

MINUTES OF THE BOARD OF PARK COMMISSIONERS
July 17, 2025

The Board of Park Commissioners held their regular meeting on July 17, 2025 in the Tom Baker meeting room of the City/County Building. President Zimmerman called the meeting to order at 5:15 pm. Commissioners Gilbertson, Herzog, Jeske and Redmann were present. The pledge of allegiance was said.

Commissioner Gilbertson moved to approve the agenda as presented. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

The following people appeared as the featured partners and programs:

- Lorena Poppe and Matt Poppe for the iCan Swim Camp.
- Kendra Vander Wal on behalf of the iCan Bike Camp

Thomas Demke from Apex Engineering Group reviewed the bids received for the Tom O’Leary golf cart path project. Commissioner Jeske moved to accept the apparent low bid of \$284,258.68 from J.D. Kraemer Enterprises. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Brett Gurholt with AGL Landscape Architects reviewed the bids received for the Elks Pool playground surfacing replacement. Commissioner Gilbertson moved to accept the apparent low bid of \$63,611 from Dakota Playground, Inc. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

John Klein with Apex Engineering reviewed the bids for the General Sibley Park electrical project. Commissioner Gilbertson moved to accept the apparent low bid of \$141,000 from Fetzner Electric, Inc. Commissioner Herzog seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Redmann moved to accept the bid of \$30,950 from PoolCorp/Rec Supply for the BSC Aquatic and Wellness Center pool filter septum. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to accept the bid of \$59,800 from Associated Pool Builders for the Capital Racquet and Fitness Center hot tub re-tiling project. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to accept the bid of \$76,657 provided by C & H Glass for the VFW Sports Center door replacement project. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Legal Counsel John Ward reviewed proposed changes to the public comment policy. Commissioner Redmann moved to accept the proposed changes to the policy. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Operations Director David Mayer provided a summary of the work completed after the June 20, 2025 storm that went through Bismarck.

Finance Director Kathy Feist provided an overview of the proposed 2026 operating budget. She thanked the staff and commissioners for their assistance in developing the proposed budget.

Commissioner Gilbertson moved to approve the introduction of the 2026 operating budget as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Redmann moved to approve the 2026 budget resolution. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the preliminary budget statement for 2026 and set the public hearing for September 11, 2025 at 5:15 pm. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to have staff look at how the proposed 2026 budget could be adjusted to change the full-time employee merit increase from 3% to 4%. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to approve the following items on the consent agenda:

- Consideration of June 19, 2025 Board meeting minutes.
- Request Board authorization to apply for Destination Development Grants for the Paul H. Wachter Aquatic Complex and Municipal Ballpark.
- Consideration of the following agreements:
 - Bismarck Hockey Boosters – ice arenas
 - Bismarck Figure Skating Club – ice arenas

- Capital Curling Club – ice arenas
- Bismarck Public Schools – ice arenas
- Bismarck Sports Group – ice arenas
- Bismarck Sports Group – advertising
- Bismarck Public Schools – BSC Aquatic and Wellness Center
- Consideration of Real Estate Purchase Agreement – Lot 2, Block 1, Hay Creek Park Addition.
- Request authorization to participate in cooperative purchasing.

Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Jeske, Redmann, and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve bills for payment with checks 408251 to 408296 and 219049 to 219311 along with bank drafts DFT001579 to DFT001589 , EFTs 3443 to 3482 and direct deposits 87566 to 88911. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske and President Zimmerman. The nays being none, the motion carried.

The next regular board meeting will be held August 21, 2025, at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:38 pm.