



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927

2020 Annual Budget

**As Approved
September 19, 2019**

**BISMARCK PARKS AND RECREATION DISTRICT
2020 ANNUAL BUDGET**

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BUDGET RESOLUTION

AN RESOLUTION MAKING THE ANNUAL APPROPRIATION FOR EXPENDITURES OF THE PARK DISTRICT OF THE CITY OF BISMARCK, NORTH DAKOTA, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR OF 2019.

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA.

Section 1. There hereby be appropriated the following sums of money or so much there of that may be necessary for the purpose of paying expenses of the Park District of the City of Bismarck, North Dakota, for the fiscal year commencing January 1, 2020 and ending December 31, 2020.

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2019 for the purpose of paying expenses of the Park District of the City of Bismarck.

General Levy	\$8,914,386
Special Assessments	\$2,599,865
Park & Recreation Facilities	\$1,969,595

Section 3. Taking effect. This resolution shall be in full force and effect from and after its final passage and adoption.

First reading – July 18, 2019

Second reading – September 19, 2019

Final passage and adoption – September 19, 2019

September 19, 2019

Date



Brian Beattie, President



Randy Bina
Clerk/Executive Director

BISMARCK PARKS AND RECREATION DISTRICT
CITY OF BISMARCK, NORTH DAKOTA

CERTIFICATE OF LEVY

State of North Dakota
County of Burleigh
Park District of City of Bismarck

TO: Kevin Glatt, Auditor of Burleigh County

You are hereby notified that on the 19th day of September 2019, the Governing Body of the Park District of the City of Bismarck, North Dakota; population of which, according to the last official census is 61,272, levied a tax of \$13,483,846.00 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2020 and ending December 31, 2020 which said levy is itemized as follows:

General Levy	\$8,914,386
Special Assessments	\$2,599,865
Park & Recreational Facilities	\$1,969,595

You will duly enter and extend such tax upon the county tax list for collection upon taxable property of the City of Bismarck for the current year.

Dated this 27th day of September, 2019 at Bismarck, North Dakota.



Randy Bina
Executive Director/Clerk

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET DEVELOPMENT 2020

	2018 Actual	2019 Budget	2020 Approved
GENERAL FUND			
TAXES			
CURRENT TAXES	7,813,549	8,120,000	8,465,000
PRIOR TAXES	56,822	50,000	50,000
MOBILE HOME TAXES	72,625	50,000	55,000
TELECOMMUNICATION TAX	51,747	52,000	52,000
	7,994,743	8,272,000	8,622,000
STATE REPLACEMENTS			
STATE AID	1,350,255	1,000,000	1,110,000
GAME AND FISH	-	1,000	1,000
BURLEIGH COUNTY HOUSING	6,609	4,500	4,500
HOMESTEAD CREDIT-CURRENT	108,001	90,000	105,000
HOMESTEAD CREDIT-PRIOR	8,292	500	500
HOMESTEAD CREDIT-MOBILE HOME CURRENT	-	1,000	1,000
HOMESTEAD CREDIT-MOBILE HOME PRIOR	4,293	100	100
	1,477,450	1,097,100	1,222,100
MISCELLANEOUS REVENUE			
DONATIONS	-	-	-
REFUNDS	-	-	-
MISCELLANEOUS	1,770	-	-
INSURANCE CLAIMS	105,505	12,500	12,500
EQUIPMENT SALES AND RENTALS	1,800	1,000	1,000
	109,075	13,500	13,500
ASSOCIATION & MANAGEMENT CONTRACTS			
	217,380	223,500	221,500
INTEREST			
	118,312	25,000	100,000
FEES AND CHARGES			
	82,045	91,000	91,000
TRANSFER IN-SPECIAL REVENUE			
	125,000	125,000	125,000
MUNICIPAL BALLPARK			
	58,207	42,525	58,100
GENERAL MAINTENANCE			
	74,507	61,500	68,500
	675,451	568,525	664,100
GOLF OPERATIONS			
RIVERWOOD	559,170	601,500	612,500
TOM O'LEARY	423,866	462,500	469,500
FORE SEASONS CENTER/PEBBLE CREEK	372,865	414,000	419,000
	1,355,901	1,478,000	1,501,000
POOL OPERATIONS			
ELKS	75,855	67,000	70,500
HILLSIDE	162,174	163,700	167,200
WACHTER	37,779	33,750	37,750
	275,809	264,450	275,450
ARENA OPERATIONS			
VFW SPORTS CENTER	342,070	388,500	359,200
CAPITAL ICE COMPLEX	190,507	185,500	217,500
	532,577	574,000	576,700

