

MINUTES OF THE BOARD OF PARK COMMISSIONERS
March 19, 2020

The Board of Park Commissioners held their regular meeting on March 19, 2020 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Gilbertson, Jeske, Munson, Zimmerman and President Beattie were present.

Commissioner Jeske moved to approve the agenda as presented with the exception of Featured Partners and Programs which will be Renae Moch, Director of Bismarck Burleigh Public Health instead of PARC 365. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none,

Facilities and Programs Director Kevin Klipfel reviewed the bids received for the Schaumberg lighting project. Commissioner Munson moved to accept the low bid of \$47,400 submitted by Edling Electric. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Mike Berg with Apex Engineering Group presented the bids for the Riverwood cart paths. Commissioner Gilbertson moved to reject the bids received and to re-bid the project with a base work of 9 holes and alternates for adding additional holes. Commissioner Zimmerman seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel reviewed the bids received for maintenance equipment and irrigation controls. Commissioner Jeske moved to accept the bids submitted from MTI for one tri-plex tee mower (\$31,631) and one athletic field conditioner (\$23,918) and to reject the bid for the irrigation control system for Pebble Creek Golf Course. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director reviewed the bids received for the VFW Rink 2/Curling Rink painting project. Commissioner Munson moved to accept the low bid of \$89,225 provided by Roy H. Dietz & Sons. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

The bids received for the VFW Sports Center lower lobby renovation were reviewed by Jeff Ubl with Ubl Design Group. Commissioner Zimmerman moved to accept the following low bids for the project for a total construction amount of \$300,404: General construction to Dakota West Contracting, Inc. for \$197,500; mechanical construction to Northern Plains Plumbing, Heating and Air for \$66,524, and electrical to Skeels Electric for \$36,380. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

It was noted that the Capital Curling Club will provide \$139,350.50 to fund 50% of the base bid, carpet and consulting fee for this project.

Operations Director David Mayer reviewed the bids received for the development of Elk Ridge Neighborhood Park. Commissioner Gilbertson moved to approve the low bid for the base bid and three alternates to Northwest Contracting, Inc. in the amount of \$1,117,287.95.

Commissioner Zimmerman seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried. The bids will now be forwarded to the Bismarck City Commission for their review and approval.

Commissioner Munson moved to accept the bid provided by Lady J's Catering for the operation of the banquet facility at the Municipal Country Club through September 30, 2025 and the proposed lease agreement. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

President Beattie reviewed the following items on the consent agenda:

- Review and approval of February 20, 2020 Board meeting minutes.
- Request to dispose of the following obsolete equipment:
 - 1991 Toro Sand Pro Athletic Field Groomer: Serial number 08880-10365
 - Cushman Scooter: Asset #2128
 - 1998 Kabota F2000 Mower: Asset #144
 - Homemade Sprayer Setup
 - Curtis Snow Blade: Serial Number 42617
- Request Authorization to submit the following grant applications:
 - America the Beautiful Forestry Grant Application to add trees to New Generations Park as well as adding new trees and moving existing trees along the Valley Greenway Trail.
 - Garrison Conservancy District Grant Application to continue the Sertoma Shelter 4 project, which includes replacing the existing playground with a larger, fully inclusive playground and additional pathway connections to the existing trail.
 - Two Community Development Block Grant Applications. One would be to improve the dog park at the Century Recreation Complex including adding planting berms and trees, as well as adding dog agility equipment to increase recreation options. The second application would be to improve Marian Park with a new path connection to the playground and curb cuts for improved accessibility. The plan also includes a new picnic shelter, benches, picnic tables, and tree plantings.

Commissioner Gilbertson moved to approve the consent agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to approve bills for payment with checks 406140 to 406271 and 200442 to 200638 along with bank drafts DFT000673 to DFT000690, EFTs 704 to 741 and direct deposits 26494 to 26782. Commissioner Gilbertson seconded the motion and the voting

went as follows: Ayes: Commissioners Munson, Gilbertson, Zimmerman, Jeske and President Beattie. The nays being none, the motion carried.

The next regular Board meeting will be held April 16, 2020 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 5:54 pm.