

MINUTES OF THE BOARD OF PARK COMMISSIONERS
April 19, 2018

The Board of Park Commissioners held their regular meeting on April 19, 2018 in the Tom Baker meeting room of the City/County Building. President Munson called the meeting to order at 5:15 pm. Commissioners Jeske, Starck, Schwartz, Beattie and President Munson were present.

Commissioner Jeske moved to approve the agenda as presented with the addition of a Featured Partner and Program – Announcement of World War Memorial Building Recognition – Susan Wefald. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Susan Wefald announced to the Board that the World War Memorial Building has received recognition as a "World War I Centennial Memorial" and is one of 100 Cities / 100 Memorials to receive a \$2000 matching grant.

Tony Spilde, a member of the Bismarck Mandan Chamber Leadership Project, appeared before the Board to share information about the Little Free Pantry project. Commissioner Schwartz moved to support the Little Free Pantry Program by having locations within the Park District. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Jordyn Schaeftbauer with Bismarck Burleigh Public Health Tobacco Prevention and Control Program appeared before the Board and requested permission to partner with the Park District regarding a smoke/tobacco free survey to see how the citizens feel about smoke/tobacco free parks and facilities. Commissioner Starck moved approval to partner with them on this survey. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Michael Gunsch from Houston Engineering provided an update regarding the Meadow Village final plat which is ready to be signed. Commissioner Beattie authorized Executive Director Bina to sign the plat when it is finalized. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

David Mayer, Operations Director, reviewed the bids received for the Duemeland playground. Commissioner Jeske moved to approve the low bid of \$24,846 from Dakota Playground and Landscape Structures for the equipment and the bid of \$4,898 from My Turn Playsystems for the playground surfacing. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Operations Director David Mayer reviewed the bids for athletic field paint. Commissioner Starck moved to accept the low bid of \$20,115 submitted by Pioneer Manufacturing. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Ken Schwartz from ONE reviewed the bids for the HVAC project at Capital Racquet and Fitness Center. Commissioner Schwartz moved to accept the low bid of \$69,900 submitted by Lindtech Services. Executive Director Bina noted that the Bismarck Gymnastics Academy will provide \$10,000 toward this project. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Ryan Geerdes, Facilities Manager, reviewed the bids received for starting block platforms for the BSC Aquatic and Wellness Center. Commissioner Jeske moved to approve the low bid of \$29,384.24 submitted by Recreation Supply Company. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

John Klein from Apex Engineering reviewed the bids received for LED lights for VFW Sports Center. Commissioner Starck moved to accept the low bid of \$93,500 along with the alternate of \$24,650 submitted by Mayer Electric, Inc. for a total of \$118,150. Executive Director Bina noted that the Capital Curling Club will pay for 50% of the costs for the lights in the curling club area. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Finance Director Kathy Feist requested Board approval of the Resolution Authorizing the Sale of Refunding Improvement Bonds of 2018 in the amount of \$1,690,000 for the following units:

- Unit 1 – Sleepy Hollow Park parking lot
- Unit 2 – Santa Fe trail replacement
- Unit 3 – Sertoma Park trail and Clem Kelley trail improvements
- Unit 4 – Horizon Park – phase II: tennis court and sport courts

Commissioner Beattie moved approval of the resolution as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Kathy Feist, Finance Director, reviewed the timeline for the 2019 budget development process.

President Munson reviewed the items on the consent agenda.

- Approval of March 15, 2018 Park Board meeting minutes.
- Request authorization to call for bids for 23rd Street Park improvements.

Commissioner Beattie moved approval of the consent agenda as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Commissioner Jeske moved to approve bills for payment with checks 397026 to 397613 and 193579 top 193823 along with bank drafts DFT0000247 to DFT0000263 and direct deposits 12690 to 13348. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Beattie and President Munson. The nays being none, the motion carried.

The next meeting will be held May 17, 2018 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 5:53 pm.