



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927

2021 Annual Budget

**As Approved
September 17, 2020**

**BISMARCK PARKS AND RECREATION DISTRICT
2021 ANNUAL BUDGET**

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BUDGET RESOLUTION

A RESOLUTION MAKING THE ANNUAL APPROPRIATION FOR EXPENDITURES OF THE PARK DISTRICT OF THE CITY OF BISMARCK, NORTH DAKOTA, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR OF 2020.

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA.

Section 1. There hereby be appropriated the following sums of money or so much there of that may be necessary for the purpose of paying expenses of the Park District of the City of Bismarck, North Dakota, for the fiscal year commencing January 1, 2021 and ending December 31, 2021.

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2020 for the purpose of paying expenses of the Park District of the City of Bismarck.

General Levy	\$9,149,795
Special Assessments	\$2,669,701
Park & Recreation Facilities	\$2,022,501

Section 3. Taking effect. This resolution shall be in full force and effect from and after its final passage and adoption.

First reading – July 16, 2020

Second reading – September 17, 2020

Final passage and adoption – September 17, 2020

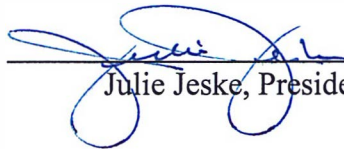
September 17, 2020

Date



Randy Bina

Clerk/Executive Director



Julie Jeske, President

BISMARCK PARKS AND RECREATION DISTRICT
CITY OF BISMARCK, NORTH DAKOTA

CERTIFICATE OF LEVY

State of North Dakota
County of Burleigh
Park District of City of Bismarck

TO: Allan Vietmeier, Auditor of Burleigh County

You are hereby notified that on the 17th day of September 2020, the Governing Body of the Park District of the City of Bismarck, North Dakota; population of which, according to the last official census is 61,272, levied a tax of \$13,841,997.00 upon all taxable property in the City of Bismarck, North Dakota for the fiscal year beginning January 1, 2021 and ending December 31, 2021 which said levy is itemized as follows:

General Levy	\$9,149,795
Special Assessments	\$2,669,701
Park & Recreational Facilities	\$2,022,501

You will duly enter and extend such tax upon the county tax list for collection upon taxable property of the City of Bismarck for the current year.

Dated this 22nd day of September, 2020 at Bismarck, North Dakota.



Randy Bina
Executive Director/Clerk

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET DEVELOPMENT 2021

	2019 Actual	2020 Budget	2021 Approved
GENERAL FUND			
TAXES			
CURRENT TAXES	8,096,181	8,465,000	8,692,000
PRIOR TAXES	80,832	50,000	55,000
MOBILE HOME TAXES	70,051	55,000	55,000
TELECOMMUNICATION TAX	51,747	52,000	52,000
	8,298,811	8,622,000	8,854,000
STATE REPLACEMENTS			
STATE AID	1,436,145	1,110,000	1,110,000
GAME AND FISH	-	1,000	1,000
BURLEIGH COUNTY HOUSING	5,538	4,500	4,500
HOMESTEAD CREDIT-CURRENT	110,807	105,000	110,000
HOMESTEAD CREDIT-PRIOR	7,308	500	500
HOMESTEAD CREDIT-MOBILE HOME CURRENT	3,406	1,000	1,000
HOMESTEAD CREDIT-MOBILE HOME PRIOR	80	100	100
	1,563,283	1,222,100	1,227,100
MISCELLANEOUS REVENUE			
MISCELLANEOUS	111	-	-
INSURANCE CLAIMS	7,229	12,500	12,500
EQUIPMENT SALES AND RENTALS	-	1,000	1,000
	7,340	13,500	13,500
ASSOCIATION & MANAGEMENT CONTRACTS	209,890	221,500	221,500
INTEREST	277,612	100,000	100,000
FEES AND CHARGES	110,963	91,000	96,000
TRANSFER IN-SPECIAL REVENUE	125,000	125,000	125,000
MUNICIPAL BALLPARK	61,995	58,100	58,700
GENERAL MAINTENANCE	69,513	68,500	69,500
	854,973	664,100	670,700
GOLF OPERATIONS			
RIVERWOOD	591,470	612,500	619,500
TOM O'LEARY	396,336	469,500	459,500
FORE SEASONS CENTER/PEBBLE CREEK	361,397	419,000	401,500
	1,349,203	1,501,000	1,480,500
POOL OPERATIONS			
ELKS	65,306	70,500	71,000
HILLSIDE	142,908	167,200	167,200
WACHTER	35,318	37,750	37,750
	243,532	275,450	275,950
ARENA OPERATIONS			
VFW SPORTS CENTER	366,718	359,200	374,200
CAPITAL ICE COMPLEX	213,410	217,500	224,500
	580,128	576,700	598,700
MEMORIAL BUILDING	20,180	13,000	18,000
ADMINISTRATION	64,763	54,500	60,500

