

DRAFT

MINUTES OF THE BOARD OF PARK COMMISSIONERS

May 21, 2026

The Board of Park Commissioners held their regular meeting on May 21, 2026, in the Tom Baker meeting room of the City/County Building. President Zimmerman called the meeting to order at 5:15pm. The pledge of allegiance was said. Commissioners Gilbertson, Herzog, Jeske and Redmann were present.

Commissioner Gilbertson moved to approve the agenda as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Executive Director Liliana Norby with Theo Art School and Gavin McCollam with Sleepy Hollow Summer Theatre & Arts Park appeared as the Featured Partners and Programs.

Karen daSilva appeared before the Board to present a proposal for a Lions Garden of Healing to be developed in the Clairmont Family Conservation Park. Commissioner Gilbertson moved approval for Karen daSilva to work with Park District staff to further develop the concept and begin fundraising. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Mindy Piatz with Brady Martz reviewed the 2025 audited financial statements. Commissioner Redmann moved to accept the report as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Finance Director Kathy Feist presented a request to ask the City Commission to develop a special assessment district for the construction of a neighborhood park in the Boulder Ridge Subdivision. This process differs from other neighborhood parks in that much of the development has already occurred. Commissioner Jeske moved to request the development of the special assessment district. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Herzog moved to approve the park waiver request for the Clear Sky second addition as outlined by Operations Director David Mayer. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to transfer \$3,000,000 from the general fund reserves to the park improvement fund to pay for the Schaumberg refrigeration project at Capital Ice Complex as requested by Finance Director Kathy Feist. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to accept the apparent low of \$93,200 for the maintenance shop parking lot improvements. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the bid of \$252,808 from Northern Plains Plumbing, Heating and Air for the VFW Rink 1 boiler replacement project. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to accept the low bid of \$158,500 for the Municipal Country Club restroom renovations. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the low bid of \$374,617.96 provided by American Resurfacing, Inc. for Tom O'Leary Golf Course cart path improvements phase 2. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Herzog moved to accept the low bid of \$76,512 provided by Paramount Builders, Inc. for the McDowell Dam restroom remodeling project. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Redmann moved to accept the low bid of \$68,500 provided by Bronzeman, Inc. to create, cast and deliver a life-size statue of Satchel Paige to the Bismarck Municipal Ballpark. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to reject the bid that was awarded to Twin City Roofing to re-roof the World War Memorial Building as approved last month as they are not able to complete the work and to award the bid to the next lowest bidder which was Tecta America for \$382,698. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes:

Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Redmann moved to accept the proposal of \$136,963 offered by CHA Consulting, Inc. for the recreation facility feasibility study, contingent upon the City Commissioner also approving the proposal. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Redmann, Jeske and President Zimmerman. Nays: Commissioner Herzog. The motion carried.

Commissioner Redman moved to designate Facilities and Programs Director Mike Wald as Interim Executive Director from June 2-18, 2026, with compensation at \$132,610.75 for that time period. Commissioner Herzog seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Redmann moved to appoint Facilities and Programs Director Mike Wald as clerk for the Park District from June 2-18, 2026. Legal Counsel John Ward administered the oath of office for this position.

Commissioner Jeske moved to approve the following consent agenda items:

1. April 9, 10, 16, 23, and 29, 2026, Board meeting minutes.
2. Authorization to call for the following bids
 - a. Purchase and installation of dehumidifier in the H.A. Thompson and Sons Arena
 - b. Concessions at Capital Ice Complex
3. Approval of sale of Epic Nutrition and addendum to transfer the operating agreement to the new owner

Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve bills for payment with checks 408419 to 408426, 221265 to 221610 along with bank drafts DFT001724 to DFT001743, EFTs 3869 to 3916 and direct deposits 98943 to 99720. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

President Zimmerman recognized retiring Executive Director Kevin Klipfel by reading the following:

Whereas, Kevin Klipfel, in his capacity as Executive Director of Bismarck Parks and Recreation District since 2021, has served the residents and visitors of the City of Bismarck in an

exceptional, professional, and collaborative manner; and

Whereas, he has led and inspired the Bismarck Parks and Recreation District team in providing the highest quality public parks, programs, facilities, and leisure services in partnership with our community while emphasizing affordability, accessibility, and sustainability; and

Whereas, Kevin Klipfel has given freely and graciously of his time and many talents to Bismarck Parks and Recreation District for many years, greatly contributing to a healthier, more active community with a high quality of life; and

Whereas, it is fitting and proper that such dedication, loyalty, and public service be recognized, publicly proclaimed, historically noted, and made part of the permanent record of Bismarck Parks and Recreation District;

Now, therefore, be it resolved by the Park District of the City of Bismarck and on behalf of the citizens of Bismarck, on this 21st day of May 2026 that the Board of Park Commissioners and staff of Bismarck Parks and Recreation District extend to Kevin Klipfel sincere thanks and grateful appreciation for his outstanding leadership and distinguished service.

The next regular Board meeting will be held June 18, 2026, at 5:15pm in the Tom Baker Meeting Room. The meeting was adjourned at 7:19pm.