

MINUTES OF THE BOARD OF PARK COMMISSIONERS  
April 18, 2019

The Board of Park Commissioners held their regular meeting on April 18, 2019 in the Tom Baker meeting room of the City/County Building. President Beattie called the meeting to order at 5:15 pm. Commissioners Munson, Gilbertson, Jeske and President Beattie were present. Commissioner Zimmerman was absent.

Commissioner Jeske moved to approve the agenda with the addition of “Request for Authorization to Call for Bids – America the Beautiful Grant” to the consent agenda. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Jeske and President Beattie. The nays being none, the motion carried.

Doug Wiles, Bismarck Forestry Department, appeared before the Board as a Featured Partner and Program. Paula Redmann, Community Relations Manager, also appeared and reviewed the community relations function within the Park District.

Facilities and Programs Director Kevin Klipfel reviewed the bid received for the BSC Aquatic and Wellness Center concession operation. Commissioner Munson moved to accept the bid provided by Epic Nutrition and the agreement for the operation. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Jeske and President Beattie. The nays being none, the motion carried.

Brent Erickson from AE2S reviewed the bids received for the Cottonwood Irrigation Modification – South Pump Station Project. Commissioner Munson moved to accept the low bid of \$53,273 provided by Unlimited Excavation. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Jeske and President Beattie. The nays being none, the motion carried.

Tom Diehl from GreenPlay, LLC provided a review of the findings from the information gathering phase of the Park District’s facilities master planning process.

President Beattie provided a review of the February 28, 2019 Intergovernmental Meeting.

Finance Director Kathy Feist provided a review of the 2020 budget development timeline for the Board.

President Beattie reviewed the following items on the consent agenda:

- Review and approval of March 21, 2019 Board meeting minutes.
- Consideration of change to December 20, 2018 Board meeting minutes.
- Consideration of 2019 fertilizer bid correction.
- Request approval to dispose of ice resurfacer.
- Consideration of Municipal Country Club Addendum with Lady J’s Catering for a small addition (330 square feet) of office space at the Municipal Country Club.
- Request authorization for time and attendance software proposals.

- Request authorization to call for bids for General Sibley garage and playground replacement.
- Request authorization to call for bids – America the Beautiful Grant.

Commissioner Jeske moved to approve the consent agenda as presented. Commissioner Gilbertson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Jeske and President Beattie. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the bills for payment with 402117 to 402420 and 197174 to 197345 along with bank drafts DFT000462 to DFT000484, EFTs 204 to 246 and direct deposits 19116 to 19666. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Munson, Gilbertson, Jeske and President Beattie. The nays being none, the motion carried.

The spring Commissioner park tour will be held on April 25, 2019 starting at 4:00 pm. The next regular Park Board meeting is scheduled for May 16, 2019 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:15 pm.