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET DEVELOPMENT 2021

	2019 Actual	2020 Budget	2021 Approved
RECREATION ACTIVITIES			
ADMINISTRATION	781	-	-
ADULT BASKETBALL	97,555	116,500	116,500
ADULT SOFTBALL	19,075	24,300	24,300
ADULT TENNIS	-	1,300	1,300
ADULT VOLLEYBALL	302,821	321,000	321,000
FLAG FOOTBALL	4,961	6,000	6,000
BASEBALL - BABE RUTH 13-15	44,041	44,000	44,000
BASEBALL - BABE RUTH 16-19	15,779	22,450	22,450
BASEBALL - GOVERNORS	14,963	19,000	19,000
YOUTH BASEBALL/SOFTBALL	19,487	20,000	20,000
YOUTH BASKETBALL	48,496	46,200	50,500
YOUTH SOCCER	34,997	32,600	33,000
YOUTH VOLLEYBALL	33,092	33,100	33,100
YOUTH TENNIS	17,889	15,000	15,000
JUNIOR GOLF	37,470	45,000	45,000
TRACK	991	1,500	1,500
ACTIVITY CENTERS	275,868	270,000	275,000
BLAST	694,465	725,000	725,000
SAFETY VILLAGE	15,298	14,000	16,000
SPECIAL POPULATIONS	2,513	3,000	3,000
TEEN TOUR	4,300	5,000	5,000
MISCELLANEOUS YOUTH PROGRAMS	3,345	4,500	4,500
FOOD SERVICES	-	-	25,500
ARCHERY	9,480	9,000	9,000
KARATE	3,150	2,500	2,500
ARTS PROGRAMMING	-	-	-
MISCELLANEOUS PROGRAMS	-	-	-
FLURRY FEST	1,000	1,500	1,500
JULY CELEBRATION	-	3,500	3,500
HALLOWEEN PARTY	495	2,500	2,500
MISCELLANEOUS SPECIAL PROGRAMS	1,412	4,000	4,000
	1,703,722	1,792,450	1,829,650
DAKOTA ZOO	3,817	4,000	4,000
MCDOWELL DAM	199,869	242,500	283,900
FORESTRY	9,982	51,500	51,500
MUNICIPAL LEASE	90,000	90,000	90,000
SIBLEY PARK	344,025	320,300	320,600
CAPITAL RACQUET & FITNESS CENTER	383,713	411,300	420,300
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	63,239	49,700	55,200
BURLEIGH COUNTY PARKS	75,195	246,600	184,900
CONTINGENCIES	-	200,000	200,000
AQUATIC/WELLNESS CENTER	969,293	961,450	973,450
TOTAL GENERAL FUND	16,825,067	17,312,150	17,612,450

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET DEVELOPMENT 2021

	2019 Actual	2020 Budget	2021 Approved
<u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES - TOURNAMENT ACCT	108,321	95,500	95,500
SPECIAL ACTIVITIES - CONCESSIONS	46,853	46,000	46,750
SPECIAL ASSESSMENTS	2,724,787	2,621,000	2,726,000
EMERGENCY FUND	-	50,000	50,000
TOTAL SPECIAL REVENUE	2,879,960	2,812,500	2,918,250
<u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	3,138,105	1,956,000	2,007,000
GOVERNMENT CONSTRUCTION	165,843	122,000	122,000
PARK IMPROVEMENT	5,836,333	868,750	763,850
MUNICIPAL LEASE	8,355,000	-	-
TOTAL CAPITAL PROJECTS	17,495,281	2,946,750	2,892,850
TOTAL BUDGET ALL FUNDS	37,200,309	23,071,400	23,423,550

