223,500
INTEREST	58,358	12,000	25,000
FEES AND CHARGES	81,098	91,000	91,000
TRANSFER IN-SPECIAL REVENUE	217,282	125,000	125,000
MUNICIPAL BALLPARK	42,596	33,025	42,525
GENERAL MAINTENANCE	68,973	60,500	61,500
	<u>718,209</u>	<u>535,025</u>	<u>568,525</u>
GOLF OPERATIONS			
RIVERWOOD	589,904	575,000	601,500
TOM O'LEARY	447,286	452,500	462,500
FORE SEASONS CENTER/PEBBLE CREEK	382,834	414,000	414,000
	<u>1,420,025</u>	<u>1,441,500</u>	<u>1,478,000</u>
POOL OPERATIONS			
ELKS	65,804	65,000	67,000
HILLSIDE	146,432	161,700	163,700
WACHTER	30,440	38,750	33,750
	<u>242,676</u>	<u>265,450</u>	<u>264,450</u>
ARENA OPERATIONS			
VFW SPORTS CENTER	390,411	365,500	388,500
CAPITAL ICE COMPLEX	130,987	170,000	185,500
	<u>521,398</u>	<u>535,500</u>	<u>574,000</u>

**BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2019**

	2017 Actual	2018 Budget	2019 Approved
MEMORIAL BUILDING	8,259	13,500	13,500
ADMINISTRATION	57,354	46,500	51,500
RECREATION ACTIVITIES			
ADMINISTRATION	922	-	-
ADULT BASKETBALL	109,230	117,000	118,500
ADULT SOFTBALL	25,080	24,300	24,300
ADULT TENNIS	-	1,300	1,300
ADULT VOLLEYBALL	322,731	291,000	321,000
FLAG FOOTBALL	4,400	6,000	6,000
BASEBALL - BABE RUTH 13-15	38,731	46,000	46,000
BASEBALL - BABE RUTH 16-19	21,054	26,450	26,450
BASEBALL - GOVERNORS	14,035	20,500	20,500
YOUTH BASEBALL/SOFTBALL	19,209	19,000	19,000
YOUTH BASKETBALL	46,908	47,000	47,000
YOUTH SOCCER	33,172	31,000	31,000
YOUTH VOLLEYBALL	31,275	32,000	32,000
YOUTH TENNIS	13,548	14,700	14,700
JUNIOR GOLF	42,880	40,000	43,000
TRACK	710	1,500	1,500
ACTIVITY CENTERS	254,070	255,000	270,000
BLAST	738,135	710,000	725,000
SAFETY VILLAGE	12,116	13,500	13,500
SPECIAL POPULATIONS	2,540	3,000	3,000
TEEN TOUR	5,503	6,000	6,000
MISCELLANEOUS YOUTH PROGRAMS	2,025	4,500	4,500
ARCHERY	8,732	9,000	9,000
KARATE	4,315	1,750	2,000
ARTS PROGRAMMING	-	-	-
MISCELLANEOUS PROGRAMS	307	-	-
FLURRY FEST	-	1,500	1,500
JULY CELEBRATION	1,508	3,500	3,500
HALLOWEEN PARTY	408	3,000	3,000
TOURNAMENTS	-	-	-
MISCELLANEOUS SPECIAL PROGRAMS	-	4,000	4,000
	1,753,544	1,732,500	1,797,250
DAKOTA ZOO	3,573	4,000	4,000
MCDOWELL DAM	171,257	194,800	209,950
FORESTRY	78,366	51,500	51,500
MUNICIPAL LEASE	90,000	90,000	90,000
SIBLEY PARK	325,626	292,300	305,300
CAPITAL RACQUET & FITNESS CENTER	367,010	388,750	399,750
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	47,292	46,200	47,200
BURLEIGH COUNTY PARKS	78,543	167,150	241,700
CONTINGENCIES	-	200,000	200,000
AQUATIC/WEELLNESS CENTER	883,063	912,550	929,450
TOTAL GENERAL FUND	15,866,876	15,932,825	16,608,675

**BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2019**

	2017 Actual	2018 Budget	2019 Approved
<u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES - TOURNAMENT ACCT	15,837	88,000	95,500
SPECIAL ACTIVITIES - CONCESSIONS	42,862	20,000	30,000
SPECIAL ASSESSMENTS	2,662,588	2,666,000	2,767,800
EMERGENCY FUND	16,000	16,000	-
TOTAL SPECIAL REVENUE	2,737,287	2,790,000	2,893,300
<u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	1,986,252	1,904,000	1,917,000
GOVERNMENT CONSTRUCTION	139,787	95,000	95,000
PARK IMPROVEMENT	6,070,724	1,107,650	954,600
MUNICIPAL LEASE	-	-	-
TOTAL CAPITAL PROJECTS	8,196,764	3,106,650	2,966,600
TOTAL BUDGET ALL FUNDS	26,800,926	21,829,475	22,468,575

**BISMARCK PARKS AND RECREATION DISTRICT
EXPENSE BUDGET DEVELOPMENT 2019**

	2017 Actual	2018 Budget	2019 Approved
GENERAL FUND			
SALARIES AND WAGES	-	16,500	17,300
TRANSFER TO PENSION FUND	322,654	345,375	373,750
INSURANCE	737,801	548,845	558,100
CAPITAL EQUIPMENT	449,151	309,500	227,500
CAPITAL IMPROVEMENTS	-	328,000	229,385
MISCELLANEOUS CHARGES	1,293,393	25,000	29,000
MUNICIPAL BALLPARK	110,278	83,355	120,200
OUTDOOR RINKS	40,152	39,000	41,000
GENERAL MAINTENANCE	2,495,679	2,686,400	2,906,250
	5,449,108	4,381,975	4,502,485
GOLF OPERATIONS			
ADMINISTRATION	557,914	654,650	631,525
RIVERWOOD	435,289	437,200	443,750
TOM O'LEARY	402,400	410,350	422,750
FORE SEASONS CENTER/PEBBLE CREEK	407,986	484,300	489,800
	1,803,589	1,986,500	1,987,825
ARENAS/POOLS OPERATIONS			
ADMINISTRATION	325,315	350,500	436,950
ELKS	120,499	104,650	110,150
HILLSIDE	186,858	207,500	202,500
WACHTER	91,067	100,700	99,200
VFW SPORTS CENTER	496,430	485,450	478,450
CAPITAL ICE COMPLEX	119,755	201,450	286,650
	1,339,925	1,450,250	1,613,900
MEMORIAL BUILDING	137,979	166,575	176,875
ADMINISTRATION	1,078,851	1,170,225	1,257,725
RECREATION ACTIVITIES			
ADMINISTRATION	685,661	708,950	791,550
ADULT BASKETBALL	102,002	113,500	111,200
ADULT SOFTBALL	11,954	13,450	13,450
ADULT TENNIS	-	700	700
ADULT VOLLEYBALL	255,989	228,250	238,250
FLAG FOOTBALL	3,065	5,250	5,250
BASEBALL - BABE RUTH 13-15	85,154	83,500	83,500
BASEBALL - BABE RUTH 16-19	37,117	36,100	37,100
BASEBALL - GOVERNORS	44,966	50,700	50,700
YOUTH BASEBALL/SOFTBALL	16,879	18,900	18,900
YOUTH BASKETBALL	57,558	57,600	57,600
YOUTH HOCKEY	27,500	29,500	29,500
YOUTH SOCCER	19,070	19,000	19,000
YOUTH VOLLEYBALL	25,716	30,800	30,800
YOUTH TENNIS	15,494	13,700	14,700
JUNIOR GOLF	40,026	42,300	42,300
FIGURE SKATING	15,000	15,000	15,000
TRACK	947	2,000	2,000
ACTIVITY CENTERS	235,130	243,750	249,250
BLAST	537,351	547,000	547,000
SAFETY VILLAGE	14,547	12,900	12,900

