

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
June 13, 2019

The Board of Park Commissioners held their regular meeting on June 13, 2019 in the Tom Baker meeting room of the City/County Building. Vice President Jeske called the meeting to order at 5:15 pm. Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske were present. President Beattie was absent.

Commissioner Zimmerman moved to approve the agenda as presented with one change - to move item #5, Refunding Improvement Bonds, Series 2019-01 Bond Sale to item #3. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Mike Manstrom from Dougherty and Company, LLC appeared before the Board to discuss the Refunding Improvement Bonds, Series 2019-01 Bond Sale. The net effective rate was 2.343% which was very good. Commissioner Gilbertson moved to approve the Resolution Creating the Fund of an Improvement District, Providing for and Appropriating Special Assessments for the Support and Maintenance of Said Fund, and Authorizing the Issuance of Improvement Warrants Thereon. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Commissioner Munson moved to approve the Resolution Authorizing the Issuance of \$3,015,000 Refunding Improvement Bonds, Series 2019, Prescribing the Terms and Covenants Thereof, and Creating a Fund for the Payment Thereof. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Recreation Manager RaNae Jochim appeared before the Board as the Featured Partner and Program. She talked about a series of events the Park District offers called July Celebration.

Tom Diehl from GreenPlay LLC presented the draft Facilities Master Plan Report to the Board. Commissioner Zimmerman moved to receive the draft master plan study report and authorized staff to work on developing a feasibility study agreement with GreenPlay LLC. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson reviewed the round two Matching Grant applications. Commissioner Munson moved to approve the following projects and Park District funding:

Applicant	Project Description	Funding
Sleepy Hollow Theatre and Arts Park	Double the size of the south stage near the Carriage House and build stairs to access the stage on two sides.	\$2,500.00

Applicant	Project Description	Funding
Bismarck Rotary Club	Improve the Bismarck Rotary Arboretum located in the northwest corner of Tom O'Leary Golf Course by installing additional trees and a historic plaque. (Install up to 10 trees to replace damaged/missing trees).	\$2,500.00
<b>TOTAL</b>		<b>\$5,000.00</b>

Commissioner Zimmerman seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

David Mayer, Operations Director, reviewed the bids received for General Sibley Park Playground Equipment. Commissioner Zimmerman moved to approve the apparent low bid of \$20,329 for the playground equipment and installation by Dakota Playground. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the low bid of \$2,200 for engineered wood fiber surfacing from BC6 Builders. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Connie Hofland, Legal Counsel, reviewed the park development agreement for the Boulder Ridge 7<sup>th</sup> and 8<sup>th</sup> Additions. Operations Director David Mayer provided additional information about the neighborhood park itself and proposed amenities. Executive Director Bina reviewed the steps in the Neighborhood Park and Open Space Policy process. Commissioner Munson moved to approve the park development agreement as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Finance Director Kathy Feist appeared before the Board and stated that the final 2018 Audit and Financial Statements were completed, and the Park District received a clean opinion. The only change from the draft report was finalizing information received about the pension program from the city of Bismarck audit. Commissioner Zimmerman moved to accept the 2018 Audit and Financial Statements as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Vice President Jeske reviewed the consent agenda which contained the following items:

- Consideration of May 16, 2019 Park Board meeting minutes.
- Request by Bismarck Hockey Boosters to extend concessions agreement at Capital Ice Complex until August 31, 2020.
- Request Board authorization to call for bids for Fox Island Boat Ramp asphalt repair.

Commissioner Munson moved to approve the consent agenda as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman and Vice President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve bills for payment with checks 402653 to 402868 and 197597 to 197941 along with bank drafts DFT000494 to DFT000515, EFTs 285 to 326 and direct deposits 20172 to 20675. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, and Vice President Jeske. The nays being none, the motion carried.

The next regular Board meeting will be held July 18, 2019 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:22 pm.