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET DEVELOPMENT 2020

	2018 Actual	2019 Budget	2020 Approved
MEMORIAL BUILDING	11,747	13,500	13,000
ADMINISTRATION	58,302	51,500	54,500
RECREATION ACTIVITIES			
ADMINISTRATION	901	-	-
ADULT BASKETBALL	104,656	118,500	116,500
ADULT SOFTBALL	25,150	24,300	24,300
ADULT TENNIS	-	1,300	1,300
ADULT VOLLEYBALL	324,147	321,000	321,000
FLAG FOOTBALL	4,139	6,000	6,000
BASEBALL - BABE RUTH 13-15	41,650	46,000	44,000
BASEBALL - BABE RUTH 16-19	16,986	26,450	22,450
BASEBALL - GOVERNORS	14,210	20,500	19,000
YOUTH BASEBALL/SOFTBALL	21,662	19,000	20,000
YOUTH BASKETBALL	41,837	47,000	46,200
YOUTH SOCCER	32,669	31,000	32,600
YOUTH VOLLEYBALL	36,244	32,000	33,100
YOUTH TENNIS	12,994	14,700	15,000
JUNIOR GOLF	40,257	43,000	45,000
TRACK	815	1,500	1,500
ACTIVITY CENTERS	255,675	270,000	270,000
BLAST	734,069	725,000	725,000
SAFETY VILLAGE	13,008	13,500	14,000
SPECIAL POPULATIONS	2,030	3,000	3,000
TEEN TOUR	4,330	6,000	5,000
MISCELLANEOUS YOUTH PROGRAMS	1,180	4,500	4,500
ARCHERY	6,998	9,000	9,000
KARATE	2,850	2,000	2,500
ARTS PROGRAMMING	-	-	-
MISCELLANEOUS PROGRAMS	-	-	-
FLURRY FEST	144	1,500	1,500
JULY CELEBRATION	750	3,500	3,500
HALLOWEEN PARTY	1,009	3,000	2,500
MISCELLANEOUS SPECIAL PROGRAMS	750	4,000	4,000
	1,741,110	1,797,250	1,792,450
DAKOTA ZOO	3,745	4,000	4,000
MCDOWELL DAM	186,391	209,950	242,500
FORESTRY	-	51,500	51,500
MUNICIPAL LEASE	90,000	90,000	90,000
SIBLEY PARK	340,145	305,300	320,300
CAPITAL RACQUET & FITNESS CENTER	357,256	399,750	411,300
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	55,529	47,200	49,700
BURLEIGH COUNTY PARKS	66,800	241,700	246,600
CONTINGENCIES	-	200,000	200,000
AQUATIC/WEELLNESS CENTER	937,479	929,450	961,450
TOTAL GENERAL FUND	16,269,509	16,608,675	17,312,150

**BISMARCK PARKS AND RECREATION DISTRICT
REVENUE BUDGET DEVELOPMENT 2020**

	2018 Actual	2019 Budget	2020 Approved
<u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES - TOURNAMENT ACCT	41,305	95,500	95,500
SPECIAL ACTIVITIES - CONCESSIONS	44,143	30,000	46,000
SPECIAL ASSESSMENTS	2,749,849	2,767,800	2,621,000
EMERGENCY FUND	16,000	-	50,000
TOTAL SPECIAL REVENUE	2,851,297	2,893,300	2,812,500
<u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	2,366,274	1,917,000	1,956,000
GOVERNMENT CONSTRUCTION	146,094	95,000	122,000
PARK IMPROVEMENT	3,694,803	954,600	868,750
MUNICIPAL LEASE	-	-	-
TOTAL CAPITAL PROJECTS	6,207,171	2,966,600	2,946,750
TOTAL BUDGET ALL FUNDS	25,327,977	22,468,575	23,071,400

