

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
December 17, 2020

The Board of Park Commissioners held their regular meeting on December 17, 2020 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Gilbertson, Jordan, Zimmerman, and Munson were present.

Commissioner Gilbertson moved to approve the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

Dave Zittleman, Activities Director for Bismarck Public Schools representing the BPS ice users, Chet Karsnia with Midwest Adult Hockey League, representing adult hockey leagues, and Thom Brigl with Bismarck Sports Group appeared before the Board as the featured partners and programs.

Chuck Huber addressed the Board regarding the lease the Park District has with St. Mary's church for land in Lions Park. Commissioner Zimmerman moved to have staff work with a company to receive an appraisal on the parcel of property and to work with the city staff regarding the city's interest in the property due to the infrastructure that is in place. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

Jerry Doan with Burleigh County 4-H and Burleigh County Commissioner Kathleen Jones provided an update to the Board on the potential for the Park District to assume ownership and management of the Joann Hetzel Memorial 4-H Building. Commissioner Munson moved to table this topic until the January 2021 Park Board meeting. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

Legal Counsel Connie Hofland reviewed the amendment to the Boulder Ridge 7<sup>th</sup> Addition Park Development Agreement. This amendment came about due to minor changes in the platting of the property. Commissioner Munson moved to approve the Amendment to Park Development Agreement for the Neighborhood Park in Boulder Ridge Development. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

Finance Director Kathy Feist reviewed the Initial Resolution for General Obligation Park Facilities Bonds with the Board. The bonds would be used for the following capital improvement projects:

- Sertoma Park – parking lots
- Sleepy Hollow Park – replace trail
- Gateway Pond – trail overlay
- Igoe Park – repair and overlay parking lot

- Capitol Ave Shared Use Path – trail repair and overlay
- Municipal Ballpark-replace field lights
- Tom O’Leary-construct restroom facility for trail users and tennis complex

Commissioner Jordan moved to approve the Initial Resolution for General Obligation Park Facilities Bonds. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following consent agenda items:

- Review and approval of November 19, 2020 Board meeting minutes.
- Consideration of Silver Ranch 3<sup>rd</sup> Addition land donation.
- Request for addition to fee schedule for racquetball coupon book at the World War Memorial Building.
- Bismarck Larks Advertising Signage Addendum 2020.
- Review and approval of Regional Tournament Agreement - Midwest Plains Region of Babe Ruth Leagues, Inc. to host the 2021 Midwest Plains Regional Tournament for the 13 - 15 Year Old Division.
- Request Board authorization to select consultants for Silver Ranch Neighborhood Park, North Central Park Rehabilitation, and Sertoma Tennis Court Rehabilitation and Park Enhancements.
- Professional Consultant Service Agreements for the following projects:
  - Tom O’Leary Tennis Courts/Shared Use Path Restroom Facility and Municipal Ballpark Field Lights Replacement with Ritterbush-Ellig-Hulsing
  - Igoe Park Parking Lot Replacement, Capital Avenue Trail Repair and Replacement, Gateway Pond Trail Repair and Overlay, Sleepy Hollow Park Trail Repair and Replacement and Sertoma Park Parking Lots and Roads Rehabilitation with KLJ

Commissioner Munson moved to approve the consent agenda. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

President Jeske provided a summary of Executive Director Bina’s 2020 annual review. Commissioner Jordan moved to approve a 3% merit increase for Director Bina for 2021. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the bills for payment with checks 407069 to 407081 and 203738 to 203967 along with bank drafts DFT000845 to DFT000859, EFTs 1084 to 1123 and direct deposits 33652 to 34385. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

The next regular Board meeting will be held January 21, 2021 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:42 pm.

