

MINUTES OF THE BOARD OF PARK COMMISSIONERS
June 15, 2023

The Board of Park Commissioners held their regular meeting on June 15, 2023 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, Odell and Zimmerman were present.

Commissioner Jordan moved to approve the agenda as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Mindy Piatz from Brady Martz reviewed the 2022 financial audit. Commissioner Jordan moved to accept the audit as presented. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Recreation Specialist Spencer Aune reviewed the July Celebration activities as the Featured Partner and Program.

Matt Sagsveen with Bismack Youth Baseball (BYB) reviewed a proposal for BYB to run the Baseball Babe Ruth and American Legion programs starting at the end of the 2023 season. Commissioner Jeske moved to approve the agreement presented for this change to occur. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Susan Hazelett with Apex Engineering Group reviewed the bid received for the Sertoma Park water improvement projects. The one bid received was well over the Park District' budgeted amount. Commissioner Zimmerman moved to reject the bid received and for Apex Engineering Group to continue exploring options to have this work completed.

Jeff Ubl with Ubl Design Group reviewed the bids received for the Joann Hetzel Memorial 4-H Building roof project. One bid was received and while it was within the budget, the vendor noted that completion wouldn't be until July 15, 2024 instead of September 15, 2023. Commissioner Zimmerman moved to accept the bid of \$232,800 submitted by Twin City Roofing, LLC with a completion date of July 15, 2024. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Facilities and Programs Director Mike Wald reviewed the one bid received to provide concessions at Capital Ice Complex. Commissioner Jeske moved to accept the bid of 15% after state and local taxes provided by the Bismarck Hockey Boosters along with the proposed agreement. Commissioner Jordan seconded the motion, seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson.

Chris Geiss with the Dakota Junior Golf Association (DJGA) appeared before the Board to discuss DJGA’s original commitment of \$200,000 to the Sheila Schafer Junior Links relocation project. Along with this original commitment, DJGA was also going to conduct a capital campaign to raise an additional \$200,000. DJGA now proposes to commit \$400,000 over five years, not conduct the capital campaign, and work with the Park District to raise some additional money through advertising. Commissioner Jordan moved to accept the \$400,000 commitment over five years, not conduct the capital campaign and for staff to work with DJGA to develop an advertising agreement. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Odell reviewed the round two matching grant applications and moved to approve the following:

Applicant	Project Title	Project Description	Proposed Funding Recommended
Nishu Bowmen	Target advancement and replacement	Upgrade the targets to a longer-lasting, more efficient target based where more archers can shoot at one time	\$13,875.01
Sleepy Hollow Theatre & Arts Park	West stage replacement and extension and designated accessible seating area	Replace wood planks on the west stage and extend the stage and construct an accessible seating area between the legs of the west light tower	\$10,900.00
Total:			\$24,775.01

Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to approve the following items on the consent agenda:

- Consideration of May 18, 2023 Board meeting minutes.
- Consideration of Bismarck Sports Group ice and office use agreement.
- Request Board authorization to apply for ND Parks and Recreation Department – Park System Grant Program and select a project consultant if the grant is awarded.
- Request Board authorization to seek proposals for financial auditing services.

Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Zimmerman moved to approve bills for payment with checks 407688 to 407702 and 212210 to 212506 along with bank drafts DFT001258 to DFT001268, EFTs 2389 to 2429

and direct deposits 61876 to 62652. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The next regular Board meeting will be held July 20, 2023 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:19 pm.