**BISMARCK PARKS AND RECREATION DISTRICT
EXPENSE BUDGET DEVELOPMENT 2019**

	2017 Actual	2018 Budget	2019 Approved
RECREATION ACTIVITIES, CONTINTUED			
SPECIAL POPULATIONS	32,167	26,350	26,350
TEEN TOUR	5,660	6,500	6,500
MISCELLANEOUS YOUTH PROGRAMS	2,490	5,500	5,500
ARCHERY	5,294	6,700	6,700
CURLING	2,500	2,500	2,500
KARATE	2,222	1,250	1,650
OPEN GYM	23,541	19,250	23,250
ARTS PROGRAMMING	7,862	8,500	8,500
FLURRY FEST	708	3,000	3,000
JULY CELEBRATION	4,213	3,000	3,000
HALLOWEEN PARTY	582	2,350	2,350
TOURNAMENTS	-	-	-
MISCELLANEOUS SPECIAL EVENTS	341	4,000	4,000
	<u>2,318,704</u>	<u>2,361,750</u>	<u>2,463,950</u>
DAKOTA ZOO	3,573	4,000	4,000
MCDOWELL DAM	169,415	194,800	209,950
FORESTRY	168,390	255,000	258,200
MUNICIPAL LEASE	1,178,446	1,447,160	1,441,715
SIBLEY PARK	331,944	401,265	439,575
CAPITAL RACQUET & FITNESS CENTER	509,043	504,700	518,250
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	99,533	109,050	115,050
BURLEIGH COUNTY PARKS	78,246	167,150	241,700
CONTINGENCIES	-	200,000	200,000
AQUATIC/WELLNESS CENTER	<u>1,229,680</u>	<u>1,132,425</u>	<u>1,177,475</u>
TOTAL GENERAL FUND	15,896,425	15,932,825	16,608,675
 <u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES-TOURNAMENT ACCOUNT	9,020	108,000	95,500
SPECIAL ACTIVITIES - CONCESSIONS	32,637	-	30,000
SPECIAL ASSESSMENTS	2,785,012	2,666,000	2,767,800
EMERGENCY FUND	<u>-</u>	<u>16,000</u>	<u>-</u>
TOTAL SPECIAL REVENUE	2,826,669	2,790,000	2,893,300
 <u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	1,936,905	1,904,000	1,917,000
GOVERNMENT CONSTRUCTION	118,089	95,000	95,000
PARK IMPROVEMENT	13,006,575	1,107,650	954,600
MUNICIPAL LEASE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CAPITAL PROJECTS	15,061,569	3,106,650	2,966,600
 TOTAL BUDGET ALL FUNDS	<u><u>33,784,663</u></u>	<u><u>21,829,475</u></u>	<u><u>22,468,575</u></u>

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2019 Budget Year

		TAXES	STATE		GENERATED REVENUE			
	Budget	Taxes	State Aid/ Replacement	Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
<u>General Fund</u>								
General Operations	9,847,100	8,272,000	1,097,100	223,500	91,000	25,000	125,000	13,500
Municipal Ballpark	42,525	-	-	18,525	24,000	-	-	-
Outdoor Rinks	-	-	-	-	-	-	-	-
General Maintenance	61,500	-	-	-	10,000	-	43,500	8,000
Golf Courses	1,478,000	-	-	-	1,476,500	-	-	1,500
Swimming Pools	264,450	-	-	-	264,450	-	-	-
Arenas	574,000	-	-	-	574,000	-	-	-
Memorial Building	13,500	-	-	-	13,500	-	-	-
Administration	51,500	-	-	50,000	-	-	-	1,500
Adult Sport Activities	465,100	-	-	-	464,600	-	-	500
Youth Sport Activities	287,150	-	-	-	264,450	-	-	22,700
Other Youth Activities	1,022,000	-	-	-	1,019,500	-	-	2,500
Other Youth & Adult Activities	11,000	-	-	-	11,000	-	-	-
Special Events	12,000	-	-	-	9,000	-	-	3,000
Dakota Zoo	4,000	-	-	4,000	-	-	-	-
McDowell Dam	209,950	-	-	189,450	20,500	-	-	-
Forestry	51,500	-	-	-	-	-	50,000	1,500
Municipal Lease	90,000	-	-	-	-	-	90,000	-
Sibley Park	305,300	-	-	-	305,300	-	-	-
Capital Racquet & Fitness Center	399,750	-	-	-	395,750	-	-	4,000
HP Arts & Science	47,200	-	-	-	47,200	-	-	-
Burleigh County Parks	241,700	-	-	231,700	10,000	-	-	-
Contingencies	200,000	-	-	-	200,000	-	-	-
Aquatic/Wellness Center	929,450	-	-	478,500	449,250	-	-	1,700
Total General Fund	16,608,675	8,272,000	1,097,100	1,195,675	5,650,000	25,000	308,500	60,400