BISMARCK PARKS AND RECREATION DISTRICT

EXPENSE BUDGET DEVELOPMENT 2021

	2019 Actual	2020 Budget	2021 Approved
GENERAL FUND			
SALARIES AND WAGES	-	17,900	18,800
TRANSFER TO PENSION FUND	373,732	381,700	391,350
INSURANCE	571,069	580,000	593,500
CAPITAL EQUIPMENT	203,166	202,100	211,700
CAPITAL IMPROVEMENTS	-	410,000	410,000
MISCELLANEOUS CHARGES	1,253,644	29,000	24,000
MUNICIPAL BALLPARK	124,030	138,950	138,000
OUTDOOR RINKS	48,143	45,000	47,000
GENERAL MAINTENANCE	2,851,177	3,203,000	3,327,800
	5,424,961	5,007,650	5,162,150
GOLF OPERATIONS			
ADMINISTRATION	612,364	699,350	728,050
RIVERWOOD	440,011	443,000	448,750
TOM O'LEARY	340,287	407,250	399,750
FORE SEASONS CENTER/PEBBLE CREEK	449,058	480,750	474,650
	1,841,720	2,030,350	2,051,200
ARENAS/POOLS OPERATIONS			
ADMINISTRATION	434,117	438,100	451,700
ELKS	119,732	113,050	113,550
HILLSIDE	209,955	193,750	195,250
WACHTER	94,380	102,200	102,200
VFW SPORTS CENTER	503,661	487,950	487,500
CAPITAL ICE COMPLEX	341,953	312,450	309,000
	1,703,797	1,647,500	1,659,200
MEMORIAL BUILDING	170,702	174,575	182,025
ADMINISTRATION	1,134,424	1,301,125	1,332,925
RECREATION ACTIVITIES			
ADMINISTRATION	800,396	710,300	810,250
ADULT BASKETBALL	79,906	104,500	99,600
ADULT SOFTBALL	6,675	12,850	12,350
ADULT TENNIS	-	600	600
ADULT VOLLEYBALL	265,464	251,500	251,500
FLAG FOOTBALL	3,166	5,250	4,750
BASEBALL - BABE RUTH 13-15	74,709	79,250	78,750
BASEBALL - BABE RUTH 16-19	25,426	37,300	36,300
BASEBALL - GOVERNORS	47,008	49,050	49,250
YOUTH BASEBALL/SOFTBALL	16,724	17,950	17,700
YOUTH BASKETBALL	58,540	58,000	61,000
YOUTH HOCKEY	27,500	29,000	27,500
YOUTH SOCCER	21,770	20,650	20,650
YOUTH VOLLEYBALL	30,732	31,050	31,050
YOUTH TENNIS	17,306	14,650	14,650
JUNIOR GOLF	34,936	41,800	39,800
FIGURE SKATING	15,000	15,000	15,000
TRACK	1,446	1,750	1,750
ACTIVITY CENTERS	266,184	248,700	248,700
BLAST	510,564	546,500	538,000
SAFETY VILLAGE	14,675	14,400	14,400

