

MINUTES OF THE BOARD OF PARK COMMISSIONERS
February 18, 2021

The Board of Park Commissioners held their regular meeting on February 18, 2021 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske were present.

Commissioner Jordan moved approval of the agenda as presented. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Sue Peterson from School Perceptions joined the meeting via Zoom to review a draft community survey regarding the proposed indoor recreation complex. The survey would allow residents an opportunity to provide feedback as to what contributed to the defeat of Measure 1 in June 2020.

Commissioner Gilbertson directed staff to proceed with the survey and to have it placed in the Spring/Summer Activity Guide that is scheduled for distribution the first week of April 2021. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Joe Satrom, on behalf of Sleepy Hollow Summer Theater, appeared before the Board as the Featured Partner and Program.

Mike Berg with Apex Engineering Group reviewed the bids received for the Riverwood Golf Course Back Nine Car Paths project. Commissioner Munson moved to accept the low bid of \$212,572.20 from Northern Improvement Company. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel provided a summary of the bids received for replacement of the VFW Sports Center Rink #2 cooling tower. Commissioner Gilbertson moved to approve the low bid from Lindtech Services, Inc. for \$64,810. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Operations Director David Mayer reviewed the request to purchase two pickups using the ND Procurement Office. Commissioner Zimmerman moved approval to purchase two ¾ ton pickups from Nelson Auto Center through the ND Procurement Office for a total of \$58,366.34. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Munson reviewed the 2021 round one Matching Grant recommendations. The grant application review committee consisted of Commissioners Munson and Gilbertson,

Executive Director Bina and Facilities and Programs Director Kevin Klipfel. The funding recommendations were as follows:

Applicant	Project Title	Proposed Funding Recommended
Bismarck Youth Baseball	Backstop Safety Enhancement	\$12,481.00
Bismarck Youth Fastpitch Softball Association	Cottonwood Complex Temporary Fence Project	\$10,500.00
Nishu Bowmen Archery Complex	Main Arena Improvements	\$6,750.00
Dakota Junior Golf Association	Golf Course Buildings	\$18,250.00*
Shift Bike Share Team	Bike Share	0
Bismarck-Mandan Tennis Association	Tom O’Leary Tennis Building	\$20,000.00*
Grimsrud Elementary	Healthy Living!	\$5,000.00
Bareknuckle Baseball LLC (DBA Bismarck Larks)	Bismarck Municipal Ballpark Enhancements	\$1,285.50
Sunrise Elementary School	Sunrise Playground Enhancement	\$5,000.00
BisMan Bombshellz Roller Derby League	Rental Roller Skates	\$3,177.08
Fastrax BMX	Track Improvement Project	\$25,000.00
Bismarck Horse Club	Hydrant Replacement, Main Electrical Upgrades, and RV Hook Up Expansion	0

The total proposed funding recommendation from the committee is \$69,193.58 in Matching Grant funds and to fund the projects with Dakota Junior Golf Association and the Bismarck-Mandan Tennis Association by using \$38,250 in capital improvement funds. Commissioner Munson moved to approve the funding as recommended. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Legal Counsel Connie Hofland reviewed the documents needed in order for the Park District to accept the Joann Hetzel Memorial 4-H Building donation. The General Conveyance, Bill of Sale, and Assignment document and the Asset Purchase Agreement would effectively transfer ownership of the building to the Park District. Commissioner Gilbertson moved to accept the donation of the building to the Park District. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Finance Director Kathy Feist asked the Board to consider the Resolution Providing for the Sale of Refunding Improvement Bonds, Series 2021. The Park District has eight special assessment

bond issues that are callable on May 1, 2021. Given the current interest rate market, it may be advantageous to refinance these eight bonds. If the resolution is approved, staff would work with the financial consultant to determine which bond issues to include in the refinancing. Commissioner Munson moved to approve the Resolution Providing for the Sale of Refunding Improvement Bonds, Series 2021. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Jordan moved to approve the Resolution Providing for the Sale of General Obligation Park Facilities Bonds and Notice of Bond Sale as reviewed by Finance Director Kathy Feist. The following capital improvement projects have been identified as ones to be funded in this manner:

- Sertoma Park – parking lots
- Sleepy Hollow Park – replace trail
- Gateway Pond – trail overlay
- Igoe Park – repair and overlay parking lot
- Capitol Ave Shared Use Path – trail repair and overlay
- Municipal Ballpark-replace field lights
- Tom O’Leary-construct restroom facility for trail users and tennis complex

Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Operations Director David Mayer reviewed information from the city of Bismarck regarding two lots on Dominion Street which are adjacent to Capital Racquet and Fitness Center that they are willing to donate to the Park District. Commissioner Zimmerman moved to accept the lots (0807-001-020, Lot 4 less the West 10’, Block 1, Replat of North Hills Twelfth Addition and 0807-001-025, Lot 5, Block 1, Replat of North Hills Twelfth Addition on Dominion Street). Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, and President Jeske. Nays: Commissioner Munson. The motion carried.

President Jeske reviewed the following items on the consent agenda:

- Review and approval of January 21, 2021 Board Meeting minutes.
- Consideration of Professional Consultant Agreements for the following projects:
 - Sertoma Park Fitness Improvements – Apex Engineering
 - Hidden Star Neighborhood Park – Houston Engineering
 - Promontory Point 7th Neighborhood Park – Swenson Hagen
- Consider proposed additions to the fee schedule at Fore Seasons Center.
- Request Board authorization to call for bids for carpet replacement at the BSC Aquatic and Wellness Center.
- Request Board authorization to request proposals for a golf ball tracking system for Fore Seasons Center.

Commissioner Gilbertson moved to approve the consent agenda as presented. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners

Gilbertson, Jordan, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the bills for payment with checks 407092 to 407097 and 204233 to 204403 along with bank drafts DFT000888 to DFT000916, EFTs 1172 to 1215 and direct deposits 35015 to 35786. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Jordan, Zimmerman, Munson, and President Jeske. The nays being none, the motion carried.

The Park Board will hold a strategic planning session on February 22, 2021 at 4:00 pm at the Frances Leach High Prairie Arts & Science Complex. The next regular Park Board meeting will be held on March 18, 2021 at 5:15 pm in the Tom Baker Meeting Room.

The meeting was adjourned at 6:21 pm.