

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
January 20, 2022

The Board of Park Commissioners held their regular meeting on January 20, 2022 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Gilbertson, Jordan, Zimmerman, and Munson were present.

Commissioner Gilbertson moved approval of the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Jeff Steele, representing the Aquastorm Swim and Dive Club, appeared before the Board as part of the Featured Partners and Programs. Recreation Specialist Spencer Aune also outlined a variety of events featured during the Park District's Flurry Fest in February.

Brad Krogstad from KLJ reviewed the bids received for the North Central Park project. Commissioner Zimmerman moved to approve the bid submitted by Northwest Contracting, Inc. in the amount of \$1,026,729.05 for the base bid and alternates one and two. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Operations Director David Mayer reviewed the bids received for the purchase and installation of two vault toilets at General Sibley Park. Commissioner Gilbertson moved to accept the bid submitted by Boom Concrete in the amount of \$60,3360.50 for the two vault toilets with additional options. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Operations Director David Mayer reviewed the bids received for 48 golf cars with GPS. Commissioner Gilbertson moved to accept the bid submitted by NB Golf Cars with the option of sand and seed bottles, minus trade ins, for a total of \$182,561.44. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Operations Director David Mayer also reviewed the bids received for the irrigation central control system and satellite controller for Pebble Creek Golf Course. Commissioner Munson moved to accept the bid of \$68,391.67 provided by Ferguson Waterworks. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Community Relations Manager Dana Schaar Jahner reviewed the bids received for the 2022 Activity Guide. Commissioner Gilbertson moved to approve the bid of \$59,268.75 for printing, sorting and binding of the 2022 Activity Guide. Commissioner Jordan seconded the motion, and

the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed the information regarding the designation of bank depositories. Commissioner Munson moved to approve the following institutions as depositories for Park District funds: Choice Financial, First International Bank and Trust, Gate City Bank, Starion Bank, US Bank, and Wells Fargo Bank. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the items on the consent agenda:

- Consideration of December 16, 2021 Board meeting minutes.
- Request Board authorization to apply for the following grants:
  - Park District Facility Renovation Grant through ND Parks and Recreation Department
  - ND Game and Fish Department Grant
- Request Board authorization to call for bids for an ice resurfacers
- Consideration of Memorandum of Agreement Establishing a Cooperative Support Agreement Between Bismarck Public Schools District No. 1 and Park District of the City of Bismarck.
- Approval of consultant selection for the following projects, approval of the three agreements and calling for bids for the Sertoma Park sanitary sewer extension and Hay Creek trail improvement projects.
  - Sertoma Sanitary Sewer Connection – Apex Engineering
  - Hay Creek Trail Project – KLJ
  - Comprehensive Plan for Clairmont Family Conservation Park - KLJ

Commissioner Zimmerman requested the two grant items and the consultant agreement for the Clairmont Family Conservation Park be pulled from the consent agenda for additional discussion. Commissioner Munson moved to approve the consent agreement, minus those items. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

After discussion, Commissioner Zimmerman moved to approve the following consent agenda items:

- Request Board authorization to apply for the following grants:
  - Park District Facility Renovation Grant through ND Parks and Recreation Department
  - ND Game and Fish Department Grant
  - Comprehensive Plan for Clairmont Family Conservation Park consultant agreement with KLJ

Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the bills for payment with checks 407385 to 407393 and 207456 to 207733 along with bank drafts DFT001053 to DFT001064, EFTs 1660 to 1711 and direct deposits 45684 to 46468. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

The next regular Board meeting will be held February 17, 2022 at 5:15 pm in the Tom Baker Meeting Room. There will be a strategic planning session on February 28, 2022 at 4:00 pm at the Park District Office.

The meeting was adjourned at 6:01 pm.