BISMARCK PARKS AND RECREATION DISTRICT

EXPENSE BUDGET DEVELOPMENT 2021

	2019 Actual	2020 Budget	2021 Approved
RECREATION ACTIVITIES, CONTINTUED			
SPECIAL POPULATIONS	36,372	26,000	26,000
TEEN TOUR	4,711	5,250	5,250
MISCELLANEOUS YOUTH PROGRAMS	2,759	4,100	4,100
FOOD SERVICES	-	-	36,750
ARCHERY	5,355	6,700	6,200
CURLING	2,500	2,500	2,500
KARATE	2,199	2,150	2,350
OPEN GYM	23,779	23,350	23,350
ARTS PROGRAMMING	6,190	8,500	8,500
FLURRY FEST	1,244	2,250	1,750
JULY CELEBRATION	1,008	2,750	2,250
HALLOWEEN PARTY	927	1,350	1,350
MISCELLANEOUS SPECIAL EVENTS	3,500	4,000	3,500
	2,408,670	2,378,950	2,497,400
DAKOTA ZOO	3,817	4,000	4,000
MCDOWELL DAM	199,869	242,500	283,900
FORESTRY	169,393	260,500	255,000
MUNICIPAL LEASE	1,439,967	1,432,100	1,351,800
SIBLEY PARK	371,872	458,975	485,100
CAPITAL RACQUET & FITNESS CENTER	542,004	529,800	541,400
HIGH PRAIRIE ARTS & SCIENCE COMPLEX	101,063	110,300	114,300
BURLEIGH COUNTY PARKS	75,195	246,600	184,900
CONTINGENCIES	-	200,000	200,000
AQUATIC/WELLNESS CENTER	1,277,024	1,287,225	1,307,150
TOTAL GENERAL FUND	16,864,477	17,312,150	17,612,450
<u>SPECIAL REVENUE</u>			
SPECIAL ACTIVITIES-TOURNAMENT ACCOUNT	117,139	95,500	95,500
SPECIAL ACTIVITIES - CONCESSIONS	44,076	46,000	46,750
SPECIAL ASSESSMENTS	2,691,386	2,971,000	3,006,000
EMERGENCY FUND	344,550	50,000	50,000
TOTAL SPECIAL REVENUE	3,197,152	3,162,500	3,198,250
<u>CAPITAL PROJECTS</u>			
CONSTRUCTION, ACQUISITION, RENOVATION	2,812,793	1,956,000	2,007,000
GOVERNMENT CONSTRUCTION	166,033	122,000	122,000
PARK IMPROVEMENT	5,128,060	868,750	763,850
MUNICIPAL LEASE	8,406,489	-	-
TOTAL CAPITAL PROJECTS	16,513,375	2,946,750	2,892,850
TOTAL BUDGET ALL FUNDS	36,575,003	23,421,400	23,703,550

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2021 Budget Year

		TAXES	STATE		GENERATED REVENUE			
	Budget	Taxes	State Aid/ Replacement	Association & Management Contracts	Fees & Charges	Interest	Grants & Intergovernmtl	Other
<u>General Fund</u>								
General Operations	10,637,100	8,854,000	1,227,100	221,500	96,000	100,000	125,000	13,500
Municipal Ballpark	58,700	-	-	19,700	39,000	-	-	-
Outdoor Rinks	-	-	-	-	-	-	-	-
General Maintenance	69,500	-	-	-	8,000	-	48,500	13,000
Golf Courses	1,480,500	-	-	-	1,479,000	-	-	1,500
Swimming Pools	275,950	-	-	-	275,950	-	-	-
Arenas	598,700	-	-	-	598,700	-	-	-
Memorial Building	18,000	-	-	-	18,000	-	-	-
Administration	60,500	-	-	59,000	-	-	-	1,500
Adult Sport Activities	463,100	-	-	-	462,600	-	-	500
Youth Sport Activities	289,550	-	-	-	264,450	-	-	25,100
Other Youth Activities	1,054,000	-	-	-	1,045,500	-	7,500	1,000
Other Youth & Adult Activities	11,500	-	-	-	11,500	-	-	-
Special Events	11,500	-	-	-	8,500	-	-	3,000
Dakota Zoo	4,000	-	-	4,000	-	-	-	-
McDowell Dam	283,900	-	-	258,700	25,200	-	-	-
Forestry	51,500	-	-	-	-	-	50,000	1,500
Municipal Lease	90,000	-	-	-	-	-	90,000	-
Sibley Park	320,600	-	-	-	320,600	-	-	-
Capital Racquet & Fitness Center	420,300	-	-	-	418,300	-	-	2,000
HP Arts & Science	55,200	-	-	-	55,200	-	-	-
Burleigh County Parks	184,900	-	-	174,900	10,000	-	-	-
Contingencies	200,000	-	-	-	200,000	-	-	-
Aquatic/Wellness Center	973,450	-	-	480,500	486,250	-	-	6,700
Total General Fund	17,612,450	8,854,000	1,227,100	1,218,300	5,822,750	100,000	321,000	69,300