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2019 Budget Year

	TAXES	STATE	GENERATED REVENUE				
			Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
Budget	Taxes	State Aid/ Replacement					
<u>Special Revenue Funds</u>							
Tournament Account	95,500	-	-	94,500	-	-	1,000
Concessions	30,000	-	-	30,000	-	-	-
Special Assessments	2,767,800	2,707,800	10,000	-	-	-	50,000
Emergency Fund	-	-	-	-	-	-	-
Total Special Revenue Funds	2,893,300	2,707,800	10,000	124,500	-	-	51,000
<u>Capital Projects Funds</u>							
Construction, Acquisition, Renovation	1,917,000	1,836,000	5,000	-	1,000	-	75,000
Government Construction	95,000	-	-	-	-	95,000	-
Park Improvements	954,600	-	-	30,400	-	249,000	360,350
Municipal Lease	-	-	-	-	-	-	-
Total Capital Projects Funds	2,966,600	1,836,000	5,000	30,400	1,000	344,000	435,350
Total Budget - All Funds	22,468,575	12,815,800	1,112,100	1,226,075	26,000	652,500	546,750

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2019 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>General Fund</u>										
General Operations	1,435,035	17,300	-	373,750	-	-	558,100	227,500	229,385	29,000
Municipal Ballpark	120,200	-	50,500	2,500	22,500	39,700	-	5,000	-	-
Outdoor Rinks	41,000	-	41,000	-	-	-	-	-	-	-
General Maint. - Operations	2,906,250	1,169,650	323,400	134,300	547,000	347,000	352,900	32,000	-	-
Golf Administration	631,525	464,275	-	6,500	1,000	-	159,750	-	-	-
Riverwood Golf Course	443,750	-	195,000	12,000	161,250	35,000	-	28,000	-	12,500
Tom O'Leary Golf Course	422,750	-	182,000	4,500	144,250	49,000	-	27,000	-	16,000
Fore Seasons Center	489,800	-	143,000	12,000	104,050	198,450	-	27,000	-	5,300
Facility Administration	436,950	308,100	6,000	3,000	-	-	119,850	-	-	-
Elks Pool	110,150	-	70,500	-	26,150	12,000	-	1,000	-	500
Hillside Pool	202,500	-	106,000	3,000	54,000	32,000	-	7,000	-	500
Wachter Pool	99,200	-	51,500	-	24,750	21,700	-	1,000	-	250
VFW Sports Center	478,450	-	106,000	23,000	65,700	281,500	-	2,000	-	250
Capital Ice Complex	286,650	-	37,600	10,150	45,700	191,150	-	1,650	-	400
Memorial Building	176,875	36,200	55,000	900	20,300	35,125	27,350	2,000	-	-
Administration	1,257,725	582,400	35,000	150,000	287,000	36,650	153,175	2,000	-	11,500
Recreation Administration	791,550	537,200	6,000	51,000	10,000	5,000	178,850	-	-	3,500
Adult Sport Activities	363,600	-	312,300	8,000	24,300	-	-	2,500	-	16,500
Youth Sport Activities	406,350	-	244,500	35,200	102,100	-	-	3,250	-	21,300
Other Youth Activities	847,500	-	775,600	7,200	48,000	-	-	500	-	16,200
Other Youth & Adult Activities	42,600	-	28,000	11,000	3,250	-	-	-	-	350
Special Events	12,350	-	1,450	250	10,650	-	-	-	-	-
Dakota Zoo	4,000	-	-	-	-	-	4,000	-	-	-
McDowell Dam	209,950	46,850	50,500	33,100	33,700	14,500	23,100	3,000	5,000	200
Forestry	258,200	-	-	248,200	10,000	-	-	-	-	-
Municipal Lease	1,441,715	-	-	-	-	-	-	-	1,436,715	5,000
Sibley Park	439,575	77,500	51,000	63,000	56,000	50,000	34,075	4,000	90,000	14,000
Capital Racquet & Fitness Center	518,250	150,500	130,500	15,500	79,300	68,500	56,650	12,000	-	5,300
HP Arts & Science	115,050	-	-	30,000	33,200	46,800	3,800	1,000	-	250
Burleigh County Parks	241,700	51,000	-	70,000	19,700	6,500	17,500	-	77,000	-
Contingencies	200,000	50,000	20,000	20,000	25,000	20,000	-	20,000	35,000	10,000
Aquatic/Wellness Center	1,177,475	261,700	300,000	34,000	158,800	287,500	114,725	14,500	-	6,250
Total General Fund	16,608,675	3,752,675	3,322,350	1,362,050	2,117,650	1,778,075	1,803,825	423,900	1,873,100	175,050

