

MINUTES OF THE BOARD OF PARK COMMISSIONERS
July 25, 2024

The Board of Park Commissioners held their regular meeting on July 25, 2024 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 6:00 pm. Commissioners Jeske and Zimmerman were present. The pledge of allegiance was said.

Commissioner Zimmerman moved to approve the agenda as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to adjourn the meeting sine die. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Ryan Joyce, representing Evenson Sanderson PC administered the oath of office for commissioners-elect Kate Herzog and Paula Redmann. They then took their seats at the Board table.

Ryan Joyce requested nominations for Park Board president. Commissioner Jeske nominated Commissioner Zimmerman. Commissioner Redmann seconded the motion. Seeing no additional nominations, the voting went as follows: Ayes: Commissioners Jeske, Herzog, Redmann, Zimmerman and Gilbertson. The nays being none, the motion carried.

The meeting was re-convened.

President Zimmerman requested nominations for vice president. Commissioner Redmann nominated Commissioner Jeske. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Herzog, Redmann, Gilbertson and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to appoint Executive Director Klipfel as the Board clerk. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried. Ryan Joyce administered the oath of office for this position.

Commissioner Gilbertson moved to appoint Evenson Sanderson Attorneys as legal counsel for the District. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

The following management teams were determined:

- Administration – President Zimmerman
- Operations – Commissioners Gilbertson and Herzog
- Facilities and Programs – Commissioners Jeske and Redmann

The following committee and liaison representative were determined:

- Bismarck Recreation Council – President Zimmerman
- Community Bowl Authority – President Zimmerman
- Forestry Advisory Board – Commissioner Herzog
- Sleepy Hollow Park Liaison Committee – Commissioner Gilbertson
- BSC Aquatic and Wellness Center Advisory Committee – Commissioner Redmann
- Missouri Valley Complex Committee – Commissioner Jeske

Missy Hilsendeger from Buckstop Junction appeared before the Board as the featured partner and program.

City Engineer Gabe Schell addressed the Board regarding a FEMA flood control project and the potential impacts to Park District property.

Operations Director David Mayer reviewed the bids received for the Joann Hetzel Memorial 4-H Building and Nishu Bowman lighting upgrade project. Commissioner Gilbertson moved to reject the bids as they came in higher than anticipated. Apex and Park District staff will re-evaluate additional funding sources and call for bids again at a later date. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

Finance Director Kathy Feist addressed the Board regarding the proposed 2025 operating budget. Commissioner Jeske moved to approve the introduction of the 2025 operating budget as presented. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

Commissioner Jeske moved to approve the 2025 budget resolution. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

Commissioner Redmann moved to approve the preliminary budget statement for 2025 and set the public hearing for September 19, 2024 at 5:15 pm. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the following items on the consent agenda:

- Consideration of June 20, 2024 Board meeting minutes
- Consideration of Elk Ridge Third Addition easements:
 - Temporary construction easement
 - Sanitary sewer easement
 - Stormwater and drainage easement
- Request Board authorization to call for bids for soccer goals

Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the bills for payment with checks 408025 to 408120 and 216240 to 216503 along with bank drafts DFT001427 to DFT001441, EFTs 2937 to 2979 and direct deposits 74822 to 76839. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, Jeske, and President Zimmerman. The nays being none, the motion carried.

The next regular Board meeting will be held on August 15, 2024 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 7:17 pm.