BISMARCK PARKS AND RECREATION DISTRICT

REVENUE BUDGET BY FUND AND REVENUE SOURCE For the 2021 Budget Year

	TAXES	STATE	GENERATED REVENUE				
			Association & Management	Fees & Charges	Interest	Grants & Intergovernmtl	Other
Budget	Taxes	State Aid/ Replacement	Contracts				
<u>Special Revenue Funds</u>							
Tournament Account	95,500	-	-	-	94,500	-	1,000
Concessions	46,750	-	-	-	46,750	-	-
Special Assessments	2,726,000	2,566,000	10,000	-	-	-	150,000
Emergency Fund	50,000	-	-	-	-	50,000	-
Total Special Revenue Funds	2,918,250	2,566,000	10,000	-	141,250	-	151,000
<u>Capital Projects Funds</u>							
Construction, Acquisition, Renovation	2,007,000	1,942,000	5,000	-	-	10,000	50,000
Government Construction	122,000	-	-	-	-	122,000	-
Park Improvements	763,850	-	-	20,000	304,850	100,000	339,000
Municipal Lease	-	-	-	-	-	-	-
Total Capital Projects Funds	2,892,850	1,942,000	5,000	20,000	304,850	10,000	389,000
Total Budget - All Funds	23,423,550	13,362,000	1,242,100	1,238,300	6,268,850	110,000	609,300

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2021 Budget Year

	Budget	Personnel		Contract	Supplies/			Capital	Capital	Misc.
		Full-Time	Part-Time	Services	Operations	Utilities	Insurance	Equipment	Improvement	Charges
<u>General Fund</u>										
General Operations	1,649,350	18,800	-	391,350	-	-	593,500	211,700	410,000	24,000
Municipal Ballpark	138,000	-	47,500	2,500	26,800	56,200	-	5,000	-	-
Outdoor Rinks	47,000	-	47,000	-	-	-	-	-	-	-
General Maint. - Operations	3,327,800	1,275,500	330,000	178,500	582,500	470,000	471,300	20,000	-	-
Golf Administration	728,050	545,100	-	4,500	1,000	-	177,450	-	-	-
Riverwood Golf Course	448,750	-	205,000	12,500	152,000	34,000	-	28,750	-	16,500
Tom O'Leary Golf Course	399,750	-	166,500	3,500	138,000	49,000	-	28,750	-	14,000
Fore Seasons Center	474,650	-	131,000	10,000	113,900	188,500	-	28,750	-	2,500
Facility Administration	451,700	317,250	-	3,000	-	-	131,450	-	-	-
Elks Pool	113,550	-	70,500	-	28,050	13,500	-	1,000	-	500
Hillside Pool	195,250	-	114,500	3,000	45,250	31,000	-	1,000	-	500
Wachter Pool	102,200	-	56,500	-	22,550	21,700	-	1,000	-	450
VFW Sports Center	487,500	-	96,000	34,000	65,500	290,000	-	2,000	-	-
Capital Ice Complex	309,000	-	41,000	10,500	42,750	212,700	-	1,650	-	400
Memorial Building	182,025	38,550	48,000	500	25,100	36,325	32,550	1,000	-	-
Administration	1,332,925	645,700	35,000	148,600	276,700	34,650	182,275	2,000	-	8,000
Recreation Administration	810,250	532,000	6,000	49,800	4,500	5,000	209,450	-	-	3,500
Adult Sport Activities	364,050	-	321,300	7,600	20,150	-	-	2,000	-	13,000
Youth Sport Activities	398,150	-	248,000	34,900	89,400	-	-	2,250	-	23,600
Other Youth Activities	873,200	-	800,600	7,200	49,150	450	-	-	-	15,800
Other Youth & Adult Activities	42,900	-	28,500	11,000	2,050	-	-	-	-	1,350
Special Events	8,850	-	1,450	250	7,150	-	-	-	-	-
Dakota Zoo	4,000	-	-	-	-	-	4,000	-	-	-
McDowell Dam	283,900	51,300	53,500	36,600	36,200	17,000	26,200	3,000	60,000	100
Forestry	255,000	-	-	245,000	10,000	-	-	-	-	-
Municipal Lease	1,351,800	-	-	-	-	-	-	-	1,346,800	5,000
Sibley Park	485,100	83,500	54,000	71,000	53,100	51,500	40,000	4,000	110,000	18,000
Capital Racquet & Fitness Center	541,400	164,600	130,500	16,000	70,950	79,200	65,150	10,000	-	5,000
HP Arts & Science	114,300	-	-	34,000	29,200	46,300	3,800	1,000	-	-
Burleigh County Parks	184,900	55,800	-	58,000	19,000	6,500	20,600	-	25,000	-
Contingencies	200,000	50,000	20,000	20,000	25,000	20,000	-	20,000	35,000	10,000
Aquatic/Wellness Center	1,307,150	279,200	375,000	34,000	162,900	296,000	140,550	9,500	-	10,000
Total General Fund	17,612,450	4,057,300	3,427,350	1,427,800	2,098,850	1,959,525	2,098,275	384,350	1,986,800	172,200