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

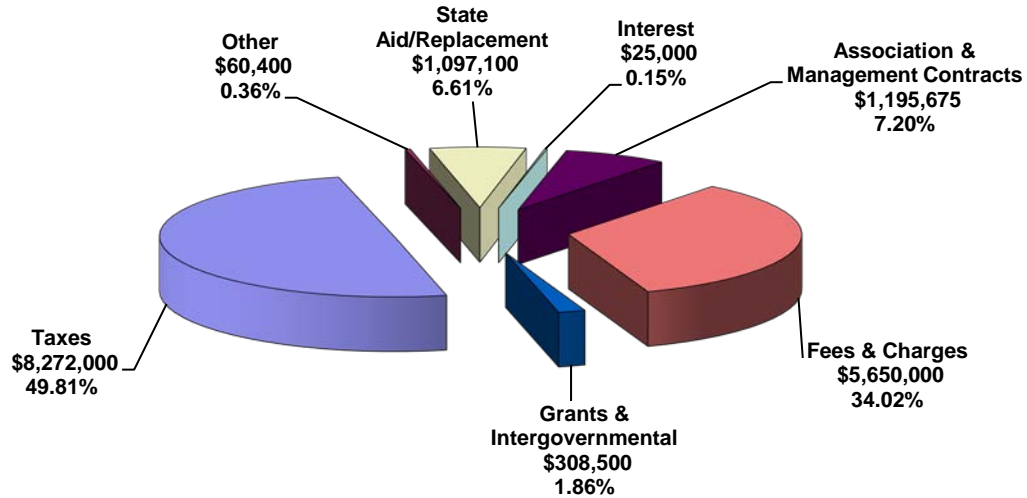
EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2019 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>Special Revenue Funds</u>										
Tournament Account	95,500	-	-	10,500	42,000	-	-	2,500	-	40,500
Concessions	30,000	-	11,000	-	19,000	-	-	-	-	-
Special Assessments	2,767,800	-	-	135,150	-	-	-	-	2,487,650	145,000
Emergency Fund	-	-	-	-	-	-	-	-	-	-
Total Special Revenue Funds	2,893,300	-	11,000	145,650	61,000	-	-	2,500	2,487,650	185,500
<u>Capital Projects Funds</u>										
Construction, Acquisition, Renovation	1,917,000	-	-	-	-	-	-	-	1,598,000	319,000
Government Construction	95,000	-	-	10,000	20,000	-	-	7,000	25,000	33,000
Park Improvements	954,600	-	-	-	-	-	-	126,000	828,600	-
Municipal Lease	-	-	-	-	-	-	-	-	-	-
Total Capital Projects Funds	2,966,600	-	-	10,000	20,000	-	-	133,000	2,451,600	352,000
Total Budget - All Funds	22,468,575	3,752,675	3,333,350	1,517,700	2,198,650	1,778,075	1,803,825	559,400	6,812,350	712,550

