

MINUTES OF THE BOARD OF PARK COMMISSIONERS
June 15, 2017

The Board of Park Commissioners held their regular meeting on June 15, 2017 in the Tom Baker meeting room of the City/County Building. President Munson called the meeting to order at 5:15 pm. Commissioners Jeske, Starck, Schwartz, Beattie and President Munson were present. Commissioner Schwartz moved to approve the agenda as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Dana Schaar Jahner, Executive Director of the ND Association of Nonprofit Organizations (NDANO) presented the Park Board with the Partnership Building Award sponsored by NDANO. The Partnership Building Award is given to an organization that has demonstrated community leadership and partnerships within the North Dakota nonprofit sector. President Munson and the Board accepted the award.

Kim Lee from the city of Bismarck provided a presentation on Bismarck's Renaissance Zone and requested the Board of Park Commissioners to provide a letter of support to the city of Bismarck's for a five-year extension. President Munson then opened the floor to citizens in support or against the program. Brian Ritter, President of the Bismarck Mandan Development Association spoke to the Board in support of the program. There were no other comments and the public input session was closed.

Commissioner Beattie moved approval to provide a letter of support to extend the Renaissance Zone program for an additional five years. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Beattie and President Munson. Nays: Commissioners Starck and Schwartz. The motion carried.

Mindy Piatz from Brady, Martz and Associates provided a presentation on the draft 2016 audit report. The Park District's final report cannot be issued until the city of Bismarck receives their final audit report since the joint pension plan is administered by the city of Bismarck. A final report will be provided at the July Board meeting.

David Mayer, Operations Director, reviewed the bids received for the play equipment, installation and surfacing for the south playground at Cottonwood Park. Commissioner Jeske moved to accept the low bid of \$32,396 submitted by BC6 Builders and Miracle Recreation for the play equipment and installation and the bid of \$4,840 submitted by My Turn Play Systems for engineered wood fiber surfacing. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel requested approval of the exclusive beverage provider agreement with Coca Cola Bottling Company High Country, effective January 1, 2018, as provided in the Board packet. The Board accepted the bid at the March 16, 2017 Board meeting. Commissioner Starck moved to approve the agreement as presented. Commissioner

Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Commissioner Schwartz reviewed the Matching Grant applications for the second round of funding in 2017 and moved approval of the following recommendations:

Applicant	Project Title	Recommended Funding
Bismarck Rotary Club	Bismarck Rotary Arboretum Updates	\$2,425.00
Sleepy Hollow Theatre & Arts Park	Pergolas and Perennial Vines, Shrubs and Flowers	\$2,732.66
Nishu Bowmen Club	South Outdoor Archery Range Target Backstop Upgrade	\$4,000.00
Bis-Man Slackers	Community Slackline Park Phase I	\$1,500.00
Bismarck Horse Club	Arena Sand Project	\$3,250.00
Evangelical Lutheran Church in America, E. Missouri and Heart River Conferences	Reformation Forest	\$8,250.00
Total:		\$22,157.66

Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

President Munson reviewed the items on the consent agenda, noting that two items, the proposed agreements with Bismarck Public Schools for ice rent and use of the BSC Aquatic and Wellness Center, need to be removed as legal counsel from both sides need to work on a couple of details. The proposed consent agenda contains the following items for approval:

- Review and approval of May 18, 2017 Board meeting minutes.
- Request Board authorization to call for bids for the Capital Ice Complex recognition signs and a concessions operator.
- Update on the right of way dedication and improvements to Shiloh Drive and Scheels Complex parking lot.
- Consideration to accept Transportation Alternative Program grant funds for South Washington Street trail expansion.
- Review and consideration of agreements:
 - Bismarck Figure Skating Club - Ice Use
 - Bismarck Hockey Boosters - Ice Use
 - Bismarck Sports Group - Ice Use and Advertising

Commissioner Starck moved to approve the consent agenda as presented. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

Commissioner Beattie moved to approve bills for payment with check 389588 to 390278, 190166 to 190464 along with bank drafts DFT0000091 to DFT0000107 and direct deposits 10539 to 10660. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion carried.

The next regular Board meeting will be held on July 20, 2017 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:01 pm.