

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
April 21, 2016

The Board of Park Commissioners held their regular meeting on April 21, 2016 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Schwartz, Beattie, Stark and President Jeske were present. Commissioner Munson was absent.

Commissioner Beattie moved to approve the agenda as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Lynae Hanson, Assistant Executive Director/Operations from the ND Safety Council, presented the Park Board with the Commendation for Safety Award. The Park District received this award for a variety of safety programs that are in place.

Joe Satrum from the Sleepy Hollow Park Committee appeared before the Board to provide an update on programming and construction at Sleepy Hollow for the upcoming summer season.

Curt Pearson, Nishu Bowmen President, appeared before the Board and provided an update on the proposed expansion of the indoor archery facility. Commissioner Schwartz moved approval for the Park District to hire and pay for a consultant to develop and finalize the plan, including a cost estimate along with parking lot considerations. Once the consultant's initial work is complete, another update will be provided to the Park Board. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director, reviewed the bids for the Cottonwood Park chain link fence. Commissioner Beattie moved to accept the low bid of \$38,303 submitted by Mastel's Fence Company. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Jeff Feist from Ritterbush-Ellig-Hulsing reviewed the bids received for the Municipal Country Club roofing and siding project. Commissioner Starck moved to accept the low bid of \$46,160 submitted by Clooten Siding and Windows for the siding portion of the project. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Commissioner Beattie moved to accept the low bid of \$30,000 submitted by C & L Roofing – Gutters – Siding for the re-roofing portion of the project. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Operations Director Greg Smith reviewed the bids received for Kiwanis Park playground equipment and surfacing. Commissioner Beattie moved to accept the low bid for the playground

equipment submitted by BC6 Builders in the amount of \$73,989 and the surfacing material submitted by BC6 Builders in the amount of \$2,996. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Jennifer Malloy with Apex reviewed the bids for sanitary sewer improvements at Tatley Eagles Park. The bids came in higher than expected. Commissioner Starck moved to reject the bids received for this project and for staff to explore alternatives to reduce the cost of the project. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Connie Hofland, Legal Counsel, reviewed the Promontory Park VI and VII Park Development Agreement. Commissioner Beattie moved to approve the agreement as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Kathy Feist, Finance Director, reviewed the financial accounting software agreement with Tyler Technologies. Commissioner Starck moved to approve the agreement. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following consent agenda items:

- Review and approval of March 17, 2016 Park Board meeting minutes.
- Consideration of professional consultant agreement with Swenson Hagen for Heritage Park.
- Consideration to add West Plains Engineering, Inc. to the list of professional consultants approved for use by the Park District.
- Consideration to add BNC National Bank to the list of approved bank depositories.

Commissioner Beattie moved to approve the consent agenda as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

Commissioner Schwartz moved to approve bills for payment with checks 185917 to 186192 and 376999 to 378214. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Schwartz, Beattie, Starck and President Jeske. The nays being none, the motion carried.

The next meeting will be held on May 19, 2016 at 5:15 pm at the Tom Baker meeting room. The meeting was adjourned at 5:58 pm.