BISMARCK PARKS AND RECREATION DISTRICT 2019 GENERAL FUND SUMMARY

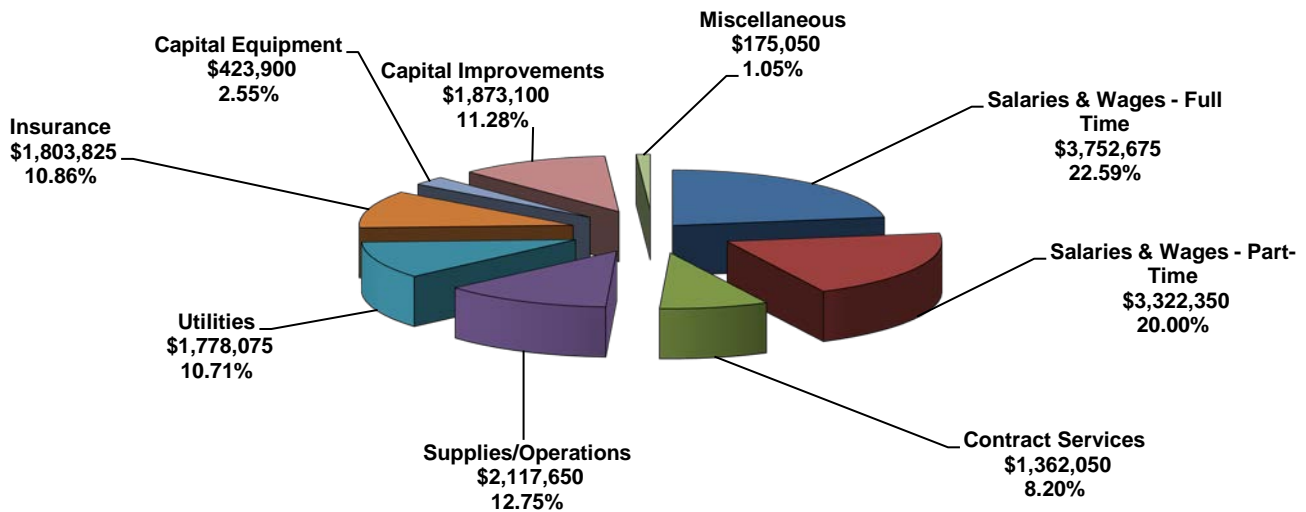
General Fund Revenue

\$16,608,675



General Fund Expenses

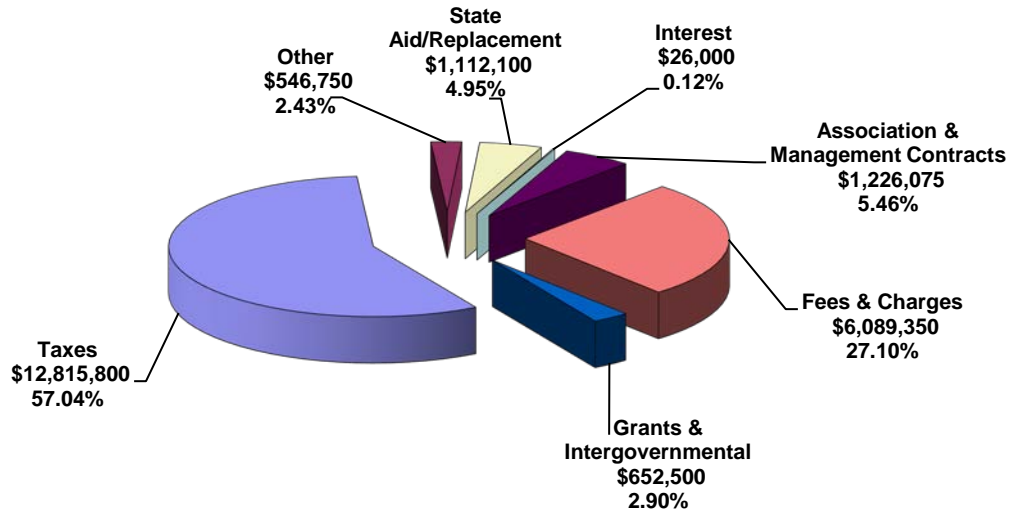
\$16,608,675



BISMARCK PARKS AND RECREATION DISTRICT 2019 ALL FUNDS

Revenue - All Funds

\$22,468,575



Expenses - All Funds

\$22,468,575

