

MINUTES OF THE BOARD OF PARK COMMISSIONERS
August 17, 2023

The Board of Park Commissioners held their regular meeting on August 17, 2023 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, Odell and Zimmerman were present.

Commissioner Zimmerman moved to approve the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Recreation Specialist Ethan Eberle appeared before the Board to share information about the upcoming USA Softball National Championship-Men's Class E/Rec Northern Slow Pitch Tournament.

Daniel Narin presented information to the Board regarding the Bismarck Renaissance Zone and requested Park Board support. Commissioner Zimmerman moved for the Park Board to support the program. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Jeff Ubl from Ubl Design provided an update on the VFW Sports Center expansion project.

Steve Chuppe appeared before the Board to discuss the Destination Development Grant opportunity at Bismarck Municipal Ballpark. The Larks Community FUNd requests Board support to apply for a grant and raise money to build a multi-purpose building as part of phase III enhancements at the Bismarck Municipal Ballpark. Commissioner Zimmerman moved that the Board support for the Larks Community FUNd to apply for the grant, and contingent upon receiving the grant, that the group works with the Park District to develop an agreement regarding the construction, use and maintenance of the building. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Aaron Barth from the Fort Abraham Lincoln Foundation appeared before the Board to provide an update on the Destination Development Grant opportunity at Keelboat Park. The group plans to apply for this grant for development opportunities at Keelboat Park, contingent upon the city of Bismarck agreeing to donate the land to the Fort Abraham Lincoln Foundation. If this occurs, the Fort Abraham Lincoln Foundation requests that Park District staff continue maintenance of Keelboat Park. Commissioner Jeske moved to table the discussion until the city acts on the land donation request and the grant is awarded. At that time, the Park District could consider entering into a maintenance agreement or memorandum of understanding with the Fort Abraham Lincoln Foundation for maintenance of the area.

Finance Director Kathy Feist reviewed the one bid received for the financial audit for years ending 2023-2027. Commissioner Odell moved to accept the low bid provided by Brady, Martz & Associates, P.C. for a total of \$118,200 for years ending 2023-2027 plus any additional

amounts needed for a single audit. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jordan moved to approve the following items on the consent agenda:

- Consideration of July 20, 2023 Board meeting minutes
- Consideration of Agreements
 - Termination of Companion Agreement for Hay Creek Retaining Wall Project
 - Toptracer Range Agreement for additional bays at Fore Seasons Center.
- Request Board authorization to call for bids
 - Cross country ski grooming machine
 - State Energy Program project
 - VFW Sports Center expansion recognition signs

Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to approve bills for payment with checks 407779 to 407829 and 213098 to 213479 along with bank drafts DFT001282 to DFT001294, EFTs 2475 to 2515 and direct deposits 63867 to 65155. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The next regular Board meeting will be September 21, 2023 at 5:15 pm in the Tom Baker Meeting Room with public hearing on the proposed 2024 budget. The meeting was adjourned at 6:52 pm.