

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
May 16, 2024

The Board of Park Commissioners held their regular meeting on May 16, 2024 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jordan, Odell and Zimmerman were present. The pledge of allegiance was said.

Commissioner Jordan moved to approve the agenda as presented. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Gavin McCollam, representing Sleepy Hollow Theatre & Arts Park, appeared before the Board as the featured partner and program.

City Engineer Gabe Schell reviewed a proposed memorandum of understanding for placement of an embankment and storm sewer pipe on Park District property in the Eagle Crest and Elk Ridge subdivisions. Commissioner Odell moved to approve the memorandum of understanding as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Mindy Piatz with Brady Martz reviewed the 2023 audited financial statements. Commissioner Jordan moved to accept the audit as presented. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed proposed changes to the refund section of the Accounting Manual. Commissioner Zimmerman moved to accept the changes presented. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jordan moved to approve the following consent agenda:

- Consideration of April 18, 2024 Board meeting minutes.
- Consideration to add Endeavor North Design PLLC (END/a) and JE Dunn Construction to the Park District's list of approved consultants.
- Consideration of an updated Other Power-Driven Mobility Device policy and a new security cameras policy

Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Odell moved to accept the bills for payment with checks 407994 to 408002 and 215673 to 215895 along with bank drafts DFT001404 to DFT001414, EFTs 2852 to 2893 and direct deposits 73264 to 73990. Commissioner Zimmerman seconded the motion, and the voting

went as follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson.  
The nays being none, the motion carried.

The next regular Board meeting will be held June 20, 2024 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 5:46 pm.