

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
March 21, 2019

The Board of Park Commissioners held their regular meeting on March 21, 2019 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Munson, Zimmerman, Jeske and President Beattie were present. Commissioner Gilbertson was absent.

Commissioner Munson moved to approve the agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

The Featured Partners and Programs were David Mayer, Operations Director, and Kevin Klipfel, Facilities and Programs Director, who each spoke about their respective divisions.

Legal Counsel Connie Hofland reviewed the proposed Park Development Agreement for the Clear Sky Addition. The developer has agreed to build the park based on Park District guidelines and donate it to the Park District when completed. Commissioner Munson moved to accept the agreement as presented. Commissioner Zimmerman seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel provided an update on the Facilities Master Plan process.

Michael Gunsch from Houston Engineering reviewed the bids received for the Hay Creek Bank Stabilization Project. Commissioner Jeske moved to accept the low bid provided by Weisz and Sons in the amount of \$125,145. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Jeff Feist from Ritterbush-Ellig-Hulsing reviewed the bids received for the Municipal Country Club Addition. Commissioner Munson moved to accept the low bid and alternate 2 from Dakota West Contracting in the amount of \$72,950. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Jeff Feist from Ritterbush-Ellig-Hulsing reviewed the bids received for the Municipal Ballpark Decking project. Commissioner Zimmerman moved to accept the low bid of \$65,316 from Associated Builders. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Jeff Feist from Ritterbush-Ellig-Hulsing also reviewed the bids for the Fore Seasons Center Turf portion of that project. Commissioner Jeske moved to accept the low bid and alternate #1 from Mid-America Sports Construction for a total amount of \$250,788. Commissioner Zimmerman

seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Facilities and Programs Director Kevin Klipfel reviewed the bids received for maintenance equipment and golf cars. Commissioner Munson moved to accept the package price of \$148,663 from MTI for one of each of the following pieces of equipment – rough mower, trim mower, athletic field conditioner with lip broom, heavy duty utility vehicle and light duty utility vehicle. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Zimmerman moved to accept the low bid of \$61,921.20 from Bobcat of Mandan for a skid steer. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to accept the low bid of \$53,450 (including trade ins) from Yamaha Golf and Utility for 26 gas golf cars. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Operations Director David Mayer requested authorization to purchase four, ¾ ton 4WD pickups through the State of ND Procurement Office totaling \$115,276.60. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Brett Gurholt from KLJ reviewed the Cottonwood Park Softball Field Expansion Project bids. Commissioner Munson moved to accept the following low bids:

- General site work to Strata Corporation including alternates 1A – 1E for a total of \$3,300,371.23
- Electrical site work to Electric Systems, Inc. with alternates 2A – 2C for a total of \$508,962.50.

Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Operations Director David Mayer reviewed the draft Bismarck-Missouri River Railroad Bridge Historic Bridge Repurposing Study.

President Beattie reviewed the items on the consent agenda:

- Approval of February 21, 2019 Board meeting minutes.
- Request to dispose of equipment through the city of Bismarck auction.
- Audubon Dakota Agreements for the Atkinson and Zonta Park Projects.
- Consideration of adding JLG Architects to the professional consultant list for 2020 and 2021.

Commissioner Zimmerman moved to approve the consent agenda items as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

Commissioner Jeske moved to approve bills for payment with checks 401806 to 402116 and 196968 to 197173 along with bank drafts DFT000446 to DFT000461, EFTs 167 to 203 and direct deposits 18572 to 19115. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Zimmerman, Jeske, and President Beattie. The nays being none, the motion carried.

The next Board meeting will be April 18, 2019 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:33 pm.