

MINUTES OF THE BOARD OF PARK COMMISSIONERS
September 21, 2017

The Board of Park Commissioners held their regular meeting on September 21, 2017 in the Tom Baker meeting room of the City/County Building. President Munson called the meeting to order at 5:15 pm. Commissioners Jeske, Starck, Schwartz, Beattie and President Munson were present.

Commission Schwartz moved to approve the agenda as presented. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

Will Hutchings, planner with the city of Bismarck, and Tanya Jo Smith, Go! Bismarck-Mandan appeared before the Board as the Featured Partner and Program. They talked about the “Pop-Up Pathway Project” and encouraged citizens to attend.

The ND Recreation and Park Association recently held its annual conference. During the conference, Jahna Gardiner, Aquatic Specialist for Bismarck Parks and Recreation, received the Outstanding Young Professional award. Facilities and Programs Director Kevin Klipfel read a summary of the reasons Jahna Gardiner was chosen for this award.

President Munson provided a summary of the August meeting of the ITG (Political Subdivision Committee) meeting. One of the main topics of the meeting was a summary of the political entities proposed 2018 budgets.

Facilities and Programs Director Kevin Klipfel reviewed the bids received for equipment for the Capital Ice Complex. He provided a summary of items recommended bid from three vendors. The total for each vendor was Woodmansee’s (\$6,223.80), Fireside Office Solutions (\$3,360.00) and Brown and Saenger (\$4,590.51). It was also recommended to reject the bids for garbage cans with lids, and staff will research additional options. Commissioner Beattie moved to approve the bids as summarized. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

Commissioner Munson reviewed the items on the consent agenda:

- Approval of the August 15, 17 and 24, 2017 Board meeting minutes.
- Consideration to add Riverwood Golf Course to the Bow Hunting Program coordinated by the Bismarck Police Department.
- Request Board authorization to call for bids for restoration of the Canning Center fire damage.

Commissioner Beattie moved to approve the consent agenda as presented. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

Executive Director Bina provided an update on the Arizona Drive bank stabilization project proposal to affected landowners. The District received a request from Evenson Sanderson Law Firm on behalf of the homeowners stating that they are unable to provide a response to the District's cost share proposal at this time. Upon conversation with the attorney, he stated that they may need an additional 20 days to complete their review. After much discussion, Commissioner Beattie moved to grant an extension of 20 days to the landowners to provide a response to the cost share proposal to the Park District. Commissioner Starck seconded the motion the motion and the voting went as follows: Ayes: Commissioners Starck, Schwartz, and Beattie. Nays: Commissioner Jeske and President Munson. The motion was approved.

Commissioner Beattie also moved that no additional planning on the Arizona Bank stabilization project occur until after the 20-day extension. Commissioner Schwartz seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

Commissioner Schwartz moved to approve bills for payment with checks 392457 to 393355 and 191337 to 191771 along with bank drafts DFT0000130 to DFT0000159 and direct deposits 10905 to 11026. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

Finance Director Kathy Feist provided a review of the 2018 budget as introduced at the August Board meeting.

At 6:00 pm, President Munson opened the public hearing on the 2018 budget. For the record, the Park District did not receive any comments regarding the budget since its introduction. President Munson asked anyone who wished to speak in favor or opposition to the budget to approach the Board, state their name and state their position. Seeing no additional comments, President Munson closed the public hearing.

Commissioner Jeske moved to approve the second reading of the Budget Resolution and Tax Levy. Commissioner Starck seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

Commissioner Starck moved to adopt the final 2018 operating budget. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Jeske, Starck, Schwartz, Beattie and President Munson. The nays being none, the motion was approved.

The next regular Board meeting is scheduled for Thursday, October 19, 2017 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:03 pm.