

MINUTES OF THE BOARD OF PARK COMMISSIONERS
May 18, 2019

The Board of Park Commissioners held their regular meeting on May 18, 2019 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie were present. Commissioner Gilbertson moved to approve the agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Terry Lincoln from the Dakota Zoo appeared before the Board as the Featured Partner and Program.

Ryan Geerdes, Facilities Manager, provided information about the US Tennis Association Northern Section's Jack Dow Adult Development Award which was recently presented to Bismarck Parks and Recreation District's Head Tennis Professional, Rod Morasch. This award honors an individual whose efforts have had the greatest impact on improving adult competitive and recreational play in 2018. Ryan presented the award to Rod who thanked the Park Board for their dedication to tennis and recreation in the community.

Mindy Piatz from Brady, Martz and Associates presented the draft 2018 audit report to the Board. The final report cannot be issued until the city of Bismarck receives their final audit report since the joint pension plan is administered by the city of Bismarck. Commissioner Munson moved to receive the audit report at this meeting and the topic will be re-visited once the final report is issued. Commissioner Zimmerman seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

President Beattie reviewed the proposed 2020-2022 Strategic Plan. Commissioner Jeske moved to approve the plan as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Administrative Services Manager Julie Fornshell reviewed proposed changes to the Human Resource Policy and Procedure Handbook. Commissioner Jeske moved to approve the changes as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed the proposed changes to the Accounting Manual. Commissioner Munson moved to approve the changes presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

The Other Power-Driven Mobility Device Policy was reviewed by Recreation Manager RaNae Jochim. Commissioner Gilbertson moved to approve the policy as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Recreation Manager RaNae Jochim also reviewed a Service Animal Policy. Commissioner Jeske moved to approve the policy as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel provided an update on the Facilities Master Planning process. Tom Diehl from GreenPlay, LLC, will be in Bismarck on June 13th to present the finding at the Park Board meeting. There will be another meeting following the Board meeting to share the results with the public.

Finance Director Kathy Feist requested Board approval of the Resolution Authorizing Sale of Refunding Improvement Bonds of 2019-01 Improvement District for the Cottonwood Park Softball Field Expansion Project. Commissioner Gilbertson moved to approve the resolution as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

President Beattie reviewed the following items on the consent agenda:

- Review and approval of the April 17 and 18, 2019 Board meeting minutes.
- Consideration of the archery season conducted by the city of Bismarck that utilizes Park District property.
- Consideration of Bareknuckle Baseball Agreement Addendum for advertising.

Commissioner Jeske moved to approve the consent agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve bills for payment with checks 402421 to 402652 and 197346 to 197596 along with bank drafts DFT000485 to DFT000493, EFTs 247 to 284 and direct deposits 19667 to 20171. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

The next regular Board meeting will be June 13, 2019 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 5:53 pm.