BISMARCK PARKS AND RECREATION DISTRICT
BISMARCK , NORTH DAKOTA

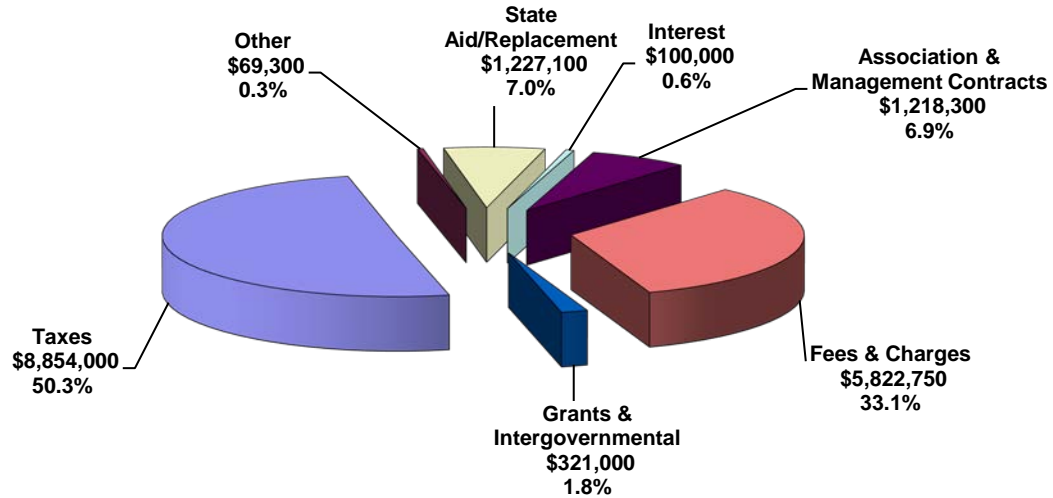
EXPENSE BUDGET BY FUND AND EXPENSE FUNCTION
For the 2021 Budget Year

	Budget	Personnel		Contract Services	Supplies/ Operations	Utilities	Insurance	Capital Equipment	Capital Improvement	Misc. Charges
		Full-Time	Part-Time							
<u>Special Revenue Funds</u>										
Tournament Account	95,500	-	-	10,500	42,000	-	-	2,500	-	40,500
Concessions	46,750	-	14,500	-	27,250	-	-	5,000	-	-
Special Assessments	3,006,000	-	-	16,600	-	-	-	-	2,844,400	145,000
Emergency Fund	50,000	-	-	-	50,000	-	-	-	-	-
Total Special Revenue Funds	3,198,250	-	14,500	27,100	119,250	-	-	7,500	2,844,400	185,500
<u>Capital Projects Funds</u>										
Construction, Acquisition, Renovation	2,007,000	-	-	-	-	-	-	-	1,767,000	240,000
Government Construction	122,000	-	-	10,000	22,500	-	-	7,000	40,000	42,500
Park Improvements	763,850	-	-	-	-	-	-	117,750	646,100	-
Municipal Lease	-	-	-	-	-	-	-	-	-	-
Total Capital Projects Funds	2,892,850	-	-	10,000	22,500	-	-	124,750	2,453,100	282,500
Total Budget - All Funds	23,703,550	4,057,300	3,441,850	1,464,900	2,240,600	1,959,525	2,098,275	516,600	7,284,300	640,200

