

MINUTES OF THE BOARD OF PARK COMMISSIONERS
September 15, 2022

The Board of Park Commissioners held their regular meeting on September 15, 2022 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, Munson and Zimmerman were present.

Commissioner Munson moved approval of the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Finance Director Kathy Feist provided an overview of the 2023 proposed budget. President Gilbertson opened the public hearing on the 2023 budget. He asked three time for anyone opposed to or concerned with the budget to appear before the Board. The then asked three times for anyone in favor of the budget to appear before the Board. Nobody appeared before the Board. President Gilbertson closed the public hearing.

Commissioner Munson moved to approve the second reading of the 2023 budget with the adjustment of a 2.5% cost of living adjustment and a 3.5% merit increase for full-time employees and approve the mill levy. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Munson and President Gilbertson. Nays: Commissioners Jeske and Zimmerman. The motion carried.

Commissioner Munson moved to adopt the 2023 operating budget. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jordan, Munson and President Gilbertson. Nays: Commissioners Jeske and Zimmerman. The motion carried.

John Klein with Apex Engineering Group reviewed the bids received for the Tom O'Leary Water Intake Project with the Board. Commissioner Jeske moved to accept the apparent low bid of \$98,120 for this project from Edling Electric, Inc. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

President Gilbertson presented the Clairmont Family Conservation Park property transfer agreement. Commissioner Munson moved approval of the agreement as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Legal Counsel John Ward reviewed the Silver Ranch 3rd and 4th Park Development Agreement, and Operations Director David Mayer reviewed possible amenities to the proposed park. Commissioner Munson moved approval of the agreement as presented. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Munson moved to approve the name Promontory Point Park for the neighborhood park in the Promontory Point subdivision. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

President Gilbertson reviewed the following consent agenda items:

- Review and approval of August 18, 2022 Board meeting minutes.
- Consideration to correct July 21, 2022 Board meeting minutes due to a typo.
- Consider Capital Ice Complex concessions agreement extension request with the Bismarck Hockey Boosters.
- Request authorization to call for bids for VFW/Tom O’Leary and Riverwood concessions providers.
- Commissioner Jordan is unable to attend the Forestry Advisory Board meetings due to his schedule and wishes to change appointments with Commissioner Munson who currently holds the Sleepy Hollow appointment. Commissioner Munson concurs with this request.
- Consideration of consultant selection agreements with KLJ for Tyler Parkway Shared Use Path.

Commissioner Jordan moved approval of the consent agenda as presented. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Zimmerman moved to approve the bills for payment with checks 407557 to 407583 and 209777 to 210130 along with bank drafts DFT001147 to DFT001157, EFTs 2018 to 2056 and direct deposits 53161 to 54276. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Munson, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The next regular Board meeting will be held October 20, 2022 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:22 pm.