BISMARCK PARKS AND RECREATION DISTRICT

EXPENSE BUDGET DEVELOPMENT 2020

	2018 Actual	2019 Budget	2020 Approved
GENERAL FUND			
SALARIES AND WAGES	-	17,300	17,900
TRANSFER TO PENSION FUND	345,354	373,750	381,700
INSURANCE	596,026	558,100	580,000
CAPITAL EQUIPMENT	278,036	227,500	202,100
CAPITAL IMPROVEMENTS	-	229,385	410,000
MISCELLANEOUS CHARGES	355,750	29,000	29,000
MUNICIPAL BALLPARK	120,790	120,200	138,950
OUTDOOR RINKS	34,950	41,000	45,000
GENERAL MAINTENANCE	2,619,517	2,906,250	3,203,000
	4,350,423	4,502,485	5,007,650
GOLF OPERATIONS			
ADMINISTRATION	590,070	631,525	699,350
RIVERWOOD	403,299	443,750	443,000
TOM O'LEARY	371,331	422,750	407,250
FORE SEASONS CENTER/PEBBLE CREEK	421,056	489,800	480,750
	1,785,757	1,987,825	2,030,350
ARENAS/POOLS OPERATIONS			
ADMINISTRATION	393,873	436,950	438,100
ELKS	119,700	110,150	113,050
HILLSIDE	201,592	202,500	193,750
WACHTER	99,562	99,200	102,200
VFW SPORTS CENTER	525,821	478,450	487,950
CAPITAL ICE COMPLEX	327,516	286,650	312,450
	1,668,065	1,613,900	1,647,500
MEMORIAL BUILDING	177,375	176,875	174,575
ADMINISTRATION	1,061,035	1,257,725	1,301,125
RECREATION ACTIVITIES			
ADMINISTRATION	711,693	791,550	710,300
ADULT BASKETBALL	82,334	111,200	104,500
ADULT SOFTBALL	11,022	13,450	12,850
ADULT TENNIS	-	700	600
ADULT VOLLEYBALL	265,281	238,250	251,500
FLAG FOOTBALL	2,775	5,250	5,250
BASEBALL - BABE RUTH 13-15	68,557	83,500	79,250
BASEBALL - BABE RUTH 16-19	37,504	37,100	37,300
BASEBALL - GOVERNORS	42,698	50,700	49,050
YOUTH BASEBALL/SOFTBALL	17,972	18,900	17,950
YOUTH BASKETBALL	60,036	57,600	58,000
YOUTH HOCKEY	27,500	29,500	29,000
YOUTH SOCCER	22,557	19,000	20,650
YOUTH VOLLEYBALL	31,121	30,800	31,050
YOUTH TENNIS	13,514	14,700	14,650
JUNIOR GOLF	37,706	42,300	41,800
FIGURE SKATING	15,000	15,000	15,000
TRACK	1,616	2,000	1,750
ACTIVITY CENTERS	238,694	249,250	248,700
BLAST	534,917	547,000	546,500
SAFETY VILLAGE	14,747	12,900	14,400

**BISMARCK PARKS AND RECREATION DISTRICT
EXPENSE BUDGET DEVELOPMENT 2020**

	2018 Actual	2019 Budget	2020 Approved
RECREATION ACTIVITIES, CONTINTUED			
SPECIAL POPULATIONS	22,758	26,350	26,000
TEEN TOUR	4,446	6,500	5,250
MISCELLANEOUS YOUTH PROGRAMS	2,267	5,500	4,100
ARCHERY	5,627	6,700	6,700
CURLING	2,500	2,500	2,500
KARATE	2,141	1,650	2,150
OPEN GYM	23,325	23,250	23,350
ARTS PROGRAMMING	8,057	8,500	8,500
FLURRY FEST	1,656	3,000	2,250
JULY CELEBRATION	889	3,000	2,750
HALLOWEEN PARTY	878	2,350	1,350
TOURNAMENTS	-	-	-
MISCELLANEOUS SPECIAL EVENTS	2,954	4,000	4,000
	<u>2,314,742</u>	<u>2,463,950</u>	<u>2,378,950</u>
DAKOTA ZOO	3,745	4,000	4,000
MCDOWELL DAM	186,391	209,950	242,500
FORESTRY	148,300	258,200	260,500
MUNICIPAL LEASE	1,444,364	1,441,715	1,432,100
SIBLEY PARK	355,354	439,575	458,975
CAPITAL RACQUET & FITNESS CENTER	506,482	518,250	529,800
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	102,637	115,050	110,300
BURLEIGH COUNTY PARKS	66,800	241,700	246,600
CONTINGENCIES	-	200,000	200,000
AQUATIC/WELLNESS CENTER	<u>1,248,889</u>	<u>1,177,475</u>	<u>1,287,225</u>
TOTAL GENERAL FUND	15,420,360	16,608,675	17,312,150
 SPECIAL REVENUE			
SPECIAL ACTIVITIES-TOURNAMENT ACCOUNT	23,696	95,500	95,500
SPECIAL ACTIVITIES - CONCESSIONS	35,167	30,000	46,000
SPECIAL ASSESSMENTS	2,340,833	2,767,800	2,971,000
EMERGENCY FUND	<u>-</u>	<u>-</u>	<u>50,000</u>
TOTAL SPECIAL REVENUE	2,399,695	2,893,300	3,162,500
 CAPITAL PROJECTS			
CONSTRUCTION, ACQUISITION, RENOVATION	2,772,001	1,917,000	1,956,000
GOVERNMENT CONSTRUCTION	54,852	95,000	122,000
PARK IMPROVEMENT	3,726,643	954,600	868,750
MUNICIPAL LEASE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CAPITAL PROJECTS	6,553,496	2,966,600	2,946,750
 TOTAL BUDGET ALL FUNDS	<u><u>24,373,552</u></u>	<u><u>22,468,575</u></u>	<u><u>23,421,400</u></u>

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2020 Budget Year

		TAXES	STATE		GENERATED REVENUE			
	Budget	Taxes	State Aid/ Replacement	Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
<u>General Fund</u>								
General Operations	10,395,100	8,622,000	1,222,100	221,500	91,000	100,000	125,000	13,500
Municipal Ballpark	58,100	-	-	19,100	39,000	-	-	-
Outdoor Rinks	-	-	-	-	-	-	-	-
General Maintenance	68,500	-	-	-	10,000	-	48,500	10,000
Golf Courses	1,501,000	-	-	-	1,499,500	-	-	1,500
Swimming Pools	275,450	-	-	-	275,450	-	-	-
Arenas	576,700	-	-	-	576,700	-	-	-
Memorial Building	13,000	-	-	-	13,000	-	-	-
Administration	54,500	-	-	53,000	-	-	-	1,500
Adult Sport Activities	463,100	-	-	-	462,600	-	-	500
Youth Sport Activities	284,850	-	-	-	260,450	-	-	24,400
Other Youth Activities	1,021,500	-	-	-	1,020,500	-	-	1,000
Other Youth & Adult Activities	11,500	-	-	-	11,500	-	-	-
Special Events	11,500	-	-	-	8,500	-	-	3,000
Dakota Zoo	4,000	-	-	4,000	-	-	-	-
McDowell Dam	242,500	-	-	218,500	24,000	-	-	-
Forestry	51,500	-	-	-	-	-	50,000	1,500
Municipal Lease	90,000	-	-	-	-	-	90,000	-
Sibley Park	320,300	-	-	-	320,300	-	-	-
Capital Racquet & Fitness Center	411,300	-	-	-	409,300	-	-	2,000
HP Arts & Science	49,700	-	-	-	49,700	-	-	-
Burleigh County Parks	246,600	-	-	236,600	10,000	-	-	-
Contingencies	200,000	-	-	-	200,000	-	-	-
Aquatic/Wellness Center	961,450	-	-	478,500	476,250	-	-	6,700
Total General Fund	17,312,150	8,622,000	1,222,100	1,231,200	5,757,750	100,000	313,500	65,600

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2020 Budget Year

	TAXES	STATE	GENERATED REVENUE				
			Association & Management	Fees & Charges	Interest	Grants & Intergovernmtl	Other
Budget	Taxes	State Aid/ Replacement	Contracts				
<u>Special Revenue Funds</u>							
Tournament Account	95,500	-	-	-	94,500	-	1,000
Concessions	46,000	-	-	-	46,000	-	-
Special Assessments	2,621,000	2,481,000	10,000	-	-	-	130,000
Emergency Fund	50,000	-	-	-	-	50,000	-
Total Special Revenue Funds	2,812,500	2,481,000	10,000	-	140,500	-	131,000
<u>Capital Projects Funds</u>							
Construction, Acquisition, Renovation	1,956,000	1,891,000	5,000	-	-	10,000	50,000
Government Construction	122,000	-	-	-	-	122,000	-
Park Improvements	868,750	-	-	20,000	304,850	200,000	343,900
Municipal Lease	-	-	-	-	-	-	-
Total Capital Projects Funds	2,946,750	1,891,000	5,000	20,000	304,850	10,000	393,900
Total Budget - All Funds	23,071,400	12,994,000	1,237,100	1,251,200	6,203,100	110,000	590,500

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2020 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>General Fund</u>										
General Operations	1,620,700	17,900	-	381,700	-	-	580,000	202,100	410,000	29,000
Municipal Ballpark	138,950	-	52,500	2,500	24,750	54,200	-	5,000	-	-
Outdoor Rinks	45,000	-	45,000	-	-	-	-	-	-	-
General Maint. - Operations	3,203,000	1,245,700	340,000	157,300	555,500	466,000	418,500	20,000	-	-
Golf Administration	699,350	521,900	-	4,500	1,000	-	171,950	-	-	-
Riverwood Golf Course	443,000	-	200,000	15,750	147,000	35,000	-	28,750	-	16,500
Tom O'Leary Golf Course	407,250	-	176,500	3,500	135,500	49,000	-	28,750	-	14,000
Fore Seasons Center	480,750	-	121,000	10,000	106,500	212,000	-	28,750	-	2,500
Facility Administration	438,100	307,850	6,000	3,000	-	-	121,250	-	-	-
Elks Pool	113,050	-	70,500	-	28,050	13,000	-	1,000	-	500
Hillside Pool	193,750	-	111,000	3,000	47,250	31,000	-	1,000	-	500
Wachter Pool	102,200	-	56,500	-	22,550	21,700	-	1,000	-	450
VFW Sports Center	487,950	-	96,000	34,000	65,950	290,000	-	2,000	-	-
Capital Ice Complex	312,450	-	41,000	10,500	43,200	215,700	-	1,650	-	400
Memorial Building	174,575	37,500	50,000	500	22,300	34,725	28,550	1,000	-	-
Administration	1,301,125	616,800	35,000	148,600	279,500	36,650	172,575	2,000	-	10,000
Recreation Administration	710,300	471,550	6,000	51,000	7,000	5,000	166,250	-	-	3,500
Adult Sport Activities	369,450	-	324,300	8,000	20,650	-	-	2,000	-	14,500
Youth Sport Activities	400,700	-	250,000	34,700	90,150	-	-	2,250	-	23,600
Other Youth Activities	844,950	-	776,600	7,200	45,350	-	-	-	-	15,800
Other Youth & Adult Activities	43,200	-	28,500	11,000	2,350	-	-	-	-	1,350
Special Events	10,350	-	1,450	250	8,650	-	-	-	-	-
Dakota Zoo	4,000	-	-	-	-	-	4,000	-	-	-
McDowell Dam	242,500	50,300	53,500	36,600	35,700	16,000	24,300	3,000	23,000	100
Forestry	260,500	-	-	250,500	10,000	-	-	-	-	-
Municipal Lease	1,432,100	-	-	-	-	-	-	-	1,427,100	5,000
Sibley Park	458,975	80,200	54,000	78,000	52,500	50,000	36,275	4,000	90,000	14,000
Capital Racquet & Fitness Center	529,800	160,000	130,500	16,000	72,250	77,200	58,850	10,000	-	5,000
HP Arts & Science	110,300	-	-	30,000	28,700	46,800	3,800	1,000	-	-
Burleigh County Parks	246,600	54,700	-	70,000	19,700	6,500	18,700	-	77,000	-
Contingencies	200,000	50,000	20,000	20,000	25,000	20,000	-	20,000	35,000	10,000
Aquatic/Wellness Center	1,287,225	271,200	375,000	34,000	164,300	296,000	127,225	9,500	-	10,000
Total General Fund	17,312,150	3,885,600	3,420,850	1,422,100	2,061,350	1,976,475	1,932,225	374,750	2,062,100	176,700

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

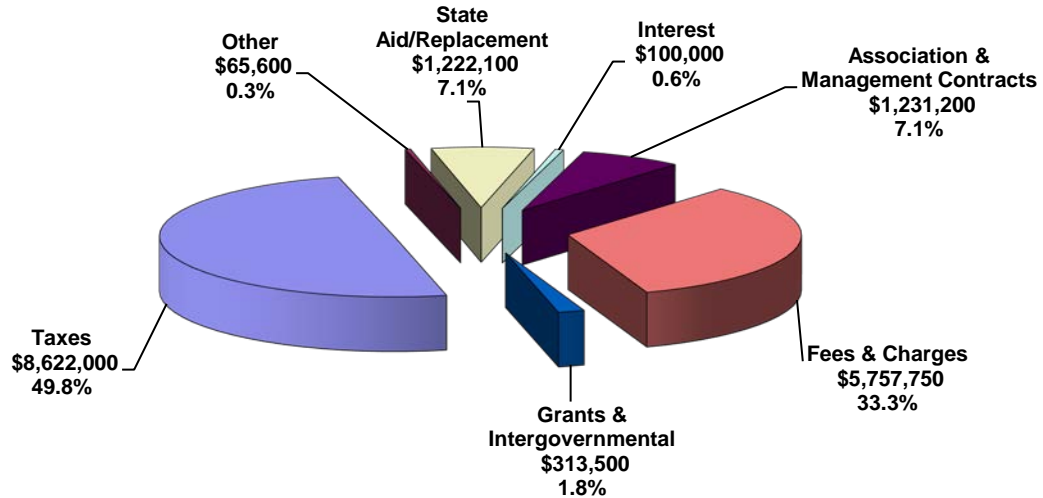
EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2020 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>Special Revenue Funds</u>										
Tournament Account	95,500	-	-	10,500	42,000	-	-	2,500	-	40,500
Concessions	46,000	-	14,500	-	26,500	-	-	5,000	-	-
Special Assessments	2,971,000	-	-	36,300	-	-	-	-	2,789,700	145,000
Emergency Fund	50,000	-	-	-	50,000	-	-	-	-	-
Total Special Revenue Funds	3,162,500	-	14,500	46,800	118,500	-	-	7,500	2,789,700	185,500
<u>Capital Projects Funds</u>										
Construction, Acquisition, Renovation	1,956,000	-	-	-	-	-	-	-	1,716,000	240,000
Government Construction	122,000	-	-	10,000	22,500	-	-	7,000	40,000	42,500
Park Improvements	868,750	-	-	-	-	-	-	100,850	767,900	-
Municipal Lease	-	-	-	-	-	-	-	-	-	-
Total Capital Projects Funds	2,946,750	-	-	10,000	22,500	-	-	107,850	2,523,900	282,500
Total Budget - All Funds	23,421,400	3,885,600	3,435,350	1,478,900	2,202,350	1,976,475	1,932,225	490,100	7,375,700	644,700

BISMARCK PARKS AND RECREATION DISTRICT 2020 GENERAL FUND SUMMARY

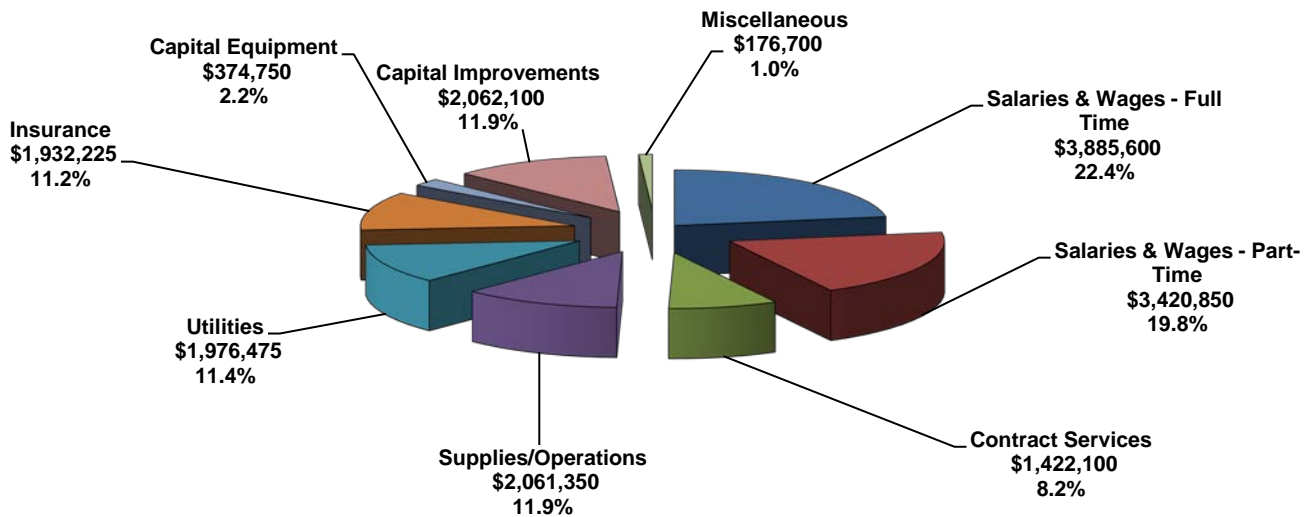
General Fund Revenue

\$17,312,150



General Fund Expenses

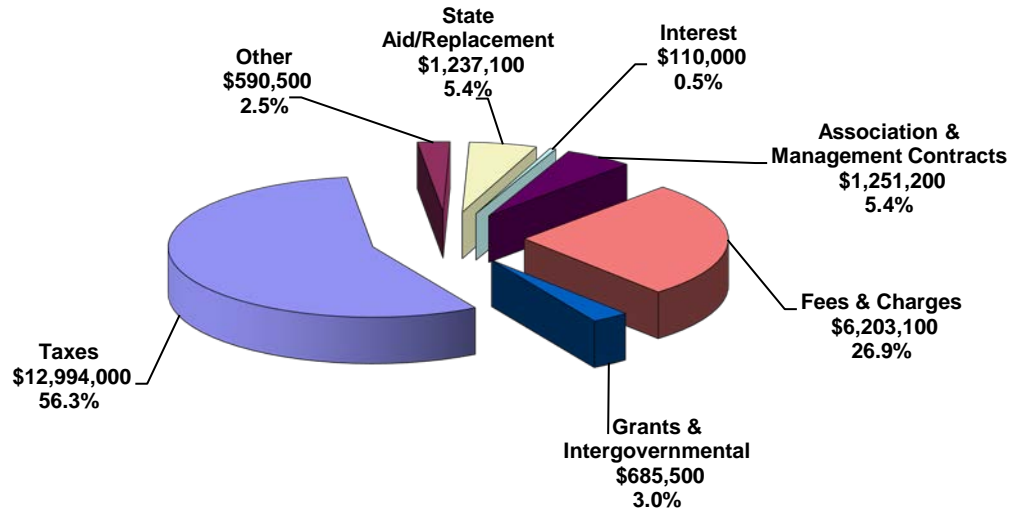
\$17,312,150



BISMARCK PARKS AND RECREATION DISTRICT 2020 ALL FUNDS

Revenue - All Funds

\$23,071,400



Expenses - All Funds

\$23,421,400

