

MINUTES OF THE BOARD OF PARK COMMISSIONERS
May 19, 2022

The Board of Park Commissioners held their regular meeting on May 19, 2022 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Gilbertson, Zimmerman, and Munson were present. Commissioner Jordan was absent.

Commissioner Gilbertson moved approval of the agenda as presented. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Kristin Wilson from the ND Safety Council presented the Board with the Workplace Safety Milestone Award which the Park District received by being a ND Safety Council member and having a ND Workforce Safety and Insurance experience modification of 1.0 or below for five consecutive years.

Robert Massie, BisMarket Board Co-President, appeared before the Board as the Featured Partner and Program.

Mindy Piatz from Brady Martz presented the audited 2021 financial statements to the Board. Commissioner Munson moved that the Board accept the audit as presented. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Steve Carlson from Terra Consulting Group provided information to the Board regarding a temporary AT&T facility on Park District property. Commissioner Zimmerman moved approval to have staff work with Terra Consulting Group to explore the options for this temporary facility. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson and Zimmerman. Nays: Commissioners Munson and President Jeske. The motion died.

Commissioner Gilbertson moved approval to call for the bids for the VFW Expansion Project. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Munson moved approval to call for bids for the pickleball fencing project at Elk Ridge Park. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Facilities and Programs Director Mike Wald reviewed the bid received for the court resurfacing project at Capital Racquet and Fitness Center. Commissioner Munson moved to accept the low bid of \$37,561 submitted by JB Surfacers, Inc. Commissioner Gilbertson seconded the motion,

and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

The bids received for crack sealing throughout the Park District were reviewed. Commissioner Munson moved to approve the following bids which resulted in a total of \$77,322.75 to be broken out as follows:

- Strata Corporation: \$13,000
- Lots and Lines: \$18,891.75
- Dakota Concepts: \$32,044
- Couch and Sons: \$13,387

Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Operations Director David Mayer reviewed the bids received for roof replacements.

Commissioner Munson moved to approval the low bids as follows:

- L&L Brendel Construction in the amount of \$24,440 for shingle roofs at eight of the ten locations listed.
- Nuss Construction in the amount of \$6,400 for a shingle roof at one of the ten locations.

Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to adopt the 2023-2025 strategic plan as presented.

Commissioner Munson seconded the motion, and the voting went as follows: Ayes:

Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Munson moved to approve the consultant selection process agreement with Apex Engineering for the Tom O'Leary Waterline Project and approved calling for bids on the project.

Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes:

Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

The Joint Powers Agreement with Bismarck Public Schools for use of buildings, facilities, and grounds owned by each of the parties was reviewed. Commissioner Munson moved to approve the agreement as presented. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Munson and President Jeske. Nays:

Commissioner Zimmerman. The motion carried.

Operations Director David Mayer reviewed information relating to the Hay Creek retaining wall project. Commissioner Munson moved to authorize the Board to select a consultant for the work outlined to meet the ND Department of Transportation standards, work with the selected consultant, and plan for the necessary corrective actions. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Community Relations Manager Dana Schaar Jahner reviewed information regarding the price quotes received and options for the fall and winter issues of the 2022 Activity Guide. Commissioner Zimmerman moved to print 1,000 guides for each mailing and then mail all Bismarck residents a postcard when the Activity Guide is available electronically on the Park District website or can be picked up at the office. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following items on the consent agenda:

- Review and approval of April 21, 2022 Board meeting minutes.
- Request Board authorization to select a consultant for the Municipal Ballpark videoboard/scoreboard project.

Commissioner Munson moved to approve the consent agenda. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve bills for payment with checks 407425 to 407433 and 208357 to 208564 along with bank drafts DFT001104 to DFT001115, EFTs 1837 to 1878 and direct deposits 49356 to 50022. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

The next regular Board meeting will be held June 16, 2022 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:25 pm.