BISMARCK PARKS AND RECREATION DISTRICT 2021 GENERAL FUND SUMMARY

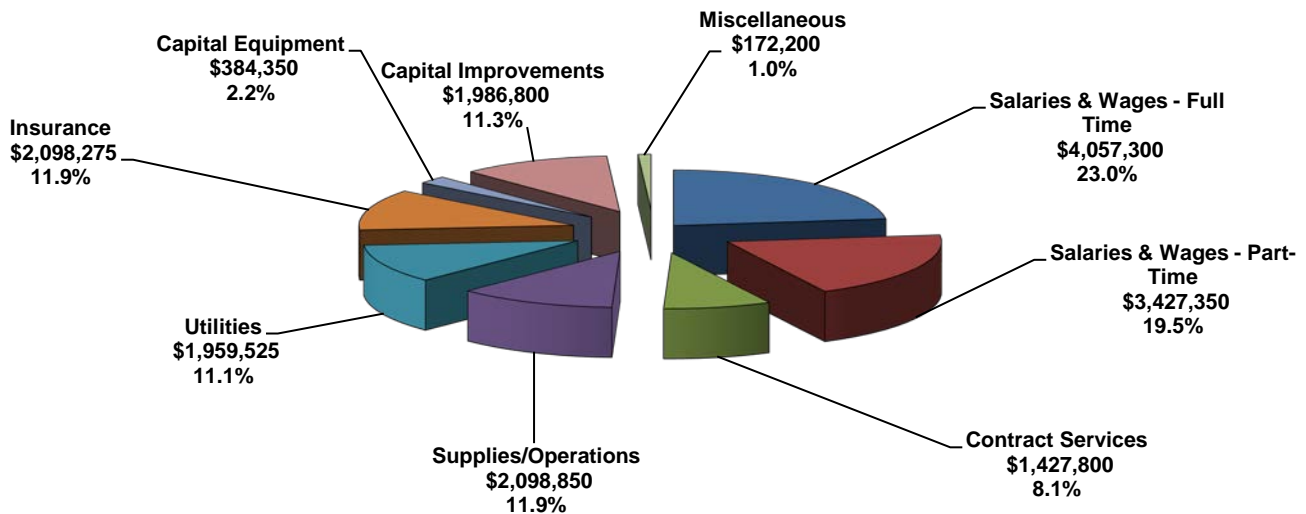
General Fund Revenue

\$17,612,450



General Fund Expenses

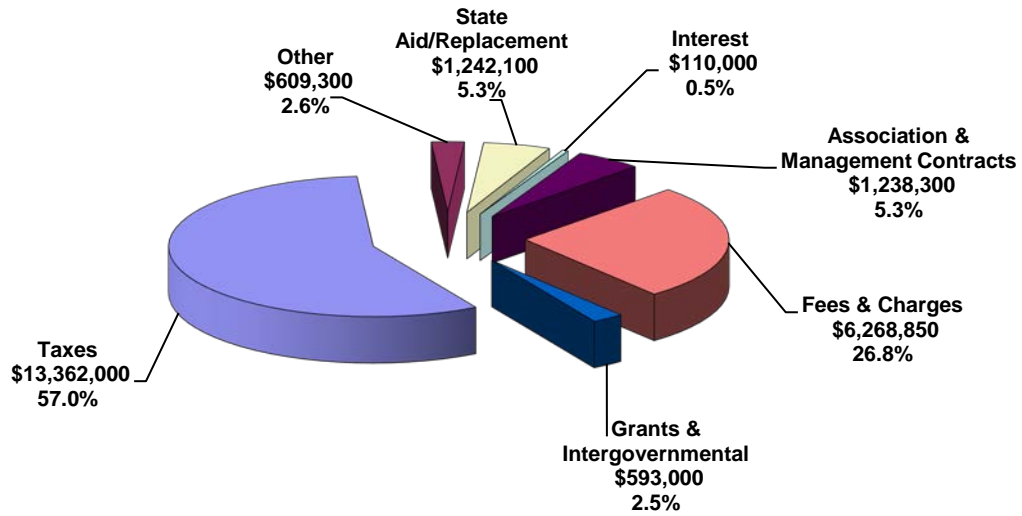
\$17,612,450



BISMARCK PARKS AND RECREATION DISTRICT 2021 ALL FUNDS

Revenue - All Funds

\$23,423,550



Expenses - All Funds

\$23,703,550

