

MINUTES OF THE BOARD OF PARK COMMISSIONERS
August 18, 2022

The Board of Park Commissioners held their regular meeting on August 18, 2022 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, and Zimmerman were present. Commissioner Munson was absent.

Commissioner Jeske moved approval of the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Steven Neu with the Bismarck Community Gardens appeared before the Board as the featured partner and program.

Will Hutchings from Bismarck's Community Development Department appeared before the Board regarding the Together 2045 Comprehensive Plan that is available for review and feedback.

City Administrator Keith Hunke appeared before the Board and reviewed a potential land donation of city property located adjacent to Bismarck State College. Commissioner Jordan moved approval for Park District staff to work with the city and other parties to develop a land donation agreement. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Mike Berg with Apex Engineering Group informed the Board that no bids were received for the Sertoma Park restroom improvements project. Commissioner Jeske moved approval for this project to be re-bid this year. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Brad Krogstad with KLJ reviewed the bids received for the Elk Ridge pickleball fencing project. Commissioner Jordan moved to accept the apparent low bid of \$98,001.23 submitted by Modern Fenceworks, LLC. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Operations Director David Mayer informed the Board that staff was notified by L&L Construction that an item in the bid specifications on the shingle roofing project was missed, and they cannot complete the project at the price that was originally bid. Commissioner Jeske moved approval to rescind the bid awarded to L&L Brendel Construction for the shingle roofing projects and for staff to solicit price quotes for these roofing projects. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan and President Gilbertson. Nays: Commissioner Zimmerman. The motion carried.

President Gilbertson reviewed the following consent agenda items:

- Review and approval of July 21, 2022 Board meeting minutes.
- Consideration of request to extend Tom O’Leary concessions provider agreement with Bismarck Sports Group for an additional golf season as provided in their agreement.
- Consideration of agreements
 - Lease agreement with ND League of Cities
 - University of Mary agreement for use of BSC Aquatic and Wellness Center
- Consideration of consultant selection agreements for the following:
 - EAPC for Municipal Country Club improvements
 - EAPC for the Municipal Ballpark phase III planning

Commissioner Zimmerman moved to remove the University of Mary agreement from the agenda and then approve the remainder of the consent agenda. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

After discussion, Commissioner Zimmerman moved to approve the University of Mary agreement for use of the BSC Aquatic and Wellness Center. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to approve the bills for payment with checks 407520 to 407556 and 209364 to 209776 along with bank drafts DFT01138 to DFT001147, EFTs 1970 to 2017 and direct deposits 51929 to 53160. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The next regular Board meeting will be held September 15, 2022 at 5:15 pm in the Tom Baker Meeting Room, and the meeting will include the public hearing on the 2023 proposed budget. The meeting was adjourned at 6:23 pm.