

MINUTES OF THE BOARD OF PARK COMMISSIONERS
March 17, 2022

The Board of Park Commissioners held their regular meeting on March 17, 2022 in the Tom Baker meeting room of the City/County Building. President Jeske called the meeting to order at 5:15 pm. Commissioners Gilbertson, Zimmerman, and Munson were present. Commissioner Jordan was absent.

Commissioner Gilbertson moved approval of the agenda as presented. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Liliana Norby with Theo Art School appeared before the Board as the Featured Partner and Program. Facility Specialist Brandon Wilkens provided the Board with an update on the ND State Amateur Basketball Tournament which will be held in Bismarck March 25-27, 2022.

Mike Wolf, representing the Walt Stack family addressed the Board regarding a partnership effort raise money for the construction of a softball umpire building at Cottonwood Park in memory of Walt Stack. Commissioner Zimmerman approved the development of a partnership for this project. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Susan Hazelett with Apex Engineering Group reviewed the bids received for the Sertoma Park Outdoor Tennis Court and Park Improvements Project. Commissioner Munson moved to accept the low bid and alternates 1 and 2 from Capital City Construction in the amount of \$820,876.14. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the bid for an ice resurfacers with three additional pieces of equipment from Frank J. Zamboni & Co, Inc. for a total of \$162,554.80. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Blake Wagner with Prairie Engineering reviewed the bids received for the air conditioning project at the Joann Hetzel Memorial 4-H Building. Commissioner Munson moved to accept the low bid of \$99,655 from Northern Plains Heating and Air. Commissioner Gilbertson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the bid provided by ACTServices, Inc. for items A (Park District properties), C (McDowell Dam), D (General Sibley Park and East Sibley) and E (Dakota Zoo) for \$43,635 and item B (Burleigh County Properties) for \$6,837.50, contingent upon the Burleigh County Commission approving item B at their March 21, 2022 meeting.

Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

President Jeske reviewed the following items on the consent agenda:

- Review and approval of February 17, 2022 Board meeting minutes.
- Record disposal request for BLAST, activity center and safety village records from 2006-2007 and 2007-2008, and adult volleyball rosters from 2014-2018.
- Consideration of adjustments to baseball fees for the upcoming season.
- Request Board authorization to apply for America the Beautiful Grant.
- Board consideration of consultant agreement for Joann Hetzel Memorial 4-H Building Playground and authorization to call for bids.
- Request Board authorization to call for bids for Eagles Park electrical improvements project.
- Consideration to dispose of items through city of Bismarck auction.

Commissioner Munson moved to approve the consent agenda with the exception of the item relating to the Joann Hetzel Memorial 4-H Building playground. Commissioner Zimmerman seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Executive Director Klipfel provided an updated agreement for the Joann Hetzel Memorial 4-H Building playground project for the Board's consideration. Commissioner Gilbertson moved to approve the consultant agreement as provided and approved authorization to call for bids.

Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the bills for payment with checks 407403 to 407410 and 207937 to 208122 along with bank drafts DFT001081 to DFT001090, EFTs 1754 to 1795 and direct deposits 47263 to 48106. Commissioner Munson seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Zimmerman, Munson and President Jeske. The nays being none, the motion carried.

A strategic planning session will be held March 31, 2022 at 4:00 at the Park District Administrative Office. The next regular Board meeting will be held April 21, at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 5:58 pm.