

MINUTES OF THE BOARD OF PARK COMMISSIONERS
September 21, 2023

The Board of Park Commissioners held their regular meeting on September 21, 2023 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, Odell and Zimmerman were present. The pledge of allegiance was said. President Gilbertson asked for a moment of silence to honor Burleigh County Commissioner Becky Matthews who passed away.

Commissioner Jeske moved to approve the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Finance Director Kathy Feist provided an overview of the 2024 proposed budget. President Gilbertson opened the public hearing on the 2024 budget. He asked three times for anyone opposed to or concerned with the budget to appear before the Board. He then asked three times for anyone in favor of the budget to appear before the Board. Nobody appeared before the Board. President Gilbertson closed the public hearing.

Commissioner Jordan moved to approve the second reading of the 2024 budget and approve the mill levy. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jeske moved to adopt the 2024 operating budget. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Facilities and Programs Director Mike Wald recognized local award winners from the North Dakota Recreation & Park Association's (NDRPA) annual conference. The Partnership Award honors organizations that developed a successful partnership to create a program that benefits the community, region or state and increases awareness of the importance of parks, recreation, and leisure services in quality of life. Bismarck Public Schools and the City of Bismarck were recognized at the NDRPA Awards Banquet on September 13 for their partnership with Bismarck Parks and Recreation District for the Local Foods Program.

The Outstanding Young Professional Award honors NDRPA members with less than 10 years of experience who are age 35 or younger that have shown leadership and commitment to the field of parks and recreation. Facilities Manager Dylan Thiem received this award.

Commissioner Jeske moved to approve the following items on the consent agenda:

- Consideration of August 17, 2023 Board meeting minutes.
- Consideration of the following professional consultant's selection and agreements:
 - Meridian Drive to General Sibley Park Trail Project
 - Bismarck Municipal Ballpark Project

- Consideration of the following agreements/addendums:
 - Bismarck Youth Baseball field use agreement extension
 - Bismarck Public Schools ice arena use agreement
 - Bismarck Hockey Boosters ice agreement addendum
- Approval of the following:
 - Submit a Transportation Alternatives Grant application to the North Dakota Department of Transportation for fiscal year 2026
 - Call for 2024 equipment, vehicles and golf cart bids

Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Odell moved to approve bills for payment with checks 407830 to 407913 and 213480 to 213942 along with bank drafts DFT001295 to DFT001309, EFTs 2516 to 2558 and direct deposits 65156 to 66741. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The next regular Board meeting will be held October 19, 2023 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 5:35 pm.