



# Warming House Attendants Outdoor Rinks and Tom O’Leary Sledding Hill

## Position Announcement for the 2021 - 2022 season

### Position Description

#### About Us

The **vision** of the Bismarck Parks and Recreation District is to be the leader and premier provider of public parks, programs, facilities and leisure services.

Our **mission** is to work with the community to provide residents and visitors the highest quality park, program, facility and event experience.

Our **core values** accountability, collaboration, community, diversity, integrity, and professionalism.

EOE

**Overview:** This position requires employees to have a positive attitude and they must be able to work with the public. Being dependable is essential. Duties required of this position include but not limited to the following:

- Supervision of patrons inside the warming house and on the ice/sledding hill.
- Janitorial duties inside warming house
- Light snow removal from sidewalks around warming house.

**Job Type:** Seasonal

**Starting Wage:** \$12.25/Hour

**Hours per week:** 20-40 hours per week (dependent on shift schedule)

Monday - Friday from 3:30 pm to 9:00 pm

Saturday, Sunday and public school holidays 1:00 pm to 9:00 pm

Sledding hill – weekends and public school holidays 12:00 pm to 5:00 pm

**Seasonal Period:** Late November to early March – weather dependent

**To Apply:** Application can be found at [www.bisparks.org/jobs](http://www.bisparks.org/jobs) or at Park District Office on 400 E. Front Ave. For more information contact Park Maintenance Shop at 701-222-6464.

### Job Requirements

- Applicants must:
  - Be at least 16 years of age.
  - Pass a background check prior to being hired and before starting work.
  - Be reliable, responsible and conscientious.
  - Be capable of lifting and carrying objects up to 50 pounds alone or heavier amounts with the assistance of other employees.
- The Park District provides T-shirts, caps and any safety gear that is required to complete assigned tasks. Employee will be expected to wear clean full-length pants that are not tattered or torn. Employee will also be expected to wear job appropriate footwear. Tennis shoes are not acceptable.

### Essential Functions / Other Duties and Tasks

The following statements are intended to describe the general nature and level of work to be performed by the individual within this classification. They are not to be considered an exhaustive or all-inclusive listing of the position’s duties and tasks, as they may change or be adjusted, as situations require.

- Employee may be responsible for performing skilled assignments; all seasonal staff are expected to accept any assignments from Sport Complexes Manger or Sport Complexes Facility Specialist.
- Employee is responsible for informing a supervisor of job related problems, damaged equipment, building damage, potential safety violations, and to keep the supervisor informed of current work assignment progress.
- Employee is responsible for safe and efficient operation of equipment, tools, and chemical handling.
- Employee may be called upon to clean rest rooms, make garbage runs and to perform other general maintenance work assignments.
- Employee is expected to be punctual and reliable in regard to assigned start times.
- Employee will assist individuals and groups as needed within the policies and procedures of the Bismarck Parks and Recreation District.
- Employee will represent the Bismarck Parks and Recreation District in